

Capital Improvements Program Review and Advisory Committee (CIPRAC)

Alia Khouri– DCOO General Services/Chair

DRAFT-Minutes of Meeting

Thursday, April 1, 2021

MS Teams Virtual Meeting

✓	ADA Comp & Accessibility	✓	EOCP (Purchasing & Contracting)	✓	Police
✓	City Engineer	✓	Finance	✓	Public Utilities
	DCOO General Services	✓	Fire- Rescue	✓	Real Estate Assets
✓	Debt Management		Fleet Operations	✓	Transportation & Storm Water
	Development Services		Library		Civic SD
✓	Economic Development	✓	Mayor's Office	✓	IBA
✓	Engineering & Capital Projects	✓	Parks & Recreation	✓	Office of Sustainability
	Environmental Services	✓	Planning		

1. General Announcements/Discussions:

James Nagelvoort, Director, Engineering & Capital Projects Department, called the meeting to order at 1:03 p.m. and asked for general announcements/discussion items.

Informational Item

2. Approve Minutes of the Last Meeting:

James Gaboury, Deputy Fire Chief, San Diego Fire- Rescue motioned to approve minutes from the last meeting held on March 4th, 2021 and Kristen Geitz, Interim Director, Real Estate Assets, seconded the motion.

Minutes were unanimously approved.

Action Item

3. Recommended Changes to Future 5YR CIP Outlook Reports

Mark Nassar, Deputy Director, Engineering & Capital Projects Department presented on recommended changes to future 5-year CIP Outlook Reports.

Informational Item

4. Recommended Edit to Council Policy 800-14 CIP Prioritization to address Equity & Sustainability:

Mark Nassar, Deputy Director, Engineering & Capital Projects Department presented on recommended edits on the amendment to CP800-14. CIPRAC members to have meeting to discuss approvals based on needs for each department.

Informational Item

5. Budget and Year End Monitoring Activities:

Caryn McGriff, Financial Operations Manager, Department of Finance presented on timeline for CIP 4th quarter key dates.

Informational Item

6. CIPRAC Current Governance:

Myrna Dayton, Assistant Director, Engineering & Capital Projects Department presented on making edits to the current CIPRAC Governance.

Informational Item

7. FY21 Emergency CIP Projects & Capacity:

James Nagelvoort, Director, Engineering & Capital Projects presented on FY21 emergency CIP projects capacity.

Informational Item

8. FY 2022 CDBG Funding for City Capital Improvement Projects:

Krissy Maier, Community Development Coordinator, Economic Development presented on FY 2022 CDBG funding for City CIP. James Gaboury, Deputy Fire Chief, San Diego Fire- Rescue motioned to approve, Kris McFadden, Director, Transportation & Storm Water, seconded the motion.

Motion was unanimously approved.

Action Item

