



**SMALL BUSINESS ADVISORY BOARD (SBAB)
MEETING MINUTES**

Oct. 19, 2018
North San Diego Business Chamber
10875 Rancho Bernardo Road, Suite 104, San Diego, CA 92127

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
Dr. Ruben Garcia Edward Barbat Shane Beard Michelle Gray	Catherine Arambula Tristan Barnum Justin Fortier Gary Peterson Viviane Windmiller

CITY STAFF
Elizabeth Studebaker – Neighborhood Investment Manager Daichi Pantaleon – Business Development Officer Jocelyn Maggard – Business Development Specialist Joe Whitaker – Business Development Officer Nicole Chalfant – Program Manager Divian Contreras – Business Development Specialist

1. Welcome & Call to Order:

Dr. Ruben Garcia, Chair of the Small Business Advisory Board, called the meeting to order at 9:10 a.m. Welcome remarks were given by Brianna Eltzroth, Vice President of Operations, on behalf of the North San Diego Business Chamber.

2. Public Comment:

Brett Housholder, of San Diego Contracting Opportunities Center (SDCOC), presented data from the Center's recent annual report for FY 2018. The SDCOC is a small business resource for businesses seeking assistance with government contracts and is partially funded through the City's Small Business Enhancement Program.

3. Administrative Items:

- A. Board Administrative Items and/or Non-Agenda Comments:** None
- B. Requests of Agenda Revisions (continuances, changes in order, etc.):** None
- C. Development Services Department Technical Advisory Committee (TAC):** None

Economic Development Department- Liaison Report: Elizabeth Studebaker announced an invitation for the SBAB Board and meeting attendees to participate in a business walk in Rancho Bernardo on Wednesday, October 24th.

4. Approval of Minutes:

The Board could not approve the minutes from the September 21st meeting (NO QUORUM).

Yes: N/A, No: N/A, Abstain: N/A, Absent: N/A

5. Discussion: Navigating your way through the evolving landscape of drones

The panel was made up of the following subject-matter experts:

- Councilmember Mark Kersey, Council District 5, City of San Diego
- Jesse Gipe, Senior Manager of Economic Development, San Diego Regional Economic Development Corporation
- Alfredo Ramirez, Vice President, Research, Technology and Engineering, Northrop Grumman Corporation
- Dave Twining, Chief Operating Office, Planck Aerosystems
- John Valencia, Executive Director, City of San Diego Office of Homeland Security

Each panelist was given three minutes to introduce themselves and provide a general overview of their organizations and work within the unmanned aircraft systems (UAS) space. The panel was then opened for questions from the Board and the audience.

6. Action Items/Discussion:

Elizabeth Studebaker suggested the Board consider adding an item regarding Board leadership, as stated in the Municipal Code. Additionally, it was re-introduced by Elizabeth Studebaker that the Board consider a formal report to the City of San Diego's Economic Development and Intergovernmental Relations Committee and City of San Diego City Council to gauge feedback and recommendations for the future of the Small Business Advisory Board.

7. Adjournment

The meeting was adjourned by Dr. Ruben Garcia at 10:31 a.m. The next meeting will be held on November 16, 2018 at the Central Library.

APPROVED FEBRUARY 15, 2019