

THE CITY OF SAN DIEGO COMMISSION FOR ARTS AND CULTURE {COMMISSION}

CONFLICT OF INTEREST CODE

APPENDIX A - DESIGNATED POSITIONS

POSITION	DUTIES	DISCLOSURE CATEGORY
Commissioner	Advises Mayor and City Council on the amount and distribution of the Commission's annual arts and culture programmatic budget; advises on the development and administration of the Commission's policies and programs; participates in evaluating and recommending nonprofit organizations and artists for service contracts; participates in evaluating and recommending artworks for acquisition into and deaccession from the City's art collection; appears before City officials for the purpose of affecting governmental decisions.	1
Executive Director	Administers the Commission 's activities under direction of the Mayor; directs the preparation and administration of the Commission 's annual budget; directs the development and administration of the Commission's policies and programs; serves as the administrator for each contract associated with the business of the Commission; authorizes the acquisition and deaccession of artworks for the City's art collection; appoints staff.	1
Program Manager	Provides information, opinions, and/or recommendations in assisting with the preparation and administration of the Commission's annual budget and the administration of the Commission's policies, programs and the City's art collection; participates in evaluating and recommending vendors and consultants for contracts.	1

Public Art Program Administrator	Provides information, opinions and/or recommendations in assisting with the preparation and administration of the Commission's annual budget and the administration of the Commission's policies, programs and the City's art collection; participates in evaluating and recommending vendors and consultants for contracts.	1
Arts Management Associate/ Associate Management Analyst	Provides information, opinions and/or recommendations in assisting with the preparation and administration of the Commission 's annual budget and the administration of the Commission's policies, programs and the City's art collection; participates in evaluating and recommending vendors and consultants for contracts.	1
Program Coordinator	Provides information, opinions and/or recommendations in assisting with the preparation and administration of the Commission's annual budget and the administration of the Commission's policies and programs; participates in evaluating and recommending vendors and consultants for contracts	1
Consultant/New Positions	<p data-bbox="480 1083 1390 1188">Consultants/new positions shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:</p> <p data-bbox="480 1230 1446 1623">The Executive Director and/or Executive Director's designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements described in this section. Such determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director's and/or Executive Director's designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.</p>	2

APPENDIX B

COMMISSION FOR ARTS AND CULTURE CONFLICT OF INTEREST CODE DISCLOSURE CATEGORIES

1. All reportable investments or business positions in any firm, entity for-profit or nonprofit organization that during the reporting period: (a) received funding through participation in a funding process administered by the Commission; or (b) indicated its intent orally or in writing to the Commission to participate in the Commission's funding process in the future; or (c) had a project, an initiative or a public art project come before the Commission or its staff; or (d) served as a consultant to the Commission.

All reportable interests in real property owned or used by any firm, entity for-profit or nonprofit organization that during the reporting period: (a) received funding through participation in a funding process administered by the Commission; or (b) indicated its intent orally or in writing to the Commission to participate in the Commission's funding process in the future; or (c) had a project, an initiative or a public art project come before the Commission or its staff; or (d) served as a consultant to the Commission.

All reportable income, loans or gifts from any firm, entity for-profit or nonprofit organization that during the reporting period: (a) received funding through participation in a funding process administered by the Commission; or (b) indicated its intent orally or in writing to the Commission to participate in the Commission's funding process in the future; or (c) had a project, an initiative or a public art project come before the Commission or its staff; or (d) served as a consultant to the Commission.

All decision-making positions in any firm, entity for-profit or nonprofit organization (including, without limitation, positions as an officer or member of the governing body of such firm, entity or nonprofit organization) that during the reporting period: (a) received funding through participation in a funding process administered by the Commission; or (b) indicated its intent orally or in writing to the Commission to participate in the Commission's funding process in the future; or (c) had a project, an initiative or a public art project come before the Commission or its staff; or (d) served as a consultant to the Commission.

2. Consultants/new positions shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The Executive Director and/or Executive Director's designee may determine in writing that a particular consultant or new position, although a "designated position", is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director's and/or Executive Director's designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.