



THE CITY OF SAN DIEGO

CITIZENS' EQUAL OPPORTUNITY COMMISSION

MEETING MINUTES

Wednesday, August 3, 2016
6:00 – 8:00 p.m.
City Administration Building
Council Chambers
202 C Street – 12th Floor
San Diego, CA 92101

TAPE NUMBER:

CALL TO ORDER at: 6:15 PM by Vice Chair Custodio (Acting Chair)

ROLL CALL:

Kristine Custodio, Vice Chair
Lan Jefferson
Rafael Perez
Monte Jones
Dan Ortiz
Susan Jester

EXCUSED:

Laura Warner (resigned)
Cynthia Suero-Gabler (Sick -Absent)

STAFF & GUESTS:

Henry Foster III, Program Manager, Equal Opportunity Contracting
Damian Singleton, Senior Management Analyst, Equal Opportunity Contracting

APPROVAL OF: Meeting Minutes of May 4, 2016
Minutes approved unanimously (5/0)

Motion made by Vice-Chair Custodio to approve the May 4, 2016 Meeting Minutes, seconded by Commissioner Jefferson. Minutes approved unanimously.

NON-AGENDA PUBLIC COMMENT: None

DISCUSSION ITEMS: 4(A) Re-Appointment/Election of Chair/Vice Chair

- Vice Chair Custodio stated the need for the commission to elect a Chair and Vice Chair for the remainder of the current term.
- Vice Chair Custodio asked if any of the commissioners would be interested in submitting their name of nomination as vice chair.
- Commissioner Ortiz, Commissioner Jefferson and Commissioner Suero-Gabler would like to submit their names as potential Vice Chairs of the Commission.

DISCUSSION ITEMS: 4(B) Mid-Year Retreat

- The commissioners indicated a desire to hold the annual retreat at the Central Library's Commission Room. This is where last year's retreat was held. The potential dates would be either Friday, October 7th or Friday, October 14th from 8:00 AM to 12:00 PM. Vice Chair Custodio requested staff to add as an action item to next month's CEOC agenda, the coordinating of the annual retreat agenda.

DISCUSSION ITEMS: 4(C) Disparity Study Recommendation Update

- Staff indicated that the disparity study did not get included in the budget approval.
- Vice Chair Custodio indicated that the Data Sub Committee may be converted to be the disparity study subcommittee and can be discussed detail at the annual retreat. Potential duties of this newly converted subcommittee could be to figure out the budget calendar and perform continued research on the disparity study.
- Commissioner Jefferson asked if commissioners can meet with Council Members if they so desired? Staff indicated that meeting with Council Members is allowable.
- Staff clarified that budget hearings for the FY17 budget started in April 2016.
- Commissioner Ortiz urged the commissioners to attend the Budget and Efficiency Meeting and state their feelings as citizens, which he feels will behoove the CEOC.

DISCUSSION ITEMS: 4(D) City Attorney's legal review of the Municipal Code to add Women and Disabled Veterans to section 26.16(b) and legal review of currently listed groups represented on the Commission.

- Staff indicated that the Mayor's Office has initiated a review based on the CAO's recommended changes of the municipal code. The basis of the changes will be to mitigate issues with the Equal Protection Clause.
- Commissioner Custodio asked if vacancies in the commission are brought to the mayor's attention and if there have been discussions on adding commissioners to the commission. Staff indicated that it is allowable for Vice Chair Custodio to contact Mayoral staff to discuss this issue.
- Vice Chair Custodio made the recommendation to add the appointment of commissioners on the annual retreat agenda.

DISCUSSION ITEMS: 4(E) [Follow-Up letter to Mayor from Commission \(dated 11/4/15\)](#) addressing recommendations regarding disparity study, municipal code update and bidding and contracting processes in [previous correspondence \(dated 3/4/15\)](#).

- Vice Chair Custodio asked that these items be added to the annual retreat agenda as discussion items.
 - Letters from CEOC to City Attorneys' Office
 - 3/4/2015 and 11/4/2015
 - Letter from Ron Villa to CEOC
 - 2/4/2016
 - Drafting of Annual Report

STAFF UPDATES: Damian Singleton, Senior Management Analyst, Equal Opportunity Contracting

- Staff provided an update on SLBE Program, contracting updates, training sessions and outreach updates.

CHAIR ANNOUNCEMENTS:

- No announcements.

SUBCOMMITTEE REPORTS:

- DATA
 - Vice Chair Custodio indicated the subcommittee has met by telephone and experienced scheduling conflicts when attempting to meet in person. There has been discussion on converting the data subcommittee and making it the disparity subcommittee.
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- BUSINESS & POLITICAL LEADERSHIP
 - Commissioner Perez stated the B&PL subcommittee met on July 29th to discuss how to pursue the disparity study, how to properly evaluate goods and services, and having subcommittee meetings not only with council members, but also with candidates who may potentially become council members.
- PUBLIC OUTREACH
 - Vice Chair Custodio stated that the development of subcommittees will be discussed at the annual retreat.
 - Commissioner Jefferson stated that PR committee drafted speaking points that were reviewed by the previous Chair Warner which will be brought to the annual retreat for further discussion.

AD HOC ANNUAL REPORT

- Commissioner Jefferson posed a few questions: (1) should the subcommittee be dissolved? (2) Do we still want to have an annual report come out of the commission?
- Commissioner Jefferson stated that the annual report started to become a lot of recommendations and the need and purpose of the original Ad Hoc Committee (initially named Ad Hoc Annual Report Subcommittee) has changed.

- Commissioner Jefferson stated that the commission has stopped meeting because the original purpose of the committee is not clear.

ADJOURNMENT: 7:26 P.M.

NEXT MEETING: September 7, 2016