

Information Priority List For Individuals Presenting Special Event Proposals To the Balboa Park Committee: Presentations Will Be Limited to 5 Minutes

1. Name of Event – Fleet Science Center Gala
2. When –
 - a. Date(s) – Saturday, May 11, 2019
 - b. Time (including Set-up & Break-down)- 3pm-10pm
 - c. During the Moratorium (Memorial Day – Labor Day) - No
3. Where (Provide map(s) showing location & site plan- Fleet Science Center front patio (see attached)
 - a. Road Closure(s)- No
 - b. Parking Lot Closure(s)- No
 - c. Bridge Closure- No
4. Estimated Attendance – 220
5. Amplified Music – No
 - a. Other prolonged noise impacts? We would have a microphone and speaker on the patio for short announcements only. All announcements would be done by 8pm.
 - b. Acts on a local or national level? Local/unamplified jazz trio from 6pm to 8pm
 - c. When do you plan to conduct event sound checks? 5:30pm to 5:35pm
6. Do you plan to apply for an Alcohol Permit? Yes
7. Partnering with a park entity? Yes
 - a. Which one(s)? Fleet Science Center
8. Public Benefit Non-Profit? Yes
9. Have completed noticing Park Institutions? Yes
10. Are there performances at the:
 - a. Old Globe – Yes, one 8pm performance
 - b. Organ Pavilion – No
11. Other special event of more than 500 people occurring concurrently? No
 - a. Location(s) in the Park N/A
12. Will you be making a donation to Balboa Park, a facility or institution located in the Park or outside the Park?
 - a. How much – This Gala raises approximately \$200,000.
 - b. Who – All proceeds are for the benefit of the Fleet Science Center
13. Other unique event feature not covered above? This event is the Fleet's biggest fundraiser of the year and provides critically important support for the Fleet's education programs. The evening includes a reception, which we hope to hold on the patio from 6pm to approximately 7:30pm, followed by a sit down dinner, which would be inside the Fleet Science Center's building. In 2018 the Fleet's Gala attendance was 220, exceeding that of previous Galas. Although this was wonderful for raising much needed support, having both the reception and dinner in the Fleet's galleries among ongoing exhibitions, made the reception too crowded. Thank you for your consideration of this request.

Event Name: 2019 Fleet Science Center Gala

Date: Saturday, May 11

Time: 6pm—7:30pm (Outside)

