



City of San Diego Community Forest Advisory Board Meeting

MEETING MINUTES

Wednesday, February 13, 2019

City Administrative Building, 202 C Street, Committee Room, 12th Floor

1. Call to Order Anne Fege, Chair, called the meeting to order at 11.50 am

2. Introductions/Attendees

Members – Chris Drayer, Rachele Melious, Troy Murphree, Vince Mikulanis, Butch Everett, Virginia Wilson, Puja Batra, and Anne Fege

City Staff – Brian Widener, Sergio Arias, Christine Stontz, Megan Shaw, Erich Kast

Guests – Guy Preuss, Mike Palat, Natalie Montoya;

3. Announcements and Updates (Anne Fege and Brian Widener)

- a. Brian and Anne reiterated that CFAB Board members must make it their priority to attend CFAB meetings and check in at least 48 hours before the meeting so that we may determine if there will be a quorum and the meeting can go forward.

4. Actions

- a. Approval of meeting minutes for December 12, 2018, minutes were approved with changes from Vince Mikulanis: board members asked for the release of iTree reporting and Balboa Park tree reporting for recent inventories.
- b. Board report to Mayor on calendar year 2018 accomplishments: board members and city staff submitted hours of work on CFAB issues to complete the letter.
- c. Nominated and confirmed a CFAB Note-Taker for 6-month term. Troy Murphree was nominated and confirmed.

5. City Staff Reports

- a. Urban forestry monthly reporting; postponed for next month's meeting (Widener, Shaw)
- b. State of the Urban Forestry Program (Widener): Brian provided an update on the Urban Forestry Program, which included accomplishments of the Urban Forestry Program in 2018 as well as challenges and plans for 2019.

6. Committee Reports Discussion

- a. Update from April 26, 2019 Arbor Day committee; planning for the citywide event in Balboa Park continues (Melious, Shaw)

7. Discussion

- a. Possible changes in Board structure: A committee was formed to develop bylaws to include membership, location, time and length of meetings, attendance, etc. (Wilson, Batra, Murphree, Mikulanis, and Fege)
- b. The City has three openings for tree trimmers, and two of those openings are to be filled in the near future (Widener)
- c. Board priorities for 2019: Board members should meet with their district offices each month. Fege and other CFAB members will attend the Environment Committee to ensure tree planting, tree management and tree canopy are prioritized. (Fege)

8. Public Comment

- a. Mikulanis provided information on the dangerous pest, the South American Palm Weevil. It is important that we use iTree (managed by Arbor Pro) to help track the city's tree canopy. Because of the lack of time left at the meeting, he will distribute other information via email.
- b. Agenda items are in place at least one week prior to the CFAB meeting (Widener)

9. Next Meeting – The Board meets on the second Wednesday of the month, and the next meeting will be March 13, 2019. It will be held at the regular meeting location, City Administration Building, 202 C Street, Committee Room, 12th Floor.