



LA JOLLA SHORES PLANNED DISTRICT ADVISORY BOARD

APPROVED MEETING MINUTES FROM:

WEDNESDAY, January 25, 2023

Item 1: CALL TO ORDER

Chair Jane Potter called the meeting to order at 10:06 a.m.

Item 2: ROLL CALL

Members Present: Jane Potter – Chair, Suzanne Weissman, Herbert Lazerow, Kathleen Neil, and Philip Wise.

Members absent: Andrea Moser

Staff Liaison: Marlon Pangilinan, Interim Program Coordinator, Planning Department.

Item 3: APPROVAL OF THE AGENDA

Motion to approve agenda by Board Member Neil, seconded by Board Member Lazerow. Agenda approved 6-0-0.

Item 4: APPROVAL OF THE MINUTES from January 25, 2023

Motion to approve minutes incorporating changes from Chair Potter by Board Member Wise, seconded by Board Member Lazerow. Minutes approved 6-0-0.

Item 5: BOARD MEMBER AND STAFF LIAISON COMMENT

- Reminder provided to the Board Members about electronic filing of Form 700-Statement of Economic Interest. Board Member Neil had mentioned that she had not received any request to complete Form 700.

Item 6: NON-AGENDA PUBLIC COMMENT

None.

Item 7: **Project Review Under Information Bulletin 621 (IB 621) – Minor Additions within the La Jolla Shore Planned District. (ACTION).**

- Board Member Neil presented the letter written by the Working Group and discussed the reasons for the letter and the goal of drafting a letter to the Development Services Department (DSD) to being a dialogue about development project referrals where criteria related to Projects that are Minor in Scope in Information Bulletin 621 were in question.
- Board Member Neil mentioned that the goal of this effort looked at cases with projects in question and to show what process would be appropriate for certain projects.
- Board member Weissman added that there was a desire to provide DSD with a few rules for staff to consider and prevent applicants from having to constantly return to community review bodies like allowing an addition 1,000 sf for additions increasing the existing square footage by 10 percent; ensuring that the proposed addition was not visible from the public right-of-way or does not increase the structure height by 8 feet.
- However, Board Member Neil mentioned the Working Group did not go that route since there is criteria in IB 621 along with the new FAR limits in Single-Family zoned area pending Coastal Commission certification.
- Chair Potter suggested that the increase in lot coverage be considered as a criterion.

Board Motion: Motion to recommend sending the letter forward to Land Development Review Planning in DSD as amended by Board Member Lazerow, seconded by Board Member Weissman. Motion approved 5-0-0.

Item 8: **2022 Standardized Report of City Boards and Commissions – La Jolla Shores Planned District Advisory Board (LJSPDAB). (ACTION).**

- Board Member Lazerow introduced the discussion with the question of how the Advisory Board interprets Information Bulletin 621.
- Staff added that projects increasing existing square footage by 10 percent will trigger review by the Advisory Board, but that Development Services Department (DSD) may also refer projects to the Advisory Board if there are any issues with the project meeting the criteria in Information Bulletin 621.
- It was mentioned that the project on today's agenda was a good example of the criteria guiding the Advisory Board's review.
- Board members expressed that it was their desire that DSD shall (not may) refer projects to them that don't meet the criteria in Information Bulletin 621 in addition to those that exceed the existing floor area by 10 percent.
- It was also mentioned that the recommendations from the Advisory Board can be helpful as justification and support to staff's decisions as well as saving applicant's time and expense.

- The Advisory Board decided that a working group consisting of Board Members Lazerow, Neil, and Weissman would draft a letter with Advisory Board's request to DSD.
- Staff also offered provide virtual meeting support and assistance with noticing if necessary to the ad-hoc working group.

Motion: Motion to establish a working group consisting of Board Members Lazerow, Neil, and Weissman. Motion approved 6-0-0.

Item 9: **8171 Prestwick Drive. (INFORMATION).**

Item 10: ADJOURNMENT

The meeting was adjourned in memory of Tony Kempton.

Next meeting: Wednesday, March 15, 2023.

Meeting concluded at 11:40 p.m.