

Capital Improvements Program Review and Advisory Committee (CIPRAC)

Alia Khouri– DCOO General Services/Chair

Minutes of Meeting

Thursday, August 13, 2020

MS Teams Virtual Meeting

✓	ADA Comp & Accessibility	✓	Finance	✓	Public Utilities
✓	City Engineer	✓	Fire-Rescue	✓	Engineering & Capital Projects
✓	DCOO General Services		Fleet Operations	✓	Real Estate Assets
✓	Debt Management	✓	Library	✓	Transportation & Storm Water
✓	Development Services	✓	Mayor's Office		Civic SD
✓	Economic Development	✓	Parks & Recreation		IBA
	Environmental Services	✓	Planning		Office of Sustainability
✓	EOCP (Purchasing & Contracting)	✓	Police		

1. General Announcements/Discussions:

James Nagelvoort, Director, Engineering & Capital Projects Department, called the meeting to order at 1:05 p.m. and asked for general announcements/discussion items.

2. Approve Minutes of the Last Meeting:

James Gaboury, Deputy Fire Chief, San Diego Fire-Rescue Department motioned to approve minutes from the last meeting held on February 13, 2020 and Lisa Celaya, Assistant Director of Business Support, Public Utilities Department, seconded motion.

Minutes were unanimously approved

3. PCC- New Project Creations Update and Approvals:

Ryan Greek, Associate Engineer, Engineering & Capital Projects Department, presented on new project updates and to approve creation of standalone projects for the purpose of planning, design and construction.

Lisa Celaya, Assistant Director of Business Support, Public Utilities Department motion to approve, Andrew Field, Director, Parks & Recreation Department, seconded motion.

Motion was unanimously approved

4. **Franchise Agreement Process:**

Lee Friedman, Strategic Energy Initiatives Manager, Smart and Sustainable Communities Branch, discussed Franchise Agreement Process.

5. **Streamlining Update (Timeline):**

James Nagelvoort, Director, Engineering & Capital Projects Department discussed summary of CIP and Infrastructure Improvement Projects.

6. **FY21 Construction Contract Award List:**

Mark Nassar, Deputy Director, Engineering & Capital Projects Department, discussed Construction Contract Award List and Forecast of Projects to be adopted.

7. **FY20 State of the CIP:**

Mark Nassar, Deputy Director, Engineering & Capital Projects Department, discussed Year End Report.

8. **Outlook and Schedule FY 22-26:**

Mark Nassar, Deputy Director, Engineering & Capital Projects Department, discussed Five Year Outlook.

9. **Project Funding Shortfalls in Active CIP Projects:**

Nevien Antoun, Assistant Deputy Director, Engineering & Capital Projects Department, discussed Project Funding Needs.

3:03 p.m. meeting adjourned