

THE CITY OF SAN DIEGO COMMISSION FOR ARTS AND CULTURE (COMMISSION)

CONFLICT OF INTEREST CODE

APPENDIX A - DESIGNATED POSITIONS

POSITION	DUTIES	DISCLOSURE CATEGORY
Commissioner	Advises Mayor and City Council on the amount and distribution of the Commission's annual budget; advises on the development and administration of the Commission's policies and programs; participates in evaluating and recommending nonprofit organizations and artists for service contracts; participates in evaluating and recommending artworks for acquisition into and deaccession from the City's art collection; appears before City officials for the purpose of affecting governmental decisions.	1
Executive Director	Administers the Commission's activities under direction of the Mayor; directs the preparation and administration of the Commission's annual budget; directs the development and administration of the Commission's policies and programs; serves as the administrator for each contract associated with the business of the Commission; authorizes the acquisition and deaccession of artworks for the City's art collection; appoints staff.	1
Program Manager	Provides information, opinions and/or recommendations in assisting with the preparation and administration of the Commission's annual budget and the administration of the Commission's policies, programs and the City's art collection; participates in evaluating and recommending vendors and consultants for contracts.	1

**Public Art Program
Administrator**

Provides information, opinions and/or recommendations in assisting with the preparation and administration of the Commission's annual budget and the administration of the Commission's policies, programs and the City's art collection; participates in evaluating and recommending vendors and consultants for contracts.

1

**Arts Management
Associate/Associate
Management Analyst**

Provides information, opinions and/or recommendations in assisting with the preparation and administration of the Commission's annual budget and the administration of the Commission's policies, programs and the City's art collection; participates in evaluating and recommending vendors and consultants for contracts.

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Consultant

Provides information, opinions and/or recommendations in assisting with the administration of the Commission's policies, programs and the City's art collection.

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APPENDIX B

COMMISSION FOR ARTS AND CULTURE CONFLICT OF INTEREST CODE DISCLOSURE CATEGORIES

1. All reportable investments or business positions in any firm, entity for-profit or nonprofit organization that during the reporting period: (a) received funding through participation in a funding process administered by the Commission; or (b) indicated its intent orally or in writing to the Commission to participate in the Commission's funding process in the future; or (c) had a project, an initiative or a public art project come before the Commission or its staff; or (d) served as a consultant to the Commission.

All reportable interests in real property owned or used by any firm, entity for-profit or nonprofit organization that during the reporting period: (a) received funding through participation in a funding process administered by the Commission; or (b) indicated its intent orally or in writing to the Commission to participate in the Commission's funding process in the future; or (c) had a project, an initiative or a public art project come before the Commission or its staff; or (d) served as a consultant to the Commission.

All reportable income, loans or gifts from any firm, entity for-profit or nonprofit organization that during the reporting period: (a) received funding through participation in a funding process administered by the Commission; or (b) indicated its intent orally or in writing to the Commission to participate in the Commission's funding process in the future; or (c) had a project, an initiative or a public art project come before the Commission or its staff; or (d) served as a consultant to the Commission.

All decision-making positions in any firm, entity for-profit or nonprofit organization (including, without limitation, positions as an officer or member of the governing body of such firm, entity or nonprofit organization) that during the reporting period: (a) received funding through participation in a funding process administered by the Commission; or (b) indicated its intent orally or in writing to the Commission to participate in the Commission's funding process in the future; or (c) had a project, an initiative or a public art project come before the Commission or its staff; or (d) served as a consultant to the Commission.

2. Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The Executive Director and/or Chair may determine in writing that a particular consultant, although a "designated position", is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director's and/or Chair's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of

Interest Code.