

**City of San Diego
Community Forest Advisory Board**

MEETING MINUTES
September 9, 2009
Civic Center Plaza Building

1) **Convene:** Vicki Estrada, Chair, called the meeting to order at 11:51 a.m.

2) **Present:**

Members –Gail Roberts, Dan Simpson, Jon Becker, Karen Davis, Victoria Heithaus, Stephen Lamprides, Mary Johnson, Tershia d’Elgin.

[Not Present] – Patrick Caughey, Fausto Palafox, Craig Jones, Joe Jones.

Guests – Guy Pruess (Skyline/Paradise Hills CPG), Irwin Sanvictores and Tye Sterns (from Urban Corps San Diego)

City Staff – Drew Potocki, Ken Healy, Tony Gangitano, Alissa Gabriel, Hasan Yousef.

3) No Previous **Minutes** to approve:

4) **Chair’s Announcements:** none

5) **Discussion Item(s):**

- a. Hasan Yousef, Deputy Director of Street Division – Tree Maintenance Concerns

Basic report of the numbers. This year’s budget has \$200k plus \$300k carryover and includes tree trimming contracts, sidewalk damage repair, root pruning, and replacement planting. Budget is located in the general fund which means that donations and collections also get deposited directly into the general fund.

What the Urban Forestry group does. Primary services are palm and tree trimming and other maintenance as needed. This function was born out of the tree removal policy. Mr Yousef recommends elevating the program to a level where it is able to expand to other facets of creating a healthy urban forest.

Locating the Urban Forestry function. BPR study led to the decision to shift urban forestry to Park & Recreation but currently, this department is unable to take on the tasks. Mr Yousef thinks that Stormwater Department makes more sense because of the common interest in improving water and air quality. Streets Division is not big-picture or funded enough to address larger scope activities.

6) **Action Item(s):** none

7) **Reports:** Items *not* already on agenda

- a. Staff Reports

▪ Drew Potocki, Street Division Urban Forester

i) Closing Urban Forestry offices and staff being redistributed.



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- ii) Some tree nominations are in the pipeline.
 - iii) Working on landscaping and deed package for private owners to use with tree protection activities.
 - Ken Healy, Code Compliance Officer (report attached)
 - i) Linking GIS information with SAP software.
 - ii) Continuing to plant and mark trees.
 - iii) Four current investigations.
- 8) **Referrals to Committees:** Urban Forestry working group created to research what other cities do and investigate other options for our city. Also tasked with reviewing Urban Forestry Master Plan.
- 9) **Public Comment:** none
- 10) **Next Meeting:** Second Wednesday of the month, 11:45 a.m. – 1:15 p.m., 1200 Third Avenue, Civic Center Plaza Building, 14th Floor
- 11) **Adjourned** at 1:15pm

(CFAB 09-09-09 Minutes.docx)



Community Forest Advisory Board

General Services- Staff Report

Submitted by: Ken Healy

September 9, 2009



Current activities for the month of August

Protected Trees

- Additional 210 trees added to the inventory
- Landscape easement and deed package being put together for private tree nominations

Tree Planting Marking and Permits (with Urban Corps)

- Tyler Overton out/ Eric Wolff in
- Dist 6 62 trees
- Dist 7 24 trees
- Dist 8 50 trees
- Water reminder flyers

Cost Schedule and Recovery

This program allows for the city to recover costs associated with damage to trees due to accidents. The following is a summary of investigations for March through June of 2009.

- 4 investigations
- 2 Determined to be recoverable

Cost Recovery Demand Amount: pending

Land Development Code (LDC) Investigation

This program entails the enforcement of illegal action related to tree removal, tree trimming or otherwise non-permitted tree work. The following is a summary of investigations for August, 2009.

- 5 open investigation
- 3 notice of violation letters sent

A quarterly report will be put together for the November CFAB meeting with a better breakdown and will be a little more detail specific.

Never hesitate to call me with tree code compliance issues.

Ken Healy
Code Compliance Officer/ Tree Warden
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