

Capital Improvements Program Review and Advisory Committee (CIPRAC)
Paz Gomez - DCOO Infrastructure/Public Works, Chair

Draft

Minutes of Meeting
Thursday, March 24, 2016

<input checked="" type="checkbox"/> ADA Comp. & Assessment	<input checked="" type="checkbox"/> Economic Development	<input type="checkbox"/> Library	<input checked="" type="checkbox"/> Public Utilities
<input checked="" type="checkbox"/> Comptrollers	<input checked="" type="checkbox"/> Environmental Services	<input checked="" type="checkbox"/> Office of COO	<input checked="" type="checkbox"/> Transportation & Storm Water
<input checked="" type="checkbox"/> Debt Management	<input type="checkbox"/> EOC	<input checked="" type="checkbox"/> Park and Recreation	<input type="checkbox"/> Mayor's Office
<input type="checkbox"/> Development Services	<input checked="" type="checkbox"/> Financial Management	<input type="checkbox"/> Planning Department	<input checked="" type="checkbox"/> Public Works
<input checked="" type="checkbox"/> EAM	<input checked="" type="checkbox"/> Fire-Rescue	<input type="checkbox"/> Police	<input type="checkbox"/> Real Estate Assets
<input checked="" type="checkbox"/> Civic San Diego			

1. General Announcements/Discussion

- A. Paz Gomez called the meeting to order.
- B. Kristine Toft, HUD Program Manager with Economic Development stated that Sima Thakkar was leaving the City of San Diego and her last day would be Wednesday March 30, 2016.
- C. Michael Clark, Budget Coordinator with Financial Management announced that they had hired an Associate Analyst (i.e., Travis Brady) who came from Debt Management.
- D. Richard Leja, Deputy Director, Public Works – Engineering sent a message regarding CIP AR 1.60 Update that the deadline to submit of comments, edits, and additions for this item had been extended until March 31, 2016.

2. Approve CIPRAC Meeting Minutes of February 25, 2015

Minutes were approved via online vote on 03/11/16.

3. Approve The Use of The EDCO Funds To Fund A CIP Project:

Michael Clark presented the Use of EDCO Funds to CIPRAC asking for their approval on the below Financial Management Recommendations of the EDCO funds.

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- A. Appropriate \$46,000.00 for library operating requests.
- B. Use remaining funds for \$675,000 in design of three mini-parks in the FY17 Proposed CIP Budget:
 - a) Island & 30th
 - b) Clay Ave.
 - c) J Street
- C. Bundle all projects for design with existing DIF-funded Gamma St. & 41st St. Mini Park (S-15032)
- D. Request Council to create new project with four sublets, close the existing project, and move all existing funds to new project as part of the second Semi-Annual CIP Monitoring report.

Item was approved.

4. Get it Done – Transportation Storm Water Web, Mobile, and Customer Service Interface Pilot:

Almis Udrys, Director of Performance & Analytics introduced Alex Hampton as the 311 Project Coordinator who presented the 311 Customer Service Mobile Application.

Informational item only.

5. I AM San Diego Project Update & Results of the Visual Enterprise pilot:

IAM San Diego Team lead by Erin Noel, Asset Management Program Manager updated the CIPRAC on the progress and gave a demonstration of the Visual Enterprise pilot implementation.

Informational item only.

6. CIPRAC Accomplishments:

- A. Paz Gomez reminded the members about the importance of monitoring and tracking CIP accomplishments. She presented a list of potential ideas. The accomplishments reported by members will be captured and documented as part of the Minutes of the Meeting.

Informational item only.

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- B. James Nagelvoort reported that the PWD Dept. was receiving 12 APWA awards this year as listed below: (list provided after the meeting by Caryn Mcgriff)
1. Manhasset Drive Storm Drain Upgrade
 2. Desert View Drive Slope Repair and Restoration
 3. El Camino Del Teatro Storm Drain Replacement
 4. Los Peñasquitos/Black Mountain Ranger Station
 5. Sunset Cliffs Natural Park Phase 1A
 6. Charles Lewis III Memorial Park
 7. Crystal Pier Improvements
 8. Ja Jolla Lifeguard Station
 9. Catalina Standpipe Renovation
 10. Enlighten San Diego - Pedestrian Post Top
 11. F Street Emergency Water Main Replacement
 12. San Diego Fire Station No. 45

7. Future Agenda Items:

- A. CIP AR 1.60 Update – Richard Leja, Deputy Director, Public Works.
- B. ESD Energy Efficiency and SDG&E Financing Program – Darren Greenhalgh, Assistant Director, Environmental Services
- C. DC3 Bond \$\$ For Emergency Cost – James Nagelvoort, Director of Public Works.