

Executive Committee Meeting Minutes

Wednesday, November 20, 2019

12pm – 1pm

**American Red Cross
3950 Calle Fortunada
San Diego, CA 92123**

Committee Members Present

Chair Joe Craver

1st Vice Chair Brandon Hilpert (arrival 12:10pm)

2nd Vice Chair Taura Gentry

Doug Case

Ramon Montano

Maria Nieto-Senour

CRB Members Present

Nancy Vaughn

Staff Present

Sharmaine Moseley, Executive Director, CRB

SDPD Staff Present

Captain Wes Morris

Lieutenant Mark Bennett

- I. CALL TO ORDER/WELCOME: 12:03 p.m.
- II. PURPOSE OF THE COMMUNITY REVIEW BOARD ON POLICE PRACTICES: Chair Joe Craver waived the reading of the purpose of the Community Review Board on Police Practices because no one from the public was present.
- III. PURPOSE OF THE EXECUTIVE COMMITTEE: Chair Joe Craver waived the reading of the purpose of the Executive Committee because no one from the public was present.
- IV. APPROVAL OF EXECUTIVE COMMITTEE MEETING MINUTES FROM AUGUST 21, 2019: The Committee members agreed to add member Nancy

Vaughn to the section of the minutes that mentions attendees of the NACOLE Conference. Member Maria Nieto-Senour moved for the Committee to approve the meeting minutes of August 21, 2019. Member Ramon Montano seconded the motion. The motion passed with a vote of 5-0-0.

Yays: Chair Joe Craver, 2nd Vice Chair Taura Gentry, Doug Case, Ramon Montano, Maria Nieto-Senour

Nays: None

Abstentions: None

Absent: 1st Vice Chair Brandon Hilpert (late arrival)

V. SAN DIEGO POLICE DEPARTMENT REPORT

- A. Case load for CRB (Category I, Discipline Reports, Officer-Involved Shooting Cases, In-Custody Death Cases) – SDPD Captain Morris reported that there is a 300-page case and 2 in-custody death cases going to the CRB soon.
- B. Shared Database Update – Internal Affairs will encrypt and email the database information to the CRB’s Executive Director each Friday until the technical issues are cleared up.
- C. IA Logistics – Captain Morris reported that Executive Assistant Chief Jarvis retired on November 1st. Chief Nisleit appointed Assistant Chief Al Guaderrama as the new Executive Assistant Chief. Detective Gary Gonzales is being moved over to Neighborhood Policing. Lt. Mark Bennett retired. His position has not been filled yet.
- D. Joint Complaint Form (Status of Spanish Version) – The joint complaint form is out in the field and in the command stations. There is a Spanish version that was given to CRB members Ramon Montano and Maria Nieto-Senour for feedback. Mr. Montano stated that he reviewed the form and saw a few minor corrections such as “badge”, “board”, and “committee”. Captain Morris said that the goal is for people to understand what the form says.

VI. AGENDA PLAN FOR NOVEMBER 26, 2019 OPEN SESSION MEETING (Chair Joe Craver)

- A. Educational Topic – 2nd Vice Chair Taura Gentry reported that Allie Rice from the Deaf and Community Services of San Diego will talk about how they assist officers with encounters with the hearing impaired.

- B. Unfinished Business on IA Tables – 1st Vice Chair Brandon Hilpert agreed to report to the Board that paper copies were provided to the member so the issue has been addressed.
- C. Continuing Education Committee – Committee Chair Taura Gentry agreed to provide an update on this item in 5 minutes.
- D. Outreach Committee – Committee Chair Ramon Montano agreed to provide an update on this item in 5 minutes.
- E. Rules Committee – Committee Chair Doug Case agreed to provide an update on this item in 2 minutes or less.

There should be an item added to this Committee update on the revision to the CRB bylaws to provide for the 2nd Vice Chair to chair meetings of the Board in the absence of the Chair and 1st Vice Chair. The Committee agreed to add the item.

- F. CRB Handbook Committee – Committee Chair Doug Case reported that the handbook is complete. The next step is reorganizing what goes on the website. We will hand out the binders at the next meeting. Committee Chair Case agreed to give his report in 2 minutes.
- G. Policy Committee – Committee Chair Brandon Hilpert requested 5 minutes or less for his report. Since the Committee did not meet this month, he will give a quick summary of outstanding items.
- H. Recruitment and Training Committee – Committee Chair Nieto-Senour will provide an update on the Phase I training.

Chair Joe Craver reported that the next Closed Meeting of the Board will take place on December 10. The Policy Committee will also meet on December 10.

Add under the Chair Report the CRB Holiday Party for December 3rd at the American Red Cross.

- I. Citizens Advisory Board on Police Community Relations (Taura Gentry) – Executive Director Sharmaine Moseley reported that member Diana Dent will give the report on this item since she attended the meeting.
- J. Presentation to PS&LN Committee – CRB leadership will present its Annual Report to the Public Safety and Livable Neighborhoods Committee on December 2nd at 6pm in the Jacobs Center.

K. Chair Craver requested an updated work plan from 1st Vice Chair Brandon Hilpert. Mr. Hilpert will send it to the Executive Director tonight.

L. Executive Director Moseley requested 5 minutes for her report.

M. Captain Morris requested 5 minutes for the Chief's report.

VII. EXECUTIVE COMMITTEE UPDATE/DISCUSSION ITEMS

- A. IA Tablets – This item was already discussed.
- B. Lessons Learned from NACOLE Conference Panel Discussion (November 23) – This discussion will take place on Saturday, November 23 at 9:30am at the Balboa Park Club. The flyer and agenda was distributed this morning.
- C. Board Member Vacancies & Reappointments – The next step is for Council confirmation for the CRB reappointments. The new candidates are going through the background check process.
- D. Update on Case Review (Number of Cases, Teams, Timeline) – The Board has 15 active cases. Executive Director Moseley reported on the case assignments for each Team.
- E. Feedback on 30th Anniversary Reception (November 14) – Chair Joe Craver reported that the event was outstanding and thanked the planning committee members.
- F. Next Executive Committee Meeting – There will not be another meeting until January.
- G. Other Issues/Concerns – The Committee discussed the reassignment of members to other Teams and agreed to wait until the Council confirms the new members. Member Ramon Montano mentioned the possibility of having an outreach event for the youth. The Committee agreed to work on this topic.

VIII. ADJOURNED: The meeting adjourned at 12:50 p.m.