



**SMALL BUSINESS ADVISORY BOARD (SBAB)
MEETING MINUTES**

Sept. 21, 2018
Downtown Central Library, Mary Hollis Clark Conference Center
330 Park Blvd., San Diego, CA 92101

| BOARD MEMBERS PRESENT | BOARD MEMBERS ABSENT |
|--|-----------------------------|
| Dr. Ruben Garcia Edward Barbat Tristan Barnum Justin Fortier Gary Peterson Viviane Windmiller Shane Beard Michelle Gray | Catherine Arambula |

| CITY STAFF |
|---|
| Elizabeth Studebaker – Neighborhood Investment Manager Daichi Pantaleon – Business Development Officer Jocelyn Maggard – Business Development Specialist Joe Whitaker Nicole Chalfant Divian Contreras |

1. Welcome & Call to Order:

Dr. Ruben Garcia, Chair of the Small Business Advisory Board, called the meeting to order at 9:10 a.m.

2. Public Comment:

Julie Hoang, of LIFT Development Enterprises, detailed the small business accelerator workshop programs that is being hosted by LIFT on October 3rd to assist South Bay business owners with general business counseling.

3. Administrative Items:

- A. Board Administrative Items and/or Non-Agenda Comments:** Elizabeth Studebaker outlined intended discussion items for the months of October and November. Further discussed was the role of the Small Business Advisory Board in relation to its responsibilities outlined in the Municipal Code, and an announcement of the potential to fill up to two (2) additional board positions.

B. Requests of Agenda Revisions (continuances, changes in order, etc.): None

C. Development Services Department Technical Advisory Committee (TAC): None

Economic Development Department- Liaison Report: Elizabeth Studebaker announced an invitation for the SBAB Board to attend the San Diego City Council Economic Development and Intergovernmental Relations Committee meeting in October.

4. Approval of Minutes:

A motion was made by Justin Fortier and seconded by Edward Barbat to approve the June 13, 2018 meeting minutes.

Yes: 5, No: 0, Abstain: 1, Absent: 3

5. Discussion: Training those re-entering the workforce

The panel was made up of the following subject-matter experts:

- Alex Macias, Business Services Manager, Second Chance.
- Andrew Glazier, President and CEO, Defy Ventures
- Katrina Meredith, Manager Project Launch/Career Coach, Kitchens for Good
- Karmin Noar, Director of Programs, San Diego Workforce Partnership

Each panelist was given three minutes to introduce themselves and provide a general overview of how their organization helps businesses train those entering or re-entering the workforce. The panel was then opened for questions from the Board and the audience.

6. Action Items/Discussion:

No action was taken for this agenda item.

7. Adjournment

The meeting was adjourned by Dr. Ruben Garcia at 10:31 a.m. The next meeting will be held on October 19, 2018 at a location to be determined.

APPROVED FEBRUARY 15, 2019