



COMMUNITY REVIEW BOARD ON POLICE PRACTICES

MINUTES

**Tuesday, April 23, 2019
Balboa Park Club (Santa Fe Room)
2150 Pan American Road West
San Diego, CA 92101**

Members Present:

Joe Craver, Chair	Alex Hu
Brandon Hilpert, 1 st Vice Chair	Bonnie Kenk
Taura Gentry, 2 nd Vice Chair	Ramon Montano
Doug Case	Mary O'Tousa
Maxine Clark	Maria Nieto-Senour
Gregory Daunoras	Ernestine Smith
Diana Dent	Pauline Theodore
Poppy Fitch	Nancy Vaughn
Kevin Herington	Marty Workman
Sheila Holtrop	Marissa Yenpasook

Members Absent:

Patrick Anderson
Steve Hsieh

CRB Staff Present:

Sharmaine Moseley, Executive Director, CRB on Police Practices

SDPD Staff Present:

Albert Guaderrama, Assistant Chief, San Diego Police Department
Wes Morris Captain, San Diego Police Department
Mark Bennett, Lt. San Diego Police Department
Paul Phillips, Lt. San Diego Police Department

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- I. **CALL TO ORDER/WELCOME:** Chair Joe Craver called the meeting to order at 6:00 p.m.

 - II. **PURPOSE OF THE COMMUNITY REVIEW BOARD ON POLICE PRACTICES:** Chair Joe Craver explained the purpose of the Community Review Board on Police Practices (CRB) to those in attendance.

III. APPROVAL OF MINUTES: CRB Open Meeting Minutes of March 26, 2019

Nancy Vaughn moved for the Board’s approval of its March 26, 2019 Meeting Minutes. Mary O’Tousa seconded the motion. The motion passed with a vote of 19-0-1.

Yays: 1st Vice Chair Hilpert, 2nd Vice Chair Gentry, Members Case, Clark, Daunoras, Dent, Fitch, Herington, Holtrop, Hu, Kenk, Montano, Nieto-Senour, O’Tousa, Smith, Theodore, Vaughn, Workman, Yenpasook

Nays: None

Abstain: Chair Craver

Members Absent: Anderson, Hsieh

IV. NON-AGENDA PUBLIC COMMENT:

A. Kate Yavenditti: Ms. Yavenditti asked the Board several questions. Why were the IA members listed as “staff” under the CRB meeting minutes? Why does the Board have the IA members seated with the CRB members when they are the ones being investigated?

B. Tasha Williamson: Ms. Williamson is concerned with law enforcement not following procedures and law. Her issues of concern are specifically with the Sergeants who have the discretion to let those who made complaints, as well as support members, to view BWC. However, Ms. Williamson believes they are not following their own policies and they should be held accountable because someone is being denied access to BWC. During the meeting, Ms. Williamson asked the CRB to come into their own compliance for what they stand for as a Board. Ms. Williamson reported that when she went to file a complaint, the only person that was available to take her complaint was the person she was filing the complaint on. When she called, she was told to call back tomorrow. Anyone in the department can take a complaint. SDPD customer service is lacking.

V. RECOGNITION & APPRECIATION: Board Member Marissa Yenpasook

Chair Joe Craver stated that this would be Marissa Yenpasook’s last day with the CRB. He presented her with an Award of Recognition Certificate and thanked her for being a hard-worker and showing dedication to the Board.

Member Yenpasook stated that she has learned so much about the process through being a member of the Board since being selected. She reviewed cases and had opportunities to attend trainings and ride-alongs. She believes there is room for improvement for this Board and a lot of work to build the

community's trust. Marissa thanked everyone. She hopes the members are willing to fight to continue the process.

VI. EDUCATIONAL TOPIC: Overview of the San Diego Police Department Wellness Unit

Presenter: Sergeant Edwin Garrette (20 mins) : Sergeant Garrette reported that the Wellness Unit was formed in 2011. It's an umbrella of resources for all police officers can have access to. There are four members of the Unit and the only agency in the country that have a fully staffed Wellness Unit. Other agencies have reached out to the Unit to get ahold of their Wellness Manual and learn about their practices and procedure. SDPD's Wellness Unit is composed of three fractions: Police Therapists, Employees that are sworn civilians/support staff/Police Chaplins, and Peer support. The members of the Unit are trained on emotional intelligence so if you place them in different scenarios, they are better prepared on how to handle situations. The Wellness Unit responds to officer-involved shootings and critical incidents. Once there is a call for a critical incident, the Unit responds to the scene. This involves the coordination of peer support for all impacted officer's, a therapist, and a stress management debrief. In the first 72 hours of a traumatic incident, they are more likely to get through that incident with the debrief.

Q: Can you explain if there is case where only management or supervisors advise officers to see a department psychologist?

A: Anyone can ask an officer to see the psychologist or suggest it to an officer if someone is having a problem.

Q: How many sessions in a year are officers taking advantage of mental health services?

A: In 2018, 657 SDPD officers were therapy session- two a day.

Q: How many therapists are there and are they specialized in trauma?

A: We have 13 at the moment. They all specialize in trauma.

Q: Would you call the emotional intelligence a de-escalation training?

A: Yes, because officers are learning self-awareness (blind spot), self-management (what they know about them), and social awareness (community engagement) anchors teaching the officers.

VII. UNFINISHED BUSINESS (DISCUSSION/ACTION): None

VIII. NEW BUSINESS (DISCUSSION/ACTION)

A. Election of Ad Hoc Nominating Committee Members:

ACTION ITEM: Maria Nieto-Senour moved for the Board to elect the following members for its Ad Hoc Nomination Committee - Members Ramon Montano, Sheila Holtrop, and 1st Vice Chair Brandon Hilpert. Nancy Vaughn seconded the motion. The motion passed with a vote of 18-0-2.

Yays: 1st Vice Chair Hilpert, 2nd Vice Chair Gentry, Members Case, Clark, Dent, Fitch, Herington, Holtrop, Hu, Kenk, Montano, Nieto-Senour, O'Tousa, Smith, Theodore, Vaughn, Workman, Yenpasook

Nays: None

Abstain: Chair Craver, Daunoras (left the room)

Members Absent: Anderson, Hsieh

B. CRB Tactical Plan

ACTION ITEM: Rules Committee Chair Doug Case moved for the Board to approve its Tactical Plan. Nancy Vaughn seconded the motion. The motion passed with a vote of 18-0-2.

Yays: 1st Vice Chair Hilpert, 2nd Vice Chair Gentry, Members Case, Clark, Dent, Fitch, Herington, Holtrop, Hu, Kenk, Montano, Nieto-Senour, O'Tousa, Smith, Theodore, Workman, Vaughn, Yenpasook

Nays: None

Abstain: Chair Craver, Daunoras (left the room)

Members Absent: Anderson, Hsieh

C. Red Binder Revised Table of Contents

ACTION ITEM: Red Binder Committee Chair Doug Case moved for the Board to approve the revised Table of Contents for the CRB Red Binder that would include a sample of a Category II Case heading. Poppy Fitch seconded the motion. The motion passed a vote of 18-0-2

Yays: 1st Vice Chair Hilpert, Members Case, Clark, Daunoras, Dent, Fitch, Herington, Holtrop, Hu, Kenk, Montano, Nieto-Senour, O'Tousa, Smith, Theodore, Vaughn, Workman, Yenpasook

Nays: None

Abstain: Chair Craver, 2nd Vice Chair Gentry (left the room)

Members Absent: Anderson, Hsieh

IX. COMMITTEE REPORTS (DISCUSSION/ACTION)

- A. Continuing Education Committee (Taura Gentry)
- Update on 4/18 Committee Meeting Date- 2nd Vice Chair Taura Gentry reported that member Nancy Vaughn and Executive Director Sharmaine attended the Continuing Educations Committee Meeting. They spoke about their current schedule and why we have the line-up that we have.
 - Upcoming Educational Topics: On May 28th, SDPD Mid-City Division Officers will be coming in to speak about Community Relations. One June 25th, the South East Division Juvenile Services Team will be coming to speak about their process. On July 23rd, there will be a “Know Your Rights Presentation” from the community and law enforcement perspective. On August 27th, there will be a Diversity, Sensitivity and Bias training presented to Law Enforcement Officers.
 - Proposed Community Panel Discussion on Police Perjury (June 2019): Due to unforeseen circumstance, Chuck Sevilla was not able to give his presentation at the last Open Meeting session on March 26th. Therefore, the Committee is planning on having a Police Perjury Panel at Skyline Hills Branch Library on June 15th from 11am -1pm with all sides present and represented to speak on this important topic. The panel will include Chuck Sevilla, ACLU, and SDPD’s Professional Standards Unit. An Open Meeting will take place for the CRB prior to the panel from 10am-11am for the Board to go over its Policies and Procedures.
 - Request for Additional Community Forums & Opportunities – No report given
 - Ideas for Future Educational Topics, Field Trips, Trainings -No report given
- B. Outreach Committee (Mary O’Tousa)
- Next Scheduled Meeting – Committee Chair Mary O’Tousa reported that the next scheduled Outreach Committee Meeting will be sometime in May.
 - Summary Past Events – No report given

- Upcoming Events/Outreach Opportunities – Committee Chair O’Tousa reported she is requesting and looking for more organizations that the Outreach Committee should be partaking in.
- Another request she gave the Board was to have an individual member reach out to their Police Division to have them help sponsor community events. These districts closely align to their division and would like to refer to them as districts 1-9 as oppose to department division. So far, there have been 6 areas covered, and she is waiting on 3 more from the Central, Southern and Northern Divisions, so they can partake in sponsorship in community events as well. Also, The Committee is currently working on a presentation for the public defenders and the past Grand Juror association, so they become aware of the CRB on who they are and what their role is.

C. Rules Committee (Doug Case)

- Update on 4/16 Committee Meeting
 - a. Operational Standing Rule on Review of Shooting Review- Committee Chair Case reported: Committee Chair Case reported that this will be voted on in next month’s Open Meeting Session.
 - b. CRB Bylaws Article III Section 3B (Action Item on May 28 Open Meeting Agenda): Change is needed to this section of the Bylaws because the Board cannot discuss personnel matters in a Closed meeting. These matters must be discussed in an Open meeting.

D. Policy Committee (Brandon Hilpert)

Update on 4/09 Committee Meeting: Committee Chair Brandon Hilpert reported that there will be 2-3 policy recommendations that will be coming to the Committee to review and/or consider. The Committee is working on the below items.

- a. Procedure & Guidelines for SDPD Complaint Intake: It was reported that the idea is to update the guidelines, so complaint intakes are clearer. When someone files a complaint, they will know the steps and who will follow up with him/her.
- b. Development of Third-Party Mediation: It was reported that the Committee are working on alternatives for third-party mediation.
- c. Best Practices Research for Law Enforcement Investigations Involving Discrimination Allegations: - No Report

d. Procedure and Statistics for Internal Affairs Tolling of Cases: When there is a legal case occurring at the same time case complaint is being process the investigation is put on hold. This is called tolling a case. The Committee wanted to get more information on how that process works and how many cases are tolled. So far there are 11.

e. Complaint Process Guide Card Issued to All Sworn Personnel: The purpose of the card is to try to help alleviate any confusions about the process.

- Next Scheduled Meeting Date: May 14, 2019 at 4pm

E. Recruitment & Retention Committee (Maria Nieto-Senour)

- Update on 4/18 Committee Meeting – Next meeting date 05/09.
- New CRB Training Academy – Implementation/Process, Marketing, Timeline: Committee Chair Nieto-Senour reported the Committee has worked on schedule by having their training starting fall once they have minimum of 7 people to train.
- Interview Panel Improvements – Committee Chair Nieto-Senour reported the Committee would like the members of the community to be included in the interview panel for the selection of CRB members. Committee Chair Nieto-Senour and Board Member Hiltrop reviewed the questionnaire, so the questions are more informative and yielded relative information.
- Recruitment Script/Information Card: The Committee is still working on the Recruitment Scripts and information cards.

F. Red Binder: (Doug Case)
-No Report given. The Board discussed and approved the table of contents (agenda Item VIII C).

G. Citizen Advisory Board on Police Community Relations (Taura Gentry)

- Board member O'Tousa reported there was a presentation by West division that covers Ocean Beach and Pacific Beach area. They spoke about issues they faced in that area. They also spoke about LGBT community and how they help support them. CAB voted on resubmission to Mayor's office on Police community relations. They made one significant change toward the recommendations,

but not the content of it. They also spoke about having a Retreat similar to the CRB's.

H. 30th Anniversary Celebration (July 2019)
(Brandon Hilpert)

- Date and Location: 1st Vice Chair Hilpert reported there is no progress. However, they are looking at a couple different venues, and once they find one they can make a final date.

X. CHAIR'S REPORT (Chair Joe Craver)

A. Reminder – 3rd Quarter Volunteer Hours Report (Past Due April 1, 2019) Chair Craver asked the members to please fill out their hours and turn it to Executive Director Sharmaine Moseley. Ms. Moseley emphasized the importance of tracking member hours for the Annual Report.

B. CRB Field Trip to Museum of Tolerance – April 28th : Chair Craver reported for those who are going on their Field Trip to obtain the map for the parking lot from Member Nancy Vaughn. He reminded the members to meet there by 8:30am on that Sunday morning.

C. Updated FY 2019 – FY 2020 CRB Work Plan – No report given

XI. EXECUTIVE DIRECTOR'S REPORT (Sharmaine Moseley)

A. Caseload Update & Status of Case Reports: Earlier today, the Board started off with 18 active cases. Three of those active cases were placed on the Closed Meeting agenda for review and were deliberated on and closed. As a result, the Teams now have a total of 15 active cases. In fiscal year 2019, the CRB deliberated on and closed out a total of 46 cases.

Team 1- 2 cases, Team 2 – 4 cases, Team 3 – 0 cases, Team 4 – 3 cases, Team 5 – 2 cases, Team 6 – 3 cases, Team 7 – 1 case

B. Status of Ride – Alongs for New Members: As reported at last month's meeting, of CRB newest members, Patrick Anderson and Maxine Clark still need to go on a ride-along.

C. Joint Complaint Form: Executive Director Sharmaine Moseley reported that the CRB is drafting a joint complaint form with SDPD. They are merging the SDPD's complaint form with CRB's and on the back of the form there will be short questions and answers regarding the process.

D. NACOLE Annual Conference – September 22–26, Detroit Michigan: Executive Director Sharmaine reported that registration is open for NACOLE Annual Conference. The city pays for the CRB Chair and the Executive Director.

E. Reminder – NACOLE Scholarship Deadline May 1, 2019: Members who are interested in attending this year’s NACOLE Conference and would like to be considered for a scholarship for travel expenses should apply for a NACOLE scholarship. The deadline for submitting the application is May 1. In the past, the CRB has had members who have received a scholarship to attend the conference. The CRB’s September Open Meeting will be rescheduled because it conflicts with the Conference schedule.

F. Other Items/Reminders: Executive Director Sharmaine Moseley reported there are 3 members who have not logged in their hours. She reiterated the importance of this request.

- XII. SAN DIEGO POLICE DEPARTMENT REPORT (Assistant Chief Albert Guaderrama): Assistant Chief Guaderamma reported that IA will be issuing tablets to the CRB members to look at reports and use for CRB business. They are looking at the next 30–40 days for the members to receive the tablets and be trained on how to use them.
- XIII. BOARD MEMBER RIDE-ALONG REPORTS: Board Member Nieto–Senour reported that her Ride–Along was interesting. Her ride–along was in Central Division on a Friday night. She experienced a called with PERT and had a chance to view their process. She was very impressed with the Officer she was with and how he handled the situation that night.
- XIV. ANNOUNCEMENTS/COMMENTS: None
- XV. ADJOURNMENT: 7:35pm