




OFFICE OF COUNCILMEMBER TODD GLORIA
COUNCIL DISTRICT THREE

MEMORANDUM

DATE: June 1, 2016
TO: Eduardo Luna, City Auditor
FROM: Councilmember Todd Gloria, Third Council District 
SUBJECT: Fiscal Year 2017 Citywide Risk Assessment and Audit Work Plan

I am pleased to submit the following recommendations for inclusion in your annual risk assessment and audit work plan:

Sidewalks Cost Sharing Program: I would like to see the utilization of this program examined, including application criteria and utilization of funds, to ensure that it is working well for the community and see if anything could be improved upon or expanded.

Email Retention Policy: I request that the City's email retention policy be assessed, including the cost of saving all of our emails, associated liabilities, best practices and recommendations for a Citywide policy.

TransNet: Financial Management has made progress spending TransNet funds through recent efficiency measures. However, as Chair of the SANDAG Transportation Committee, I remain concerned about the significant fund balance that should be utilized for our crumbling infrastructure. I request that this fund be included in the FY 2017 Audit Work Plan.

Thank you for your consideration of these recommendations.

TG:jl