



(619) 236 7029 (619) 236 7016

San Diego Concourse

San Diego Concourse

Reservations & Information

Telephone

Rick Romo (619) 236-7029

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Fax: 619-236-5994

Located Downtown

San Diego California

202 C Street

San Diego CA 92101

EVENT FACILITY

- Receptions
- Trade Shows
- Banquets
- Gatherings
- Meetings

Within Walking Distance

- Hotels
- Shopping
- Trolley Stop
- Restaurants
- Entertainment
- Theater

Events



Golden Hall

Main Room

Perfect for receptions, trade shows, banquets, community and corporate functions.

Signage



Event Listing

Marquee Style

Your event can be featured on the Concourse sign.

Lobby



Entryway

Golden Hall Lobby

Spacious entryway next to the Golden Hall Room.

Assembly



Group Gatherings

Community and Business

Accommodations are available for small to large events.

Banquets



Ample Room Sizes

Stage Seating

Table and theater seating in a wide, airy, comfortable open room with a large stage.

Presentations

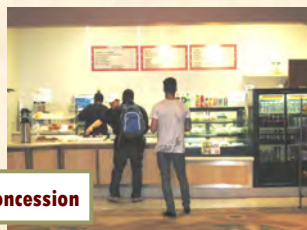


Meetings

Convenient Central Location

Have a meeting downtown and you can walk to shops, restaurants, and entertainment after.

Concession



Food Amenities

Concession and food service areas are available for your events.

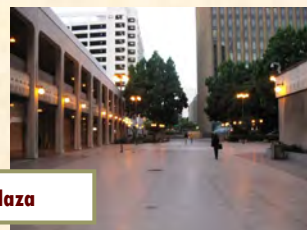
Receptions



Versatile Facility

Internet access available, high ceiling, convenient loading dock and plenty of room for many guests.

Plaza



North Side

This is the Civic Center Plaza just outside the main Concourse entrance. Parkade attached.

SAN DIEGO CONCOURSE

202 C Street MS57C, San Diego Ca. 92101 / 619-236-7029 / 619-236-7016

South on Interstate 5

- 5 south to Front St./Civic Center off ramp
- Take left fork on off ramp to 2nd Ave.
- Turn right onto 2nd Ave.
- Travel 3 blocks to where 2nd Ave. intersects A St.
- Enter Concourse Parkade structure

North on Interstate 5

- 5 north to 6th Ave off ramp
- Turn left onto 6th Ave.
- Turn right onto Ash St.
- Turn left on 2nd Ave., travel one block to where 2nd Ave. intersects A St.
- Enter Concourse Parkade structure

Driving Directions to the San Diego Concourse



South on Interstate 15

- 15 south to 163 south
- 163 becomes 10th Ave.
- Right on B St.
- Right on 3rd Ave.
- Concourse Parkade entrance is first driveway on left.

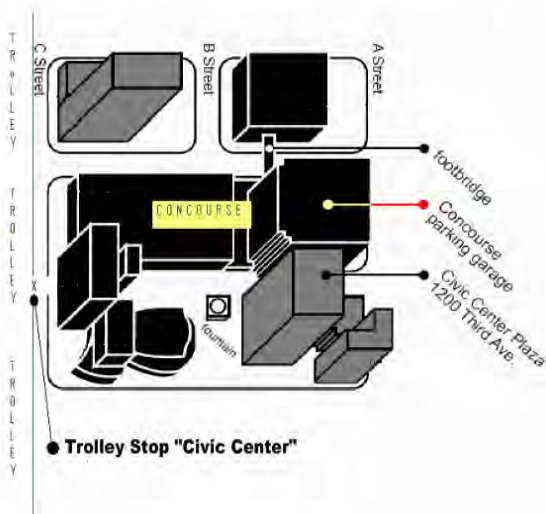
West on 94 Freeway

- 94 west into Downtown
- 94 becomes F St.
- Right on 5th Ave.
- Left on B St.
- Right on 3rd Ave.
- Concourse Parkade entrance is first driveway on left.

PARKING

*Entrances

CONCOURSE PARKADE ENTRANCES: 1st and B Street
2nd and A Street
3rd and B Street



TROLLEY LINE

*Trolley stop is "Civic Center", location on 2nd and C Street.



SAN DIEGO CONCOURSE BROCHURE

202 C Street MS57C, San Diego Ca. 92101 / 619-615-4100 / Fax 619-236-5994

THE FACILITY

The San Diego Concourse is a mid-sized multiple use facility conveniently located in the heart of Downtown San Diego. The Concourse is extremely versatile, and can accommodate a wide variety of functions such as conferences, civic events, trade shows, exams, receptions and dances. Our goal is to provide exemplary service to you and your guests. Please use this Ancillary Services, Equipment Rental and Facility Information as your guide to acquaint yourself with our facility and services offered. The Facility Services Management is available to assist you throughout your event planning and use of the Concourse. Due to limited staffing, safety and liability, the City is currently not hosting concerts, boxing, ultimate fighting, or large dances with alcohol at the San Diego Concourse.

FACILITY SERVICES MANAGEMENT

Rick Romio, Facility Services Manager
619-236-7029 / Fax 619-236-5994
Email: rromio@sandiego.gov

Gerald Calles, Event Services Manager
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Jeffrey Wallace, City of San Diego Associate Management Analyst
619-533-6517 / Fax 619-236-6706
Email: jjwallace@sandiego.gov

PARKING

The City of San Diego contracts with Ace Parking to provide service to the Concourse Parkade. Parking rates are established at the discretion of the City of San Diego. There are no "In/out privileges".

Monday - Friday (daytime) \$2.00 per half hour / \$18.00 max

Evenings (after 5:30pm) & weekends \$10.00 per day

For additional information, please contact Ace Parking 619-236-7110.

* The San Diego Trolley stops at the Concourse (Civic Center stop)

PERMITS

Licensee shall obtain all police/local law enforcement, fire marshal, food service and/or other city, state or federal permits required for licensee's use and occupancy of the facilities and licensed areas and the conducting of the event.

ADMISSION PRICES

Licensee should include that there is an admission price, and/or include the actual admission prices within their advertising, when applicable.

ANCILLARY SERVICES

AUDIO/VISUAL SERVICE

Audio/visual equipment may be provided through our in-house inventory, the San Diego Concourse's preferred audio/visual contractor or other qualified audio/visual contractors. There is a \$250 (maximum) facility fee for the use of an outside AV provider. For complete assistance in coordinating services, equipment and personnel to meet your needs, contact the Facility Services Management.

BANNERS

Banners may be hung inside several areas of the facility. Exterior banners visible from the surrounding streets are prohibited by the City of San Diego. Contact Facility Services Management for additional information and associated charges.

ELECTRICAL SERVICES

One 110/20 amp wall outlet service is available for your use at no charge (one per hall and/or meeting room).

For electrical distributions or additional power drops, contact Facility Services Management to coordinate available options, resources and associated charges.

FIRE MARSHAL SERVICE

For events that require a presence of a Fire Marshal(s), the organizer will be responsible for all charges related to this requirement. Generally coverage will begin one hour before the event, and will end one hour after the event.

FOOD & BEVERAGE SERVICE

Currently the San Diego Concourse does not offer an in-house caterer, and there is a \$500 (maximum) facility fee for the use of an outside caterer. Contact Facility Services Management for a list of preferred caterers, or alternative options.

LINEN SERVICE

Linen service is available for \$5.00 per linen. Contact Facility Services Management to discuss your requirements.

MARQUEES

For events utilizing the Golden Hall, one (major) marquee and one line on the coming attractions will be provided at no charge. Your event will be posted immediately following the conclusion of the preceding event. Once the marquee has been posted, there will be a minimum charge of \$65 for any change. Contact Facility Services Management for specific marquee information.

SAN DIEGO CONCOURSE BROCHURE

202 C Street MS57C, San Diego Ca. 92101 / 619-615-4100 / Fax 619-236-5994

ANCILLARY SERVICES CONT.

CLEANING SERVICES

Basic cleaning of your event area will be done before, during and after your event, and is inclusive with your license fee. Basic cleaning consist of emptying trash receptacles, sweeping/vacuuming floor and carpets, and maintaining restrooms. If your event requires additional cleaning above the basic cleaning, you will be billed at \$30.00 per hour. Any objects that cannot be swept or vacuumed are considered above basic cleaning. This includes, but is not limited to : pallets, boxes, food, wood, banners, decorations, booth materials, and equipment. This includes items and materials brought into the facility by event staff, exhibitors and attendees before, during and after the event, within the license agreement period. If your event will produce hazardous waste, an excess amount of trash, or trash that cannot be placed into our trash compactor, you will be responsible for additional charges required to dispose of the waste as required by the City of San Diego. See Facility Management for additional information.

SECURITY SERVICE

The Concourse can provide uniformed security for your event. Contact Facility Services Management for information and associated charges.

FACILITY ALTERATIONS

Generally facility alterations are not permitted. Alterations may include, but are not limited to : window or door removal, window or door coverings, carpet removal, and painting or modification of any facility surface.

If your event requires alterations to be made to the facility, contact Facility Services Management for consideration and additional information.

PERSONNEL RATES

per hour

| | |
|-----------------------------|---------|
| Service Worker | \$30.00 |
| Housekeeper | \$30.00 |
| Security Officer, uniformed | \$25.00 |

TELECOMMUNICATIONS, INTERNET, CABLE TV

per event

| | |
|---------------------------------------|----------|
| Single phone line w/o phone | \$250.00 |
| Additional phone lines w/o phone | \$150.00 |
| Single phone line w/ phone | \$275.00 |
| Additional phone lines w/phone | \$175.00 |
| Internet, single IP address | \$125.00 |
| Additional IP address | \$85.00 |
| Cable TV , basic cable w/o TV monitor | \$125.00 |
| Cable TV, basic cable w/ TV monitor | \$150.00 |

WASTE REMOVAL

per use

| | |
|---------------------------------------|---------------------|
| Full trash compactor | \$520.00 |
| ½ trash compactor / ¼ trash compactor | \$260.00 / \$130.00 |
| 3 yard dumpster | \$160.00 |
| 40 yard dumpster | \$350.00 |

EQUIPMENT RENTAL

AUDIO VISUAL

day / week

| | |
|---|---------------|
| Cassette player/recorder | \$35 / \$105 |
| CD Player | \$35 / \$105 |
| Microphone, regular | \$25 / \$75 |
| Microphone, wireless | \$75 / \$225 |
| Paging system | \$60 / \$180 |
| Press patch | \$80 / \$240 |
| Projector, overhead | \$35 / \$105 |
| Projector, 35mm slide | \$35 / \$105 |
| Projection screen, 70"x70" | \$20 / \$60 |
| Projection screen, 96"x96" | \$30 / \$90 |
| Projection screen, 7'6"x10' or 12' | \$50 / \$150 |
| Lectern, built-in sound system (includes one mic) | \$80 / \$240 |
| Sound system, portable (includes one mic) | \$100 / \$300 |
| TV monitor | \$85 / \$255 |
| DVD/VHS player | \$60 / \$180 |
| TV monitor w/ DVD/VHS player | \$125 / \$375 |

TABLES

per event

| | |
|------------------------------------|---------|
| 4' table (30"/18"), plain | \$8.00 |
| 4' table (30"/18"), draped | \$19.00 |
| 5' table (round), plain | \$9.00 |
| 6' table (round), plain | \$10.00 |
| 6' table (30"/18"), plain | \$10.00 |
| 6' table (30"/18"), draped | \$21.00 |
| 6' table, (serpentine), plain | \$10.00 |
| 6' table (serpentine), draped | \$21.00 |
| 8' table (30"/18"), plain | \$11.00 |
| 8' table (30"/18"), draped | \$25.00 |
| 30" table, (cocktail round), plain | \$10.00 |
| Table linen, all sizes/colors | \$5.00 |

MISCELLANEOUS EQUIPMENT

per event

| | |
|--|------------|
| Elevated audience seating (Golden Hall) | \$2,500.00 |
| 42'x42' dance floor (if available) | \$400.00 |
| Staging (3'x8') | \$15.00 |
| Flag (American, California) | \$10.00 |
| 10' banner pole, 3'/8' | \$10.00 |
| Whiteboard w/markers | \$25.00 |
| Curtained exhibitor booth (8'-10'x10') | |
| Includes (1) 8' draped table, (2) chairs, 8' back/3' sides | \$45.00 |
| Chair | \$1.00 |
| Executive chair | \$10.00 |
| Easel | \$5.00 |
| Lectern (no mic) | \$30.00 |
| 3' pipe and drape, per foot | \$1.50 |
| 8' pipe and drape, per foot | \$2.00 |
| 12' pipe and drape, per foot | \$2.50 |
| Coatrack | \$10.00 |
| Mirror | \$10.00 |
| Bike Rack (crowd control barrier) | \$10.00 |
| Stanchion | \$10.00 |
| Turnstile | \$10.00 |
| Red Carpet, 6'x20' | \$50.00 |

LIFTS

per hour

| | |
|--|-----------|
| Forklift with driver (if available) | \$100.00 |
| Scissor Lift with driver (if available) | \$100.00 |
| Wheelchair Lift with operator (if available) | no charge |

SAN DIEGO CONCOURSE BROCHURE

202 C Street MS57C, San Diego Ca. 92101 / 619-615-4100 / Fax 619-236-5994

FACILITY INFORMATION AND EVENT LICENSE FEES

| | Size | Area (sq. ft.) | Ceiling Height | Theatre Seating | Classroom | Banquet | Reception | Booths 8'x10' | Booths 10'x10' | Daily License Fee | Move-in or out Day |
|--|------------------|-------------------|--------------------|--------------------|--------------|--------------|--------------|------------------|-------------------|---|-----------------------|
| Golden Hall | 157'x151' | 23,707 | 31'-45" | *4,344 | 1,300 | 1,600 | 2,500 | 166 | 140 | \$6,250 | \$3,125 |
| Balcony | 157'x70' | 10,000 | varies | **1144 | - | - | - | - | - | - | - |
| Room 172 | 22'x19' | 418 | 8'10" | 50 | 32 | 32 | - | - | - | \$500 | - |
| Main Lobby (license fee included when full license fee of Golden Hall is applied) | | | | | | | | | | | |
| | 157'x100' | 10,000 | 13'4" | 448 | 324 | 440 | 800 | 28 | 28 | \$1,400 | \$700 |
| Room 104 | 11'x8' | 200 | 11'10" | - | - | - | - | - | - | \$500 | - |
| Copper Room 227-8 | 47'x97' | 4,559 | 12'11" | 550 | 224 | 360 | 600 | 20 | 15 | \$1,200 | - |
| Room 227 | 47'x38' | 1,786 | 12'11" | 220 | 96 | 144 | 255 | 7 | 7 | \$600 | - |
| Room 228 | 47'x58' | 2,726 | 12'11" | 260 | 152 | 184 | 390 | 8 | 8 | \$750 | - |
| Silver Room 250 | 57'x59' | 2,966 | 12'4"/9'10" | 370 | 180 | 224 | 425 | 16 | 16 | \$850 | - |
| Glass Room 202 | 37'x17' | 629 | 12'5" | 80 | 45 | 48 | 49 | - | - | \$500 | - |
| N. Terrace Rooms 206-9 | 38'x76' | 2,888 | 12'6" | 268 | 200 | 248 | 400 | 14 | 14 | \$1,100 | - |
| Room 206 | 38'x19' | 722 | 12'6" | 80 | 40 | 56 | 100 | - | - | \$500 | - |
| Room 207 | 38'x19' | 722 | 12'6" | 80 | 40 | 56 | 100 | - | - | \$500 | - |
| Room 208 | 38'x19' | 722 | 12'6" | 80 | 40 | 56 | 100 | - | - | \$500 | - |
| Room 209 | 38'x19' | 722 | 12'6" | 80 | 40 | 56 | 100 | - | - | \$500 | - |
| Staff Rooms 216-20 | | | | | | | | | | | |
| Room 216 | 19'x13' | 247 | 8' | 35 | 12 | - | - | - | - | \$500 | - |
| Room 219 | 22'x13' | 286 | 8' | 42 | 12 | - | - | - | - | \$500 | - |
| Room 220 | 22'x13' | 286 | 8' | 42 | 12 | - | - | - | - | \$500 | - |
| Concourse Plaza | - | 30,000 | - | - | - | - | - | - | - | \$250 (over 3 hours) - \$125 (under 3 hours) | - |
| Terrace Plaza | - | 10,000 | - | - | - | - | - | - | - | \$250 (over 3 hours) - \$125 (under 3 hours) | - |

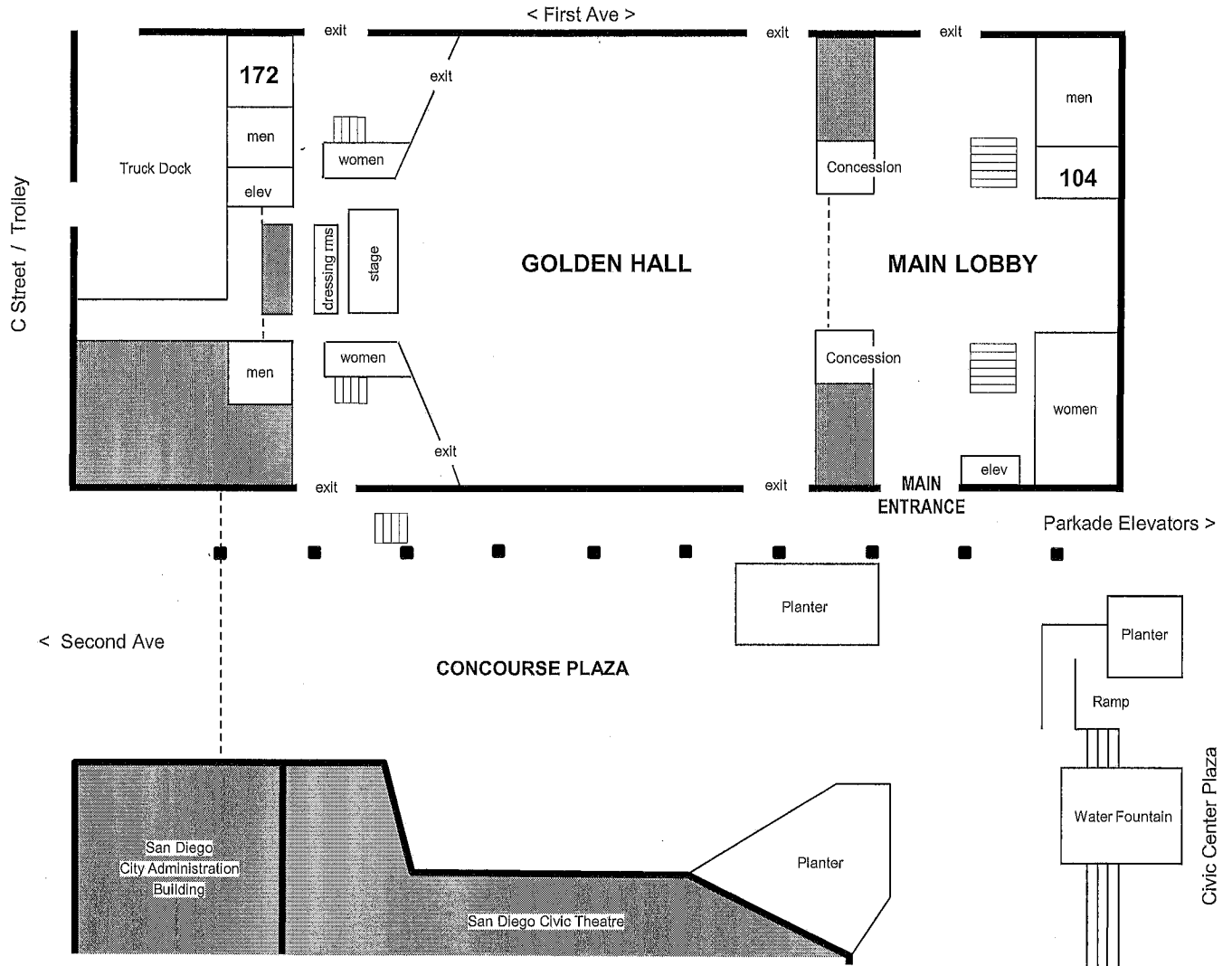
*Golden Hall seating : Max seating (including the 1144 permanent seating in the Balcony) is 4344 / Max seating on the main (flat) floor is 3200.

Max seating with elevated main floor (including the 1144 permanent seating in the Balcony) is 4044/ Max seating on the main (elevated) floor is 2900.

**There are 13 wheelchair transfer seats located on the Golden Hall Balcony, in addition to the 1144 stationary seats.

FIRST FLOOR (STREET LEVEL)

San Diego Concourse 202 C Street, MS57C, SD Ca., 92101



SECOND FLOOR (TERRACE LEVEL)

