



**THE CITY OF SAN DIEGO  
CITIZENS' EQUAL OPPORTUNITY COMMISSION  
AGENDA**

*We need a quorum of five (5) to conduct business. If you will not be able to attend this meeting, please call Damian Singleton at 619-236-6048 by 12:30 p.m., Tuesday, prior to the meeting.*

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**Wednesday, April 6, 2016**

**6:00 – 8:00 p.m.**

**City Administration Building**

**12<sup>th</sup> Floor Committee Room**

**202 C Street – 12th Floor**

**San Diego, CA 92101**

**Item 1: CALL TO ORDER: ROLL CALL**

**Item 2: APPROVAL OF THE MEETING MINUTES OF [February 3, 2016](#)**

**Item 3: APPROVAL OF THE MEETING MINUTES OF [March 2, 2016](#)**

**Item 4: NON-AGENDA PUBLIC COMMENT (Speaker Slips Available)**

**Item 5: INFORMATIONAL ITEMS:**

- Presentation : [Public Works Department SLBE/ELBE Contracts Outreach](#)
  - Speakers: Carrie Purcell – Principal Planner, Public Works & Catherine Dungca – Senior Civil Engineer, Public Works
- Citizens' Equal Opportunity Commission establishment language modification, SDMC §26.16(b) Update
  - City Attorney's legal review of the Municipal Code to add Women and Disabled Veterans to section 26.16(b) and legal review of currently listed groups represented on the Commission.
  - Memorandum of Law – [Legality of Appointment Language in San Diego Charter Section 42](#) (dated 11/3/15)
  - Memorandum of Law – [Constitutionality of San Diego Municipal Code Section 26.16](#) (dated 2/11/16)
- Status Update: [Letter to Human Resources Director \(dated 11/4/15\)](#) in response to previous correspondence from Human Resources Director to Commission ([dated 10/8/15](#)).
- Precluded participation contract clause concerns for Architectural and Engineering Consultant Contracts raised by Small and Local Business firms during [11/4/15 Meeting \(Non-Agenda Public Comment\)](#).
  - Memorandum of Law – [Applicability of Conflict of Interest Laws to Consultants Working on the Capital Improvement Program](#)

(dated 12/21/15)

**Item 6: STAFF UPDATES**

- Damian Singleton, Senior Contract Compliance Officer, Equal Opportunity Contracting
  - [Equal Opportunity Contracting \(EOC\) Program Update](#)
    - Small and Local Business Enterprise (SLBE) Program Updates
    - Capital Improvement Projects /Goods & Services Contracting Updates
    - Outreach Events

**Item 7: CHAIR ANNOUNCEMENTS**

**Item 8: SUBCOMMITTEE REPORTS**

- Data
- Business & Political Leadership
- [Public Outreach](#)
- [Ad Hoc Annual Report](#)

**Item 9: ADJOURNMENT**

Accessibility: This information will be made available in alternative formats upon request as required by the Americans with Disabilities Act (ADA) by contacting Damian Singleton at 619-236-6048. Requests for disability-related modifications or accommodations required to facilitate meeting participation, including requests for auxiliary aids, services or interpreters, require different lead times, ranging from five business days to two weeks. Please provide as much advance notice as possible in order to ensure availability. Assistive Listening Devices are available upon request.

Public Comment on an Agenda Item: If you wish to address the Commission on an item on today's agenda, please complete a speaker form (on the table near the door) and give it to the Commission's staff before the Commission hears the agenda item. You will be called at the time the item is heard.

Public Comment on Matters Not on the Agenda: You may address the Commission on any matter not listed on today's agenda. Complete a speaker form and give it to the Commission's staff. However, California's open meeting laws do not permit the Commission to discuss or take any action on the matter at today's meeting. At its discretion, the Commission may refer the matter to staff or committee.

Individual's comments are limited to three minutes per speaker. At the discretion of the Chair, if a large number of people wish to speak on the same item, comments may be limited to a set period of time per item.