

Capital Improvements Program Review and Advisory Committee (CIPRAC)

Paz Gomez - DCOO Infrastructure/Public Works, Chair

Minutes of Meeting

Wednesday, June 22, 2016

- | | | | |
|--|--|---|--|
| <input type="checkbox"/> ADA Comp. & Assessment | <input checked="" type="checkbox"/> Economic Development | <input type="checkbox"/> Library | <input checked="" type="checkbox"/> Public Utilities |
| <input checked="" type="checkbox"/> Comptrollers | <input checked="" type="checkbox"/> Environmental Services | <input checked="" type="checkbox"/> Office of COO | <input checked="" type="checkbox"/> Transportation & Storm Water |
| <input type="checkbox"/> Debt Management | <input checked="" type="checkbox"/> EOC | <input type="checkbox"/> Park and Recreation | <input type="checkbox"/> Mayor's Office |
| <input checked="" type="checkbox"/> Development Services | <input type="checkbox"/> Financial Management | <input type="checkbox"/> Planning Department | <input checked="" type="checkbox"/> Public Works |
| <input checked="" type="checkbox"/> EAM | <input checked="" type="checkbox"/> Fire-Rescue | <input checked="" type="checkbox"/> Police | <input checked="" type="checkbox"/> Real Estate Assets |

1. General Announcements/Discussion

- Paz Gomez called the meeting to order.
- Paz Gomez announced that James would be on vacation for 2 weeks as of next Tuesday.
- Mohsen Maali – Senior Engineer/Public Works announced that staff were working on going paperless and exploring options for the next month's CIPRAC meeting.

Informational item only.

2. Approve CIPRAC Meeting Minutes of April 28, 2015

Minutes were approved.

3. CIPRAC Membership Survey:

Paz Gomez summarized the results. The group in general is in favor of continuing the meetings as they find the interactions and discussions valuable.

Informational item only.

4. Construction Contracts Awards:

Marnell Gibson, Assistant Director/Public Works Department, announced that with a few days left to go, there were 108 contracts awarded with a total value of \$413M expecting to grow to \$466M; a tremendous accomplishment.

Informational item only.

5. CIPRAC Funding Vote Requested for Market-Euclid Complete Streets Project:

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Ben Battaglia from TSW discussed the addition of \$700,000 in Capital Outlay (Fund 400000) funding for the Market-Euclid Complete Streets Project which is estimated at \$5.5 million in total. The action was being routed to council and CIPRAC funding vote was approved online on June 11th.

Informational item only.

6. **Mitigation Bank for All Projects:**

Carrie Purcell-Principal Planner/Public Works, introduced the Wetland Mitigation issues and presented the following recommendations:

- Unified One-City Approach
- Citywide mitigation banking or Advance Permittee Responsible Mitigation concept
- Cross department coordination for satisfying mitigation needs and requirements
- Identify responsibility for Citywide Wetland Mitigation tracking

Informational item only.

7. **CIP AR 1.60 Update/Approval:**

Richard Leja-Deputy Director/Public Works-Engineering, presented the draft Administrative Regulations 1.60 revised per earlier comments and discussions with stakeholders. A few comments and suggestions were brought up.

A motion was made by James Nagelvoort-Director/Public Works to address the remaining comments and to send the AR to members for online voting due to the urgency prior to the next CIPRAC meeting.

8. **AR 40.10 Revisions**

Roy Kirby, PWD Deputy Director, presented the draft Administrative Regulations 40.10 Revisions which covered the maintenance of City Facilities.

A motion was made by James Nagelvoort-Director/Public Works to address the remaining comments and to send the AR to members for online voting due to the urgency prior to the next CIPRAC meeting.

9. **Labor Clearance Requirements:**

Abby Jarl-Veltz, Manager-Labor Relations, presented the for Labor Clearance Requirements (i.e., HR Contracting Out Review and Approval Process) and the available information online.

Informational item only.