

# City of San Diego Insurance Checklist

General Requirements	
	Forms : ISO Occurrences form CG 00 01 07 98 or Equivalent , or Acord Certificate
	Coverage: \$ 1 million per occurrence
	\$2 million annual Aggregate
	ALL endorsements must say: "City of San Diego and its respective elected Officials, etc."
	The full name of the company affording coverage must be on the certificate
	Authorized representative's signature at the end of Acord certificate
	Certificate Holder must be: City of San Diego P&C 1200 Third Avenue , Suite 1200, San Diego, CA 92101

Fidelity	
	Required Insurance Certificate
	Additional Insured Endorsement
	Primary , Non-Contributory (sometimes it will be as part of policy) May say Primary Insurance , and in the paragraph, you will be able to see Coverage must "apply on primary basis or a primary and non-contributory basis"
	Severability : Usually as a part of the policy, and the wording is "separation of Insured"

Auto	
	Required Insurance Certificate w/ all Autos or w/ all hired + non-Owned
	Additional Insured Endorsement
	Primary , Non-Contributory (sometimes it will be as part of policy) May say Primary Insurance, and in the paragraph, you will be able to see Coverage must "apply on primary basis or a primary and non-contributory basis"
	Severability : Usually as a part of the policy and the wording is "separation of Insured"

Workers Comp	
	Workers' Comp Certificate
	Is the Subrogation Waiver marked on the Acord certificate?
	Waiver of Subrogation Endorsement