



Community Forest Advisory Board Meeting
Wednesday, April 13, 2016 11:45 a.m. – 1:30 p.m.
City Administration Bldg. 202 C Street - 12th Floor, Conference Room A

Agenda

Call to Order – Chair

1. **Call to Order – Chair**
2. **Approval of the March Meeting Minutes**
3. **Chair’s Announcements and Updates – 5 minutes**
4. **Action Items - None**

5. **City Staff Reports – 5 minutes each**
 - a. FY 2017 budget process and schedule (Jeremy Barrick)
 - b. Status of Street Tree Planting contract (Lesley Henegar)
 - c. Status of Tree Inventory contract (Jeremy Barrick)
 - d. Report of Tree Canopy Assessment Workshop, April 5 (Jeremy Barrick)
 - e. Report of Educational Outreach Meeting, April 8 (Lesley Henegar)
6. **Discussion**
 - a. Public Tree Protection, Council Policy 900-19, what changes are needed in the policy and implementation (Jeremy Barrick)
 - b. Filling vacancies on Community Forest Advisory Board - ongoing
7. **Other Reports – 5 minutes each**
 - b. Tree San Diego
 - c. San Diego Regional Urban Forests Council
8. **Public Comment**
9. **Next Regular Meeting – Second Wednesday of the month, May 11, 2016**

For more information or alternative format please contact Lesley Henegar at (619) 235-5208 or lhenegar@sandiego.gov. Requests for additions to the agenda need to be received by the first of each month for inclusion to the agenda. Previously approved meeting minutes and the information about the Community Forest Advisory Board are available on the City’s web site at <http://www.sandiego.gov/planning/boardcomm/cfab.shtml>

**City of San Diego
Community Forest Advisory Board**

MEETING MINUTES

March 9, 2016

City Administration Building, 12th floor, Committee Room A

1) **Convene.** Anne Fege, Chair, called the meeting to order at 11:45 a.m.

2) **Attendees.**

Members –Chris Drayer, Rachele Melious, Robin Rivet, Troy Murphree, Vince Mikulanic, Anne Fege

Guests – Marty Schmidt and Laura Shobar (Environs), Guy Preuss (Skyline/Paradise Hills), Stephanie Reed (District 2)

City Staff –Lesley Henegar, Jeremy Barrick, and Melissa Garcia (Planning)

3) **Approval of Minutes.** Minutes of the January 13, 2016 meeting were approved (moved by Vince Mikulanic, seconded by Robin Rivet). Minutes of the February 10, 2016 meeting were approved (moved by Vince Mikulanic, seconded by Chris Drayer).

4) **Action Items.** None.

5) **City Staff Reports.**

- a) Melissa Garcia introduced Marty Schmidt and Laura Shobar of Environs, who presented an overview of the Urban Greening Design Project for the Midway-Sports Arena-North Bay area. This included street tree lists for five trails and corridors and 11 districts and villages. These same tree lists will be used in the upcoming Midway Community Plan Update, led by Vicky White, Planning. CFAB members are invited to send individual comments by March 16 to Garcia and Schmidt.
- b) Jeremy Barrick, Urban Forestry Program Manager, gave an update on the Tree Canopy Assessment Workshop. It will be held on Tuesday, April 5 from 8:30 to 12:00 at the War Memorial Building in Balboa Park. Anne Fege is assembling an invitation list and will send invitations in an “eblast” format.
- c) Jeremy Barrick reported that the presentation of the Urban Forest Management/Action Plan to the Planning Commission has been delayed, and thus the Docket for Council approval also delayed.
- d) Jeremy Barrick summarized the efforts to gather data on tree losses in the January storm, and the tracking needs that have emerged from this. Trees will be included in the second round of the “asset management” system being developed for the City.
- e) Lesley Henegar gave an update on the Figg Fund to plant Jacaranda trees, as the staff is discussing how much of the accumulated interest to spend at this time, and is considering all planting location requests submitted to date.
- f) Lesley Henegar gave an update on the grant provided by the California Department of Forestry and Fire Protection (CalFire) to the City. The Request for Proposals (RFP), for the street tree inventory and the street tree planting, will be released soon and a pre-bid

conference scheduled. Lesley confirmed that the five-page document from CalFire on nursery stock will be referenced in the contract requirements. Rachele Melious expressed the need for a short list of nursery stock conditions that can effectively be used by field personnel to accept or reject trees to be planted.

- g) Jeremy Barrick shared the draft revised Street Tree Selection Guide, and reported that it will be posted on the newly-revised City's website.
- h) Lesley Hénegar outlined the need for public education and outreach to increase tree planting on private land, watering and other tree care, and benefits of trees. The CalFire grant included a provision for City staff to "develop and implement a citywide educational outreach to provide education to each community planning group to increase their awareness of planting missing trees in the right-of-way (in front of their homes or businesses), low tree watering costs, tree maintenance, free tree sources, and importance of citizen participation in increasing the citywide tree canopy." This will be discussed at a Subcommittee meeting on April 8, at a time and location to be determined, and suggestions brought back to the Board.

7) Other Reports

None.

8) Public Comment

None.

9) Next Regular Meeting – Second Wednesday of the month, April 13, 2016.

Agenda items include review of the Council Policy 900-19, Public Tree Protection, http://docs.sandiego.gov/councilpolicies/cpd_900-19.pdf; initial steps for public education and outreach about tree planting and care; and update on the CalFire grant.

10) Adjourned at 1:30 p.m.