ATTACHMENT 3:

SECTION 3

SUMMARY REPORTS
## Section 3 Summary Report

**Economic Opportunities for Low- and Very Low-Income Persons**

See back of page for Public Reporting Burden statement

1. Recipient Name & Address: (street, city, state, zip)
   
   City of San Diego/CDBG Program
   1200 Third Avenue, #1400
   San Diego, CA 92101

2. Federal Identification: (contract/award no.)
   
   B-15-MC-06-0542

3. Dollar Amount of Award:
   
   $11,026,482

4. Contact Person:
   
   Joe Whitaker

5. Phone: (include area code)
   
   619-236-6389

6. Reporting Period:
   
   07/01/15 - 06/30/16

7. Date Report Submitted:
   
   09/23/2016

8. Program Code: **7** (Use a separate sheet for each program code)
   
   Program Name:
   
   CDBG Entitlement

### Part I: Employment and Training (** Include New Hires in columns E & F.**)

<table>
<thead>
<tr>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E**</th>
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<td>% of Total Staff Hours for Section 3 Employees and Trainees</td>
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<td>% of Total Staff Hours for Section 3 Employees and Trainees</td>
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<td><strong>Total</strong></td>
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</tbody>
</table>

*Program Codes*

1 = Flexible Subsidy

2 = Section 202/811

3 = Public/Indian Housing

4 = Homeless Assistance

5 = HOME

6 = HOME-State Administered

7 = CDBG-Entitlement

8 = CDBG-State Administered

9 = Other CD Programs

10 = Other Housing Programs

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Page 1 of 2
Part II: Contracts Awarded

1. Construction Contracts:
   A. Total dollar amount of all contracts awarded on the project $8,313,787
   B. Total dollar amount of contracts awarded to Section 3 businesses $0
   C. Percentage of the total dollar amount that was awarded to Section 3 businesses 0%
   D. Total number of Section 3 businesses receiving contracts 0

2. Non-Construction Contracts:
   A. Total dollar amount of all non-construction contracts awarded on the project/activity $2,712,695
   B. Total dollar amount of non-construction contracts awarded to Section 3 businesses $0
   C. Percentage of the total dollar amount that was awarded to Section 3 businesses 0%
   D. Total number of Section 3 businesses receiving non-construction contracts 0

Part III: Summary

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. (Check all that apply.)

X Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contacts with community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.

_____ Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.

_____ Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.

_____ Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.

_____ Other; describe below.
Form HUD-60002, Section 3 Summary Report, Economic Opportunities for Low- and Very Low-Income Persons.

Instructions: This form is to be used to report annual accomplishments regarding employment and other economic opportunities provided to low- and very low-income persons under Section 3 of the Housing and Urban Development Act of 1968. The Section 3 regulations apply to any public and Indian Housing programs that receive: (1) development assistance pursuant to Section 5 of the U.S. Housing Act of 1937; (2) operating assistance pursuant to Section 9 of the U.S. Housing Act of 1937; or (3) modernization grants pursuant to Section 14 of the U.S. Housing Act of 1937 and to recipients of housing and community development assistance in excess of $200,000 expended for: (1) housing rehabilitation (including reduction and abatement of lead-based paint hazards); (2) housing construction; or (3) other public construction projects; and to contracts and subcontracts in excess of $100,000 awarded in connection with the Section-3-covered activity.

Form HUD-60002 has three parts which are to be completed for all programs covered by Section 3. Part I relates to employment and training. The recipient has the option to determine numerical employment/training goals either on the basis of the number of hours worked by new hires (columns B, D, E and F) or the number of new hires utilized on the Section 3 covered project (columns B, C and F). Part II of the form relates to contracting, and Part III summarizes recipients' efforts to comply with Section 3.

Recipients or contractors subject to Section 3 requirements must maintain appropriate documentation to establish that HUD financial assistance for housing and community development programs were directed toward low- and very low-income persons. A recipient of Section 3 covered assistance shall submit two copies of this report to the local HUD Field Office. Where the program providing assistance requires an annual performance report, this Section 3 report is to be submitted at the same time the program performance report is submitted. Where an annual performance report is not required, this Section 3 report is to be submitted by January 10 and, if the project ends before December 31, within 10 days of project completion. Only Prime Recipients are required to report to HUD. The report must include accomplishments of all recipients and their Section 3 covered contractors and subcontractors.

| Column A | Enter the total dollar amount of all contracts awarded on the project/program. |
| Column B | Enter the number of new hires for each category of workers identified in Column A in connection with this award. |
| Column C | Enter the number of Section 3 new hires for each category of workers identified in Column A in connection with this award. |
| Column D | Enter the percentage of all the staff hours of new hires (Section 3 residents) in connection with this award. |
| Column E | Enter the percentage of the total staff hours worked for Section 3 employees and trainees (including new hires) connected with this award. |
| Column F | Enter the number of Section 3 residents that were employed and trained in connection with this award. |

Part II: Contract Opportunities

Block 1: Construction Contracts

Item A: Enter the total dollar amount of all contracts awarded on the project/program.

Item B: Enter the total dollar amount of contracts connected with this project/program that were awarded to Section 3 businesses.

Item C: Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Section 3 businesses.

Item D: Enter the number of Section 3 businesses receiving awards.

Block 2: Non-Construction Contracts

Item A: Enter the total dollar amount of all contracts awarded on the project/program.

Item B: Enter the total dollar amount of contracts connected with this project awarded to Section 3 businesses.

Item C: Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Section 3 businesses.

Item D: Enter the number of Section 3 businesses receiving awards.

Part III: Summary of Efforts - Self-explanatory

Submit two (2) copies of this report to the HUD Field Office of Fair Housing and Equal Opportunity, Program Operations and Compliance Center Director, at the same time the performance report is submitted to the program office. For those programs where such a report is not required, the Section 3 report is submitted by January 10. Include only contracts executed during the reporting period specified in item 8. PHAs/HAs are to report all contracts/subcontracts.

* The terms “low-income persons” and “very low-income persons” have the same meanings given the terms in section 3(b)(2) of the United States Housing Act of 1937. Low-income persons mean families (including single persons) whose incomes do not exceed 80 per centum of the median income for the area, as determined by the Secretary, with adjustments for smaller and larger families, except that the Secretary may establish income ceilings higher or lower than 80 per centum of the median for the area on the basis of the Secretary’s findings such that variations are necessary because of prevailing levels of construction costs or unusually high- or low-income families. Very low-income persons mean low-income families (including single persons) whose incomes do not exceed 50 per centum of the median family income for the area, as determined by the Secretary with adjustments for smaller and larger families, except that the Secretary may establish income ceilings higher or lower than 50 per centum of the median for the area on the basis of the Secretary’s findings that such variations are necessary because of unusually high or low family incomes.
Section 3 Summary Report  
Economic Opportunities for Low and Very Low-Income Persons

1. Recipient/Project Name:  
San Diego Housing Commission

2. Total Amount of Award:  
$1,736,809.00

3. Project Address/Location:  
1122 BROADWAY, STE. 300; SAN DIEGO, CA 92101

4. Contact Person:  
SHARON CHAMBERS-FEASTER

5. Phone (include area code):  
619-578-7513

7. Reporting Period  
Begin Date: 10/1/2014  
End Date: 9/30/2015

8. Date Report Submitted:  
LASHARONC@SDHC.ORG  
10/1/2014

9. Program Code:  
7 CDBG Entitlement

10. Funding Program Name:  
COMMUNITY DEV. BLOCK GRANT

Part I: Employment and Training (*Columns B, C, and F are mandatory fields. Include New Hires in E & F)

<table>
<thead>
<tr>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
<th>F</th>
</tr>
</thead>
<tbody>
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<td>Job Category</td>
<td>Number of Full-Time New Hires</td>
<td>Number of Full-Time New Hires that are Sec 3 Residents</td>
<td>Total Percentage of Section 3 New Hires</td>
<td>% of Total Staff Hours for Sec 3 Employees &amp; Trainees</td>
<td>Number of Section 3 Trainees</td>
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</table>

Part II: Contracts Awarded during the period of this report

1. Construction Contracts:  
   A. Total dollar amount of construction contracts awarded on the project  
      $0.00
   B. Dollar amount of construction contracts awarded to Section 3 businesses  
      $0.00
   C. Percentage of construction contract dollar amount awarded to Section 3 businesses  
      #DIV/0!
   D. Number of Section 3 businesses receiving construction contracts  
      0

2. Non-Construction Contracts  
   A. Total dollar amount of non-construction contracts awarded on the project  
      $1,736,809.00
   B. Dollar amount of non-construction contracts awarded to Section 3 businesses  
      $0.00
   C. Percentage of non-construction contract dollar amount awarded to Section 3 businesses  
      0%
   D. Number of Section 3 businesses receiving non-construction contracts  
      0

* Use Column E if necessary to compare groups containing both full and part-time workers, and those working overtime. Show Section 3 Employees' and Trainees' hours worked, divided by Total staff hours worked.
Part III: Summary

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. (Check all that apply.)

<table>
<thead>
<tr>
<th>Efforts</th>
<th>Status</th>
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<tbody>
<tr>
<td>Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at project site, contracts with the community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.</td>
<td>X</td>
</tr>
<tr>
<td>Participated in a HUD program or other program which promotes the training or employment of Section 3 Residents.</td>
<td>X</td>
</tr>
<tr>
<td>Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.</td>
<td>X</td>
</tr>
<tr>
<td>Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.</td>
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</tr>
<tr>
<td>Other; describe below. (Include any obstacles that prevented achieving program goals.)</td>
<td></td>
</tr>
</tbody>
</table>

Community Development Block Grant did not meet HUD's definition of Section 3 Covered Assistance because funds were not expended for work arising in connection with housing rehabilitation, housing construction, or other public construction [24CFR135.3(a)(2)]. Therefore, the non-construction contract awards were not subject to Section 3 requirements.

*Program Codes:*

1 Flexible Subsidy
2 Section 202/811
3A Public/Indian Housing Development
3B Public/Indian Housing Operation
3C Public/Indian Housing Modernization
4 Homeless Assistance
5 HOME Assistance
6 HOME Assistance-State Administered
7 CDBG Entitlement
8 CDBG- State Administered
9 Other Community Development Programs
10 Other Housing Programs

Section 3 of the Housing and Urban Development Act of 1968, as amended 12 U.S.C. 1701u, mandates that the Department ensures that employment and other economic opportunities generated by its housing and community development assistance programs are directed towards low- and very-low income persons, particularly those who are recipients of government assistance housing. The regulations are found at 24 CFR Part 135. The information will be used by the Department to monitor program recipients' compliance with Section 3, to assess the results of the Department's effort to meet the statutory objectives of Section 3, to prepare reports to Congress, and by recipients as a self-monitoring tool. The data is entered into a database and will be analyzed and distributed. The collection of information involves recipients receiving Federal financial assistance for housing and community development programs covered by Section 3. The information will be collected annually to assist HUD in meeting its reporting requirements under Section 808(e)(6) of the Fair Housing Act and Section 916 of the HCDA of 1992. An assurance of confidentiality is not applicable to this form. The Privacy Act of 1974 and OMB Circular A-108 are not applicable. The reporting requirements do not contain sensitive questions. Data is cumulative; personal identifying information is not included.
**Section 3 Summary Report**  
**Economic Opportunities for Low and Very Low-Income Persons**

1. Recipient/Project Name: San Diego Housing Commission  
2. Total Amount of Award:  
3. Project Address/Location: 1122 BROADWAY, STE. 300; SAN DIEGO, CA 92101  
4. Contact Person: SHARON CHAMBERS-FEASTER  
5. Phone (include area code): 619-578-7513  
6. Email: LASHARONC@SDHC.ORG  
7. Reporting Period Begin Date: 10/1/2014  
End Date: 9/30/2015  
8. Date Report Submitted:  
9. Program Code:  
10. Funding Program Name: EMERGENCY SOLUTIONS GRANT

### Part I: Employment and Training (*Columns B, C, and F are mandatory fields. Include New Hires in E & F*)

<table>
<thead>
<tr>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
<th>F</th>
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</thead>
<tbody>
<tr>
<td>Office and Management</td>
<td>Number of Full-Time New Hires</td>
<td>Number of Full-Time New Hires that are Sec 3 Residents</td>
<td>Total Percentage of Section 3 New Hires</td>
<td>% of Total Staff Hours for Sec 3 Employees &amp; Trainees</td>
<td>Number of Section 3 Trainees</td>
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</tbody>
</table>

**Part II: Contracts Awarded during the period of this report**

1. Construction Contracts:  
   A. Total dollar amount of construction contracts awarded on the project: $0.00  
   B. Dollar amount of construction contracts awarded to Section 3 businesses: $0.00  
   C. Percentage of construction contract dollar amount awarded to Section 3 businesses: #DIV/0!  
   D. Number of Section 3 businesses receiving construction contracts: 0  

2. Non-Construction Contracts:  
   A. Total dollar amount of non-construction contracts awarded on the project: $892,319.00  
   B. Dollar amount of non-construction contracts awarded to Section 3 businesses: $0.00  
   C. Percentage of non-construction contract dollar amount awarded to Section 3 businesses: 0%  
   D. Number of Section 3 businesses receiving non-construction contracts: 0

* Use Column E if necessary to compare groups containing both full and part-time workers, and those working overtime. Show Section 3 Employees’ and Trainees’ hours worked, divided by Total staff hours worked.
**Part III: Summary**

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. (Check all that apply.)

- [x] Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at project site, contracts with the community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.

- [x] Participated in a HUD program or other program which promotes the training or employment of Section 3 Residents.

- [x] Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.

- [ ] Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.

- [x] Other; describe below. (Include any obstacles that prevented achieving program goals.)

**Emergency Solutions Grant did not meet HUD’s definition of Section 3 Covered Assistance because funds were not expended for work arising in connection with housing rehabilitation, housing construction, or other public construction [24CFR135.3(a)(2)]. Therefore, the non-construction contract awards were not subject to Section 3 requirements.**

**Program Codes:**

1. Flexible Subsidy
2. Section 202/811
3A Public/Indian Housing Development
3B Public/Indian Housing Operation
3C Public/Indian Housing Modernization
4. Homeless Assistance
5. HOME Assistance
6. HOME Assistance-State Administered
7. CDBG Entitlement
8. CDBG-State Administered
9. Other Community Development Programs
10. Other Housing Programs

Section 3 of the Housing and Urban Development Act of 1968, as amended 12 U.S.C. 1701u, mandates that the Department ensures that employment and other economic opportunities generated by its housing and community development assistance programs are directed towards low- and very-low income persons, particularly those who are recipients of government assistance housing. The regulations are found at 24 CFR Part 135. The information will be used by the Department to monitor program recipients’ compliance with Section 3, to assess the results of the Department’s effort to meet the statutory objectives of Section 3, to prepare reports to Congress, and by recipients as a self-monitoring tool. The data is entered into a database and will be analyzed and distributed. The collection of information involves recipients receiving Federal financial assistance for housing and community development programs covered by Section 3. The information will be collected annually to assist HUD in meeting its reporting requirements under Section 808(e)(6) of the Fair Housing Act and Section 916 of the HCDA of 1992. An assurance of confidentiality is not applicable to this form. The Privacy Act of 1974 and OMB Circular A-108 are not applicable. The reporting requirements do not contain sensitive questions. Data is cumulative; personal identifying information is not included.
Section 3 Summary Report
Economic Opportunities for Low and Very Low-Income Persons

1. Recipient/Project Name: San Diego Housing Commission
2. Total Amount of Award:
3. Project Address/Location: 1122 BROADWAY, STE. 300; SAN DIEGO, CA 92101
4. Contact Person: SHARON CHAMBERS-FEASTER
5. Phone (include area code): 619-578-7513
6. Email: LASHARONC@SDHC.ORG
7. Reporting Period Begin Date: 10/1/2014
9. Program Code: 6
8. Date Report Submitted: 9/30/2015
10. Funding Program Name: HOME Assistance

Part I: Employment and Training
(*Columns B, C, and F are mandatory fields. Include New Hires in E & F)

<table>
<thead>
<tr>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
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</thead>
<tbody>
<tr>
<td>Number of Full-Time New Hires</td>
<td>Number of Full-Time New Hires that are Sec 3 Residents</td>
<td>Total Percentage of Section 3 New Hires</td>
<td>% of Total Staff Hours for Sec 3 Employees &amp; Trainees</td>
<td>Number of Section 3 New Hires</td>
<td></td>
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<tr>
<td>Office and Management</td>
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<tr>
<td>Technicians</td>
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<tr>
<td>Craft Workers (Skilled)</td>
<td>8</td>
<td>5</td>
<td>63%</td>
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<tr>
<td>Operatives (Semi-Skilled)</td>
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</tr>
<tr>
<td>Laborers (Unskilled)</td>
<td>27</td>
<td>12</td>
<td>44%</td>
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<tr>
<td>Other: Plumber Apprentice</td>
<td>2</td>
<td>1</td>
<td>50%</td>
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<td>1</td>
</tr>
<tr>
<td>Total</td>
<td>37</td>
<td>18</td>
<td>49%</td>
<td>0</td>
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</tr>
</tbody>
</table>

Part II: Contracts Awarded during the period of this report

1. Construction Contracts:
   A. Total dollar amount of construction contracts awarded on the project: $45,568,130.00
   B. Dollar amount of construction contracts awarded to Section 3 businesses: $8,618,613.00
   C. Percentage of construction contract dollar amount awarded to Section 3 businesses: 19%
   D. Number of Section 3 businesses receiving construction contracts: 25

2. Non-Construction Contracts
   A. Total dollar amount of non-construction contracts awarded on the project: $122,202.00
   B. Dollar amount of non-construction contracts awarded to Section 3 businesses: $0.00
   C. Percentage of non-construction contract dollar amount awarded to Section 3 businesses: 0%
   D. Number of Section 3 businesses receiving non-construction contracts: 0

* Use Column E if necessary to compare groups containing both full and part-time workers, and those working overtime. Show Section 3 Employees' and Trainees' hours worked, divided by Total staff hours worked.
Part III: Summary
Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. (Check all that apply.)

- [x] Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at project site, contracts with the community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.

- [x] Participated in a HUD program or other program which promotes the training or employment of Section 3 Residents.

- [x] Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.

- [x] Coordinated with Youthbuild Programs administrated in the metropolitan area in which the Section 3 covered project is located.

- [ ] Other; describe below. (Include any obstacles that prevented achieving program goals.)

SDHC exceeded the applicable numerical goals for the hiring of Section 3 Residents and the awarding of construction contracts to Section 3 Business Concerns—49% and 19%, respectively. Non-construction contracts awards were not subject to Section 3 requirements. HOME funds are Section 3 Covered Assistance when used for work arising in connection with housing rehabilitation, housing construction, or other public construction [24 CFR 135.3(a)(2)]. SDHC worked closely with general contractors for HOME-funded projects: Met with project managers/administrators to inform them of Section 3 requirements; participated in pre-bid and/or pre-construction meetings; provided list of certified Section 3 Business Concerns; assisted subcontractors in applying for Section 3 certification; and monitored projects for compliance. For all HOME-funded projects, SDHC notified certified Section 3 Business Concerns of subcontracting opportunities.

*Program Codes:
1 Flexible Subsidy
2 Section 202/811
3A Public/Indian Housing Development
3B Public/Indian Housing Operation
3C Public/Indian Housing Modernization
4 Homeless Assistance
5 HOME Assistance
6 HOME Assistance-State Administered
7 CDBG Entitlement
8 CDBG- State Administered
9 Other Community Development Programs
10 Other Housing Programs

Section 3 of the Housing and Urban Development Act of 1968, as amended 12 U.S.C. 1701u, mandates that the Department ensures that employment and other economic opportunities generated by its housing and community development assistance programs are directed towards low- and very-low income persons, particularly those who are recipients of government assistance housing. The regulations are found at 24 CFR Part 135. The information will be used by the Department to monitor program recipients’ compliance with Section 3, to assess the results of the Department’s effort to meet the statutory objectives of Section 3, to prepare reports to Congress, and by recipients as a self-monitoring tool. The data is entered into a database and will be analyzed and distributed. The collection of information involves recipients receiving Federal financial assistance for housing and community development programs covered by Section 3. The information will be collected annually to assist HUD in meeting its reporting requirements under Section 808(e)(6) of the Fair Housing Act and Section 916 of the HCDA of 1992. An assurance of confidentiality is not applicable to this form. The Privacy Act of 1974 and OMB Circular A-108 are not applicable. The reporting requirements do not contain sensitive questions. Data is cumulative; personal identifying information is not included.