

Information Priority List For Individuals Presenting Special Event Proposals To the Balboa Park Committee: Presentations Will Be Limited to 5 Minutes

1. Name of Event – 2016 ETHNIC FOOD FAIR
2. When – MEMORIAL DAY WEEKEND
 - a. Date(s) – MAY 28 (SETUP) THRU MAY 29
 - b. Time (including Set-up & Break-down)- 9:00 AM SATURDAY THRU 8:00 PM SUNDAY
 - c. During the Moratorium (Memorial Day – Labor Day) - YES
3. Where (Provide map(s) showing location & site plan- SEE ATTACHED MAP
 - a. Road Closure(s)- YES
 - b. Parking Lot Closure(s)- NOT NEEDED FOR THIS EVENT
 - c. Bridge Closure- NOT NEEDED FOR THIS EVENT
4. Estimated Attendance – 1,000 +
5. Amplified Music – YES
 - a. Other prolonged noise impacts? NO
 - b. Acts on a local or national level? LOCAL
 - c. When do you plan to conduct event sound checks? MAY 29, FROM 8:00 TO 10:00 AM
6. Do you plan to apply for an Alcohol Permit? NO ALCOHOL WILL BE SERVED
7. Partnering with a park entity? NO
 - a. Which one(s)? N/A
8. Public Benefit Non-Profit? HPR IS A 501(C)(3) CHARITABLE ORGANIZATION
9. Have completed noticing Park Institutions? NOT YET
10. Are there performances at the:
 - a. Old Globe – YES
 - b. Organ Pavilion – YES
11. Other special event of more than 500 people occurring concurrently? NOT TO OUR KNOWLEDGE
 - a. Location(s) in the Park N/A
12. Will you be making a donation to Balboa Park, a facility or institution located in the Park or outside the Park?
 - a. How much – N/A
 - b. Who – N/A
13. Other unique event feature not covered above? NO