



COMMUNITY REVIEW BOARD ON POLICE PRACTICES

MINUTES

**Tuesday, June 25, 2019
Valencia Park/Malcolm X Branch Library
5148 Market Street
San Diego, CA 92114**

Members Present:

Joe Craver, Chair	Steve Hsieh
Brandon Hilpert, 1 st Vice Chair	Alex Hu
Taura Gentry, 2 nd Vice Chair	Bonnie Kenk
Patrick Anderson (left at 6:48pm)	Ramon Montano
Doug Case	Mary O'Tousa
Maxine Clark	Maria Nieto-Senour
Gregory Daunoras	Ernestine Smith
Diana Dent	Pauline Theodore
Poppy Fitch	Nancy Vaughn
Kevin Herington	Marty Workman
Sheila Holtrop	

Members Absent:

None

CRB Staff Present:

Sharmaine Moseley, Executive Director, CRB on Police Practices

SDPD Staff Present:

Todd Jarvis, Executive Assistant Chief, San Diego Police Department
Wes Morris Captain, San Diego Police Department
Mark Bennett, Lt. San Diego Police Department
Paul Phillips, Lt. San Diego Police Department

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- I. CALL TO ORDER/WELCOME: Chair Joe Craver called the meeting to order at 6:00 p.m.
 - II. PURPOSE OF THE COMMUNITY REVIEW BOARD ON POLICE PRACTICES: Chair Joe Craver explained the purpose of the Community Review Board on Police Practices (CRB) to those in attendance.

III. APPROVAL OF MINUTES: CRB Open Meeting Minutes of May 28, 2019

The Board reviewed the minutes. Mary O'Tousa stated that several revisions were needed. Members Patrick Anderson and Steve Hsieh attended the meeting. Page 6 Section E "letter of recommendation" should read "letter of resignation." Page 8 Section VIII. A should read "Mid-City" instead of "Southeastern." Page 9 Section D should read "process members of the public who have..." Section E Second Bullet add hyphen between 10hour. Page 11 Section H replace "the" with "he." Page 12 Section C replace "need" with "needs." Page 13 Item X replace "assessible" with "accessible."

Nancy Vaughn moved for the Board's approval of its May 28, 2019 meeting minutes with revisions. Bonnie Kenk seconded the motion. The motion passed with a vote of 20-0-1.

Yays: 1st Vice Chair Hilpert, 2nd Vice Chair Gentry, Members-Anderson, Case, Clark, Daunoras, Dent, Fitch, Herington, Holtrop, Hsieh, Hu, Kenk, Montano, Nieto-Senour, O'Tousa, Smith, Theodore, Vaughn, and Workman

Nays: None

Abstain: Chair Craver

Members Absent: None

IV. NON-AGENDA PUBLIC COMMENT: None

- V. GUEST SPEAKER: Sergeant Harold Oliver
San Diego Police Department Southeastern Division
Juvenile Services Team (JST)

Topic: "San Diego Police Department Southeastern Juvenile Services Team's Purpose, Responsibilities, Resources & Communication with Juvenile Groups, Schools and Community" (20 mins)

Sergeant Harold Oliver provided the members with his background prior to joining the JST. He has been on JST for one year. JST consist of one detective and three officers. Two of the officers are dedicated school safety patrol. Sergeant Oliver is responsible for all juvenile cases that comes to the Division. Low level offenses are curfew, truancy, battery, paraphernalia, trespassing, etc. We partner with California Youth Court, Second Chance, Project Aware, Mothers with a Message, IMPACT, Home Depot, Say San Diego, Lincoln High School, BMW, and Vista Hill. JST serves as a means for intervention. We offer services for the entire family as well as a four-week program where a juvenile judge and juvenile justice center comes out to speak to the youth. JST partners with community organizations to do events out in the Community such as the

backpack drive. JST takes the youth on tours such as K9 facility. The youth are required to write an essay if they complete the program. The essay would detail what the youth learned in the program and how they can use it to curtail some of their previous activities. Sergeant Oliver mentioned that the JST is also involved with the haunted station in Southeastern Division. Through partnerships, JST was able to deliver 50 cooked meals to families in Southeastern San Diego and give computers to kids, gift cards, and toys. JST is also able to use the facilities of organizations they partner with because the number of youth that go through the program is too large for the JST location.

JST officers do not go through training for to be on the Team. There are senior officers who train them. Sergeant Oliver explained that the purpose of the JST is to help bridge the gap between the police department and what the youth see happening on the street. The age requirement for the program is 15-17 years of age. The diversion program runs on Tuesdays from 6pm-8pm.

Chair Craver recognized that there is one public comment on this item. He acknowledged community member Francine Maxwell. Ms. Maxwell shared with the Board, the fabulous work that is taken place in Southeastern San Diego with the juvenile officers. She described the games/events that are being held, one of which asked a question about curfew. Children walk away with a prize even if they do not know the answer. The children would go home and research the curfew question to find out the answer. Ms. Maxwell stated that none of the positive experiences in Southeastern all of San Diego are shared with others. She wants the Board to share the good and positive things in its reports. Ms. Maxwell shared that there should be a one stop training for officers to attend to hear from the elders in the communities so that the officers would learn how to interact with the children. Today, children are being raised by grandparents and friends. She reiterated that officers need to know how to interact and speak to our children. Ms. Maxwell encouraged the Board to help foster getting the message out.

VI. UNFINISHED BUSINESS (DISCUSSION/ACTION): None

VII. NEW BUSINESS (DISCUSSION/ACTION): None

VIII. NOMINATIONS COMMITTEE (Sheila Holtrop)

- i. Overview of CRB Officer Job Responsibilities
- ii. Presentation of Nominees for Fiscal Year 2020 CRB Officers

Chair: The nominees were Joe Craver and Brandon Hilpert. Nominee Taura Gentry withdrew her nomination for Chair.

1st Vice Chair: The nominee was Taura Gentry.

2nd Vice Chair: The nominees were Taura Gentry & Doug Case.

IX. ELECTION OF CRB OFFICERS FOR FY 2020 (July 1, 2019–June 30, 2020)
Nominations Committee Chair Sheila Holtrop gave the candidates 2 minutes to present his/her statements.

Chair: The nominees were Joe Craver & Brandon Hilpert.

Nominees Brandon Hilpert and Joe Craver informed the Board of their qualifications for the Chair position. **Joe Craver received 11 votes. Brandon Hilpert received 10 votes.**

“Yes” Votes for Joe Craver: Craver, Case, Vaughn, Workman, Dent, Kenk, Hsieh, Smith, Clark, Theodore, Hu

“Yes” Votes for Brandon Hilpert: Hilpert, Gentry, Senour, Fitch, Holtrop, Montano, Anderson, Daunoras, O’Tousa, Herington

Joe Craver was re-elected as the Chair for the Community Review Board on Police Practices for FY 2020.

1st Vice Chair: The nominee was Taura Gentry. Taura Gentry informed the Board of her qualifications for the 1st Vice Chair position.

Nominating Committee Chair Sheila Holtrop asked if there were any nominations from the floor. Nancy Vaughn nominated Brandon Hilpert. Brandon Hilpert officially accepted the nomination.

The nominees for 1st Vice Chair were Taura Gentry and Brandon Hilpert. **Taura Gentry received 9 votes. Brandon Hilpert received 12 votes.**

“Yes” Votes for Taura Gentry: Craver, Gentry, Holtrop, Dent, Daunoras, Smith, Clark, Theodore, Hu

“Yes” Votes for Brandon Hilpert: Hilpert, Case, Vaughn, Senour, Fitch, Montano, Anderson, Workman, Kenk, O’Tousa, Herington, Hsieh,

Brandon Hilpert was re-elected as the 1st Vice Chair for the Community Review Board on Police Practices for FY 2020.

2nd Vice Chair: The nominees were Doug Case and Mary O’Tousa. Doug Case stated that he wanted to nominate Taura Gentry from the floor. Taura Gentry officially accepted the nomination. Doug Case withdrew his name from consideration for the position.

The nominees for 2nd Vice Chair were Mary O’Tousa and Taura Gentry.

Mary O'Tousa informed the Board of her qualifications for the 2nd Vice Chair position.

Mary O'Tousa received 8 votes. Taura Gentry received 13 votes.

“Yes” Votes for Mary O'Tousa: Hilpert, Vaughn, Kenk, O'Tousa, Herington, Hsieh, Theodore, Hu

“Yes” Votes for Taura Gentry: Craver, Gentry, Case, Senour, Fitch, Holtrop, Montano, Anderson, Workman, Dent, Daunoras, Smith, Clark

Taura Gentry was re-elected as the 2nd Vice Chair for the Community Review Board on Police Practices for FY 2020.

Chair Joe Craver congratulated the newly elected officers for fiscal year 2020. He acknowledged excused Board member Patrick Anderson from the rest of the meeting.

X. COMMITTEE REPORTS (DISCUSSION/ACTION)

A. Continuing Education Committee (Taura Gentry)

- Upcoming Educational Topics - Police Perjury Panel
Committee Chair Gentry reported that the Committee has been trying to schedule the panel discussion since May. She asked the Board to decide on whether 4 hours on Saturday July 20th or July 27th would be best for the Board. All members should be present because the first 45 minutes will be a training on policy and procedures. The Committee confirmed three speakers. The Board agreed to hold the training and panel discussion on July 27th from 9am-1pm.
- Recent Training & Tour of the San Diego Family Justice Center
Committee Chair Gentry thanked members Brandon Hilpert, Diana Dent, Mary O'Tousa, Doug Case, Ernestine Smith, Marty Workman, and Steve Hsieh for participating on the tour. She also thanked member Greg Daunoras for sharing this with the Board.
- Request for Additional Community Forums & Opportunities
- Ideas for Future Educational Topics, Field Trips, Trainings
Committee Chair Gentry asked the Board if anyone had any more ideas for Continuing Education and Training. Member Bonnie Kenk reported that she participated in the PERT training and she highly recommends it for the Board.

B. Outreach Committee (Mary O'Tousa)

- Update on May 24th Outreach Committee Meeting
- Summary of Past Events
Committee Chair O'Tousa reported that members of the Board participated in the Better A Block event on June 8th. She thanked Maxine Clark, Taura Gentry, Joe Craver, and Sheila Holtrop for their

participation. Committee Chair O'Tousa stated that the Committee wanted to hear from those members who participated in the Coopers Juneteenth Event on June 15th. She reported that Brandon Hilpert gave a presentation on June 20th to the Public Defender's Office as part of their continuing education requirement. Member Ramon Montano participated in SDPD's Diversion Program which was held at Second Chance. They plan to attend the next meeting next Tuesday. Members Mary O'Tousa, Diana Dent, Joe Craver, Taura Gentry, Marty Workman also participated in SDPD's Effective Interactions Training which consists of role playing. It is a great way for members to become involved in the training of SDPD's officers as they go out for the first time in the field on their own.

- Upcoming Events/Outreach Opportunities
Committee Chair O'Tousa reported that in addition to the CRB's regular scheduled meetings we will be scheduling a meeting of the Outreach Committee.

C. Rules Committee (Doug Case)

Items being Considered by Rules Committee: Committee Chair Case reported that the Committee has 2 outstanding items.

- Proposed Revision to CRB Administrative Standing Rule on Case Format & Presentation: Titles for Non-SDPD Individuals – The Board discussed this item at last month's Open Meeting. The item was sent back to the Rules Committee to discuss further.
- Potential Elements for Public Case Summaries –The Committee is looking at redacting summaries of the CRB's case reports. The Committee drafted several versions of how the summaries should look and have been working with the CRB's Outside Counsel. The next step is to have a meeting with the POA and SDPD's Counsel to make sure that they do not have any issues or legal objections to the draft summary.
- Schedule Next Rules Committee Meeting
Committee Chair Case reported that the next meeting will be scheduled for late July.

D. Policy Committee (Brandon Hilpert)

Items being Considered by Policy Committee

- Procedure & Guideline for SDPD Complaint Intake –Informal and Formal Complaints, Joint Complaint Form, Shared Database, Complaint Process Guide Card Issued to All Sworn Personnel

Committee Chair Hilpert reported that the new joint complaint form has been finalized and will be released to the public on July 1st. On the back of the form is an explanation of the complaint process.

- Modify SDPD Procedure 1.49: Axon Body Worn Cameras –Section Q 7(N) – Issue is some complainants are not allowed to bring person of choice for support when viewing his/her BWC video

Committee Chair Hilpert reported that this item was referred to the Committee by a member of the public. The CRB bylaws does not allow members of the public to make referrals for policy changes to the Policy Committee. The Policy Committee is working on creating a policy to allow that.

- Development of Third-Party Mediation

Committee Chair Hilpert reported that him and member Nancy Vaughn are working on this item.

- Best Practices Research for Law Enforcement Investigations Involving Discrimination Allegations

Committee Chair Hilpert reported that member Patrick Anderson is conducting research on this item.

- Require that SDPD officers provide and/or call for medical assistance in all situations where a person shows signs that they might be in medical distress – This item was referred to the Committee by a member of the public.

- Recommend that the SDPD Non-Emergency Line be made into a toll-free number to aid in the effort of providing community members the ability to access public safety resources

Committee Chair Hilpert reported that the Committee agreed that 211 facilitates what this recommendation is trying to accomplish.

- Next Scheduled Meeting Date (July 9 at 4pm)

E. Recruitment & Training Committee (Maria Nieto-Senour)
Update on 6/18 Recruitment & Training Committee Meeting

- New CRB Training Academy -Implementation/Process, Marketing, Timeline

Committee Chair Nieto-Senour reported that the Committee met on June 18th. The Committee identified 3 components of training. One of the trainings is 4 hours. The 2nd training will cover case reports. The final training will consist of topics like: Trauma, Cultural Competence,

- Interview Panel Improvements - The Committee revised and finalized the interview questions. The Committee also agreed to

have community input on the panel and decided on a few organizations to contact.

- Recruitment Script/Information Card
- Next Scheduled Meeting Date (TBD) – The next meeting has not been scheduled yet. The Committee expects the trainings to begin in late August early September.

Executive Director Sharmaine Moseley added that member Doug Case created a flow chart of the process which will be made available to everyone once the Committee approves it.

- F. CRB Handbook Committee (Doug Case)
- Update on 6/5 Committee Meeting
Committee Chair Case reported that the handbook will be available soon. Many of the items that are in the current Red Binder will be available on the website. He met with Executive Director Moseley and the City's IT staff who manages the CRB's website. At the Committee's next meeting, we plan to discuss reorganizing the resources on the website so that it is more user friendly.
 - Next Scheduled Meeting Date
- G. Citizens Advisory Board on Police Community Relations (Taura Gentry)
Committee Chair Taura Gentry reported that the Board met last night. They did not have a quorum, so they were unable to discuss any action items. They are waiting on the responses for the recommendations that were sent to the Mayor.

Executive Director Sharmaine Moseley reported that the Board will be giving its annual update to the Public Safety and Livable Neighborhoods Committee tomorrow morning around the same time as the CRB.

- H. 30th Anniversary Celebration Date (July 2019) (Brandon Hilpert)
- Date and Location –Central Library
Committee Chair Hilpert reported that he called the Central Library to find out the availability of space. Every Saturday in August and September are available. There is only one weekend in the end of July that is available. Past CRB members and chairs will be invited. It will be a ticketed event.

XI. CHAIR'S REPORT

(Chair Joe Craver)

- i. Reminder-4th Quarter Volunteer Hours Report (**Due July 1, 2019**) – Chair Craver reminded the members to log their hours in. There are a couple of members who have not done so yet.
- ii. Date for Special Meeting – Training of CRB on Case Review, Case Presentation, Procedures & Policy Perjury Panel – This report was given in the Continuing Education Committee's Report

iii. NACOLE Annual Conference -September 22-26, Detroit Michigan

XII. EXECUTIVE DIRECTOR'S REPORT (Sharmaine Moseley)

i. Caseload Update & Status of Case Reports

It was reported that today we started off with 19 active cases. Five of those active cases (2 of which were Category II cases) were placed on our Closed Session Meeting agenda. Three cases were deliberated on and closed. Two Category II cases were audited. The Teams now have a total of 14 active cases. The CRB deliberated on and closed out a total of 58 cases for fiscal year 2019.

The breakdown of active cases are as follows:

Team 1 – 3 cases; Team 2 – 2 cases; Team 3 – 3 cases; Team 4 – 1 case; Team 5- 3 cases; Team 6 –1 case; Team 7- 1 case

ii. Status of Ride-Alongs for New Members

It was reported that as of June 25, 2019, members Maxine Clark and Patrick Anderson needed to complete their ride-along requirement. Member Anderson completed his ride-along and will give his report at the July 23rd Open Meeting. Member Clark did not complete her ride-along as of tonight. Member Clark stated that she requested her ride-along and has not heard back from Detective Amado as to the status. Executive Director Moseley stated that she will follow-up with Detective Amado.

iii. CRB Annual Presentation to the Public Safety & Livable Neighborhoods Committee (June 26 at 9am in City Administration Building) –

It was reported that tomorrow morning at 9am, CRB leadership will be presenting its annual report and case statistics for fiscal year 2019 to the Public Safety and Livable Neighborhoods Committee. Board members are welcome to attend this meeting. There are eight items on the agenda, so the Committee may not go in order.

iv. Drafting Annual Report for FY 19 – Executive Director Moseley reported that she started drafting the report. She should have a draft copy ready to circulate to the Board by the end of August.

v. Funding for Outside Counsel – Executive Director Moseley reported that at the last Open Meeting, she reported that the Board would receive \$15,000 annually for its Outside Counsel. That amount has changed to \$25,000 annually.

- vi. Status of Open Data Portal – Executive Director Moseley reported that she has some minor revisions that she needs to make to the portal. Hopefully, we can go live in the next few weeks. We want to ensure that the stats are correct before going live.
- vii. Status on Board Member Re-appointments & Appointments – It was reported that 11 current members are up to be considered for re-appointment. The next step is for the Executive Director to draft a memo listing those members who wish to be considered and hand the memo over to Joel Day. He will facilitate the process from there with the Mayor’s Office.
- viii. Other Items/Reminders
- ix. SAN DIEGO POLICE DEPARTMENT REPORT (Executive Assistant Chief Todd Jarvis)

Executive Assistant Chief Jarvis thanked CRB leadership on being re-elected and Assistant Chief Guaderrama for filling in for him while he was away at the National FBI Academy in Virginia. The academy had 226 law enforcement students from around the world. It included college courses and physical training. He reported that he took classes that he thought would benefit this region such as Current Issues in Law Enforcement, Current Issues in Police Leadership and Crisis through Crime Investigations. He found the networking with the other professionals to be beneficial. He received compliments for putting SDPD’s Policies and Procedures online. Chief Jarvis reported that he was proud of the reputation SDPD has. SDPD is decades ahead of other law enforcement agencies. He further reported that one course was devoted to civilian oversight of law enforcement, so he was able to share his experience with many agencies from around the world.

Chief Jarvis reported that the revised carotid restraint policy is now posted online. He will be working on the de-escalation policy within the next week or two.
- x. BOARD MEMBER RIDE-ALONG REPORTS **(2 mins each)**
- xi. BOARD MEMBER ANNOUNCEMENTS/COMMENTS
- xii. ADJOURNMENT: 7:27 p.m.