

CGI Award General Terms and Conditions

Funding Restrictions for Recipients

The award may not be used to supplant other state-funded expenses nor support any of the identified expenses in the list below.

- Hospitality or food costs
- Fundraising activities or services such as annual campaigns, fundraising events, or grant writing
- Programs or services intended for private use, or for use by restricted membership
- Religious purposes
- Operational, administrative or indirect costs of schools, colleges, or universities, or any activities that are part of the curricular base of these institutions
- Trusts, endowment funds, or investments
- Capital outlay, including construction projects or purchase of land and buildings
- Purchase of equipment
- Debt repayment
- Out-of-state travel
- Lobbying activities that are intended to influence the actions, policies, or decisions of government officials or specific legislation

Acknowledgement

1. Logos

In order to further the City of San Diego (City) and California Arts Council's (CAC) efforts to create recognition for public arts funding, CGI grantee organizations must display the City and CAC logos on all printed and electronic matter (websites, programs, catalogs, postcards, posters, newsletters, leaflets, publications, etc.) resulting from this award. The organization must display the logos at a size and dimension that assures their visibility and the viewers' comprehension of them. City logos, as well as the *Logo Usage Guidelines*, can be downloaded from the City website at <https://www.sandiego.gov/communications/design>. CAC logos, as well as the *Logo Usage Guidelines*, can be downloaded from the CAC website at www.arts.ca.gov/programs/logos.php.

2. Language

Grantee organization is to acknowledge the receipt of CGI funding by using the following phrase in all printed and electronic materials as follows: *This special initiative is funded by the Coronavirus Aid, Relief, and Economic Security (CARES) Act through the National Endowment for the Arts, a federal agency, and the California Arts Council, a state agency, and the City of San Diego.*

Other Provisions

1. Funds must be expended by a grantee organization by January 31, 2021 and can only be used for general operating needs of the organization such as salaries, fees for artists and other contract personnel, and facility costs that occurred after March 1, 2020 but before January 31, 2021.
2. The organization and fiscal sponsor (if applicable) must supply any additional documentation required to ensure compliance with these guidelines and to comply with Federal, State or County COVID-19 legislation (ex: Payroll Protection Program, CARES Act, etc.).
3. The organization (and fiscal sponsor, if applicable) is responsible for complying with all applicable local, state, and/or federal laws associated with this grant. Failure to comply with the terms and conditions of this grant may disallow the grant recipient from future funding consideration.

4. A short post-grant survey will be sent to all grantee organizations after the grant is awarded to report on outcomes and expenditures by Monday, February 8, 2021. Completion of the survey is required in order to receive any future funding from City.