



## CONSOLIDATED PLAN ADVISORY BOARD (CPAB) AGENDA

**WEDNESDAY, DECEMBER 09, 2020**

**10:00 A.M. – 11:30 A.M.**

ONLINE VIRTUAL MEETING

PUBLIC LINK BELOW

[CLICK HERE](#)

**1. Call to Order**

**2. Board Member Announcements**

**3. Staff Announcements**

**4. Approval of CPAB Virtual Meeting Minutes: November 18, 2020**

**5. Non-Agenda & Agenda Public Comments**

Non-agenda and agenda public comments must be submitted *by 4:00 p.m. on December 08*. To submit a public comment, please use the Office of Boards and Commission form, which can be found [here](#). All public comments received will be read aloud by City staff during the virtual meeting. Comments should be able to be read in three (3) minutes.

**6. Discussion Item(s):**

**a. Nonprofit Accelerator Acknowledgement of Completion**

University of San Diego (USD) and City staff will acknowledge 4 nonprofit organizations and their completion of the Fiscal Year 2021 Small/Emerging Organization Accelerator Program. Each of the organizations will present on the benefits of the program.

**7. Other Items**

This Item will be open for CPAB to comment or request future agenda items.

**8. Adjournment**

Unfinished business shall be tabled and placed on the agenda of the following meeting.

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**THIS INFORMATION IS AVAILABLE IN ALTERNATIVE FORMATS UPON REQUEST.**

To request an alternative format, or to request a sign language or oral interpreter for the meeting, please contact the Meeting Coordinator in the Economic Development Department at least five (5) working days before the meeting at (619) 236-6700 to ensure availability. Assistive Listening Devices (ALDs) are available for the meeting upon request.

### **Tentative Future Meeting Dates/Times**

*Subject to change. Meetings are usually scheduled the second Wednesday of the month.*

*Check CDBG website at <http://www.sandiego.gov/cdbg>  
for latest information, locations, and special meetings.*

*Please note, all CPAB meetings will be held virtually for the near future.*

- Wednesday, January 13, 2021 at 10 a.m.
- Wednesday, February 10, 2021 at 10 a.m.
- Wednesday, March 10, 2021 at 10 a.m.
- Wednesday, April 14, 2021 at 10 a.m.
- Wednesday, May 12, 2021 at 10 a.m.
- Wednesday, June 09, 2021 at 10 a.m. *(possible adjournment)*
- Wednesday, July 14, 2021 at 10 a.m.
- Wednesday, August 11, 2021 at 10 a.m.
- Wednesday, September 08, 2021 at 10 a.m.
- Wednesday, October 13, 2021 at 10 a.m.
- Wednesday, November 10, 2021 at 10 a.m.
- Wednesday, December 08, 2021 at 10 a.m. *(possible adjournment)*

**CONSOLIDATED PLAN ADVISORY BOARD (CPAB)**

**MINUTES**

**Wednesday, November 18, 2020**

**VIRTUAL CPAB MEETING**

[\(LINK\)](#)

<b>BOARD MEMBERS PRESENT</b>	<b>BOARD MEMBERS ABSENT</b>
<ul style="list-style-type: none"> <li>• Sara Berns, Council District 2</li> <li>• Brenda Campbell, Council District 4</li> <li>• Patrick Batten, Council District 5</li> <li>• Rich Thesing, Council District 7</li> <li>• Victoria Barba, Council District 8</li> <li>• Peter Dennehy, Council District 9</li> </ul>	<ul style="list-style-type: none"> <li>• VACANT, Council District 1</li> <li>• VACANT, Council District 6</li> <li>• Eileen Gonzales, Council District 3</li> </ul>

<b>STAFF PRESENT</b>	<b>ATTENDANCE</b>
<ul style="list-style-type: none"> <li>• Angela Nazareno Clark, Program Manager, Community Development</li> <li>• Michele Marano, Community Development Coordinator</li> <li>• Leonardo Alarcon, Community Development Project Specialist</li> <li>• Nadine Hassoun, Community Development Project Manager</li> </ul>	<p><i>(Public had access to meeting via youtube link)</i></p>

**Call to Order**

1. Mr. Peter Dennehy called the meeting to order at 10:05 AM. Mr. Dennehy took role call; 6 board members were present. Quorum was achieved at the same time.

**Board Member Announcements**

2. No board members announcements

**Staff Announcements**

3. Ms. Michele Marano announced an update to the competitive CDBG process. The Fiscal Year (FY) 2022 CDBG Program and CARES Act Request for Qualifications (RFQ) was released in September. There is approximately \$3.5 million from the federal government to respond to the COVID-19 pandemic. The City received 60 RFQ responses under the FY 22 CDBG program, and of those organizations, 49 were qualified. For the CARES Act application funding, the City received

32 applications from organizations, of which 28 organizations were deemed qualified. Qualified organizations can submit responses to the Request for Proposals (RFP) due on December 16, 2020. Qualified organizations who plan to submit a response to the RFP need to attend a mandatory virtual workshop on November 19, 2020. (*Workshop can be accessed [here](#).)*

Mr. Leonardo Alarcon announced the reopening of the transformed Maruta Gardner Playground in Bonita Cove. The playground has been named in honor of Maruta Gardner, who was a longtime Mission Beach community leader and served on the CPAB. The press conference celebrating the reopening can be viewed at [this link](#).

#### Approval of Minutes

4. Mr. Rich Thesing made the motion to approve the October 1<sup>st</sup>, 2020 meeting minutes. Ms. Sara Berns seconded the motion. The minutes were approved unanimously, 6-0.

#### Non-agenda Public Comment

*No non-agenda public comments were received.*

#### Action Item

5. **CPAB Meeting Dates for Calendar Year 2021**

The City currently anticipates not holding in person Advisory Board meetings for the near future. The CPAB was asked to approve a tentative schedule of CPAB virtual meetings for Calendar Year 2021. The tentative dates are schedule to be the second Wednesday of the month at 10 a.m.

Ms. Victoria Barba made the motion to approve the tentative schedule of CPAB meetings for Calendar Year 2021, and Mr. Patrick Batten seconded the motion. The motion was approved unanimously, 6-0.

#### Discussion Item

6. **Fiscal Year (FY) 2020 Consolidated Annual Performance and Evaluation Report (CAPER)**

Ms. Angela Nazareno Clark gave a brief presentation on the activities and accomplishments to be reported in the Draft Fiscal Year 2020 Consolidated Annual Performance and Evaluation Report (CAPER).

*Please see attached presentation for more information.*

*Public Comment:*

- Mr. Rich Thesing asked whether the eight Consolidated Plan goals are listed in order of priority. Mr. Alarcon responded that the Consolidated Plan goals are **not** in order of priority.

- Mr. Thesing also asked whether priorities are constantly re-evaluated and whether changes in priorities and goals can be reflected in the 5-year Consolidated Plan. Ms. Nazareno Clark responded that changes to goals can be made. The City receives monthly and quarterly reports from subrecipients that are shared with management and help us evaluate whether goals can be met.

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**Adjournment**

Ms. Dennehy adjourned the meeting at 10:47 AM.

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