

**Information Priority List For Individuals Presenting Special Event Proposals To the Balboa Park Committee: Presentations Will Be Limited to 5 Minutes**

1. Name of Event – Maker Faire San Diego
2. When – 2016
  - a. Date(s) – October 1 and 2
  - b. Time (including Set-up & Break-down)- Setup Sept 29/30, Event Oct 1&2 10-5, Final strike Oct 3
  - c. During the Moratorium (Memorial Day – Labor Day) – No.
3. Where (Provide map(s) showing location & site plan- Attached
  - a. Road Closure(s)- No, with the possible exception of the fire lane for pedestrian use – South palisades
  - b. Parking Lot Closure(s)- South palisades Lot, North Spreckels Lot
  - c. Bridge Closure- No
4. Estimated Attendance – 2,000 people
5. Amplified Music – Yes
  - a. Other prolonged noise impacts? Nor prolonged
  - b. Acts on a local or national level? Artworks on a national level for the event type
  - c. When do you plan to conduct event sound checks? Friday by 7pmn, Saturday 9am.
6. Do you plan to apply for an Alcohol Permit? Yes
7. Partnering with a park entity? BPCP plus at least 10 museums
  - a. Which one(s)? At least 10 of the museums in the park
8. Public Benefit Non-Profit?
9. Have completed noticing Park Institutions? Yes
10. Are there performances at the:
  - a. Old Globe – Yes (Saturday and Sunday)
  - b. Starlight – No
  - c. Organ Pavilion – Yes (Sunday)
11. Other special event of more than 500 people occurring concurrently?
  - a. Location(s) in the Park – not of which I am aware
12. Will you be making a donation to Balboa Park, a facility or institution located in the Park or outside the Park?
  - a. How much – Net proceeds of the event disbursed to all full BPCP member organizations
  - b. Who –
13. Other unique event feature not covered above? – **Utilizes an OUTSIDE-IN event model**

**Installation Layout:** The map below identifies the planned installation of booths (canopies), generators, art (flame) effects, temporary restrooms. **A beer garden is planned to be integrated in the Presidents Way Lawn area.**





Areas in yellow are planned to be permitted through this process.

Area in green is projected (as in 2015) to be permitted by Mayor's Office/P&R.

Areas marked in blue are NOT PART OF THIS PERMIT and may or may not be used. Indoor BPCP areas/other permits.

