

**CITIZENS' REVIEW BOARD ON POLICE PRACTICES**  
**MINUTES OF THE MEETING**  
Tuesday, April 24, 2012  
**Point Loma/Hervey Branch Library**  
3701 Voltaire St.  
San Diego, CA 92107-1606

**Members Present:**

Sandra Arkin	Jim Herrera	Lucy Pearson
William Beck	Godwin Higa	Barbara Penn
Dian Black	Jim Hurl	Stuart Simmons
David Brown	James Kaese, 1 <sup>st</sup> Vice Chair	Alexis Torrey
Benetta Buell-Wilson	Jason Kaplan	Anthony Wagner
Dan Frazee, Chair	Robin Kaufman	William Yee
Michael Freedman	Yuki Marsden, 2 <sup>nd</sup> Vice Chair	

**Members Excused:**

Harry Bonnell  
Nancy Vaughn

**Prospective Members Present:**

Ken Martone	Marty Workman
Lisa Sorce	Pauline Theodore

**Staff Present:**

Danell Scarborough, Executive Director, CRB  
Denise Sandoval, Executive Secretary, Administration Department/CRB  
Sharon Marshall, Deputy City Attorney, City Attorney's Office  
Karen Li, Deputy City Attorney, City Attorney's Office  
David Ramirez, Executive Assistant Chief, San Diego Police Department  
Dan Christman, Lieutenant, Internal Affairs, San Diego Police Department  
Jorge Duran, Lieutenant, Internal Affairs, San Diego Police Department  
Rich Metz, Sergeant, Internal Affairs, San Diego Police Department

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- I. **CALL TO ORDER:** The meeting was called to order by Chair, Dan Frazee at 6:30 p.m.
- II. **MINUTES APPROVAL:** Minutes of meeting on March 27, 2012 were unanimously approved
- III. **INTRODUCTION OF DEPUTY CITY ATTORNEY KAREN LI**
- IV. **NON-AGENDA PUBLIC COMMENT:**
  - o Anonymous Speaker
- V. **ANNOUNCEMENT:** Anthony Wagner announced and congratulated Karen Li; she received an award from MADD for her work as a prosecutor and prosecuting alcohol related offenses.

**VI. PRESENTATION: SDPD Crisis Intervention Team – Linda Maskovich**

- Extensively trained volunteers that provide help and resources to victims, families, and/or bystanders of crisis that are on call 24 hours a day, 365 days a year, and go any place at any time.

**VII. NEW BUSINESS: Briefing on SDPD Headquarters Evacuation Plan – SDPD**

- Ron Villa, Administrative Service Manager and Roy Kirby, Facilities Manager
- Evacuation drill process overview (*Exits, Stairwell*)
- Information will sent via email to Board Members

**VIII. BOARD MEMBER ANNOUNCEMENTS/COMMENTS:**

- **Training Reports**
  1. William Beck: Ride along with Field Lieutenant
  2. Yuki Marsden: Sit along in Communications
  3. Lisa Sorce: Eastern Ride along with Officer Bihum
- **NACOLE update – Sandra Arkin**
  1. The City of San Diego is giving \$2,500 for the conference. That puts the fundraising total to \$25,000.
  2. LaPro is donating thumb drives. The San Diego ACLU is underwriting the welcome bags.
  3. Since we have met our fundraising and underwriting goals, we would like to put our effort into filing the welcome bags with great San Diego stuff. If you have any contacts, please let Sandra know.
  4. If people want to share a registration, mark “Shared” on the application and list all the names of the sharers and the specific days each person will attend.
    - Executive Director informed that since the City would not be paying for hotel or travel fees to attend the Conference. The City would like to donate the savings to make it easier for others to attend by covering ½ of the registration fees for a few Board Members.

**IX. COMMITTEE REPORTS (DISCUSSION/ACTION ITEMS):**

- Policy Committee – Benetta Buell-Wilson:
  1. The Policy Committee is reviewing the duties of the Policy Committee and working on refining the duties and offering them to the Red Binder Committee.
- Training Committee – Lucy Pearson:
  1. The Training Committee has topics for presentations through July 2012.
- Outreach Committee – Nancy Vaughn: None
- Recruitment & Retention Committee – Sandra Arkin
  1. Three additional candidates were recently interviewed and two have decided to continue with the process.
  2. Formal interviews of those candidates will take place shortly and, assuming they pass background checks, they and the other Prospective Member candidates will begin training.
- Red Binder Review – Looking for a new Chair for this Committee

**X. DISCUSSION/ACTION ITEMS: None**

**XI. OLD BUSINESS: CRB ANNUAL MEETING: Jim Kaese – Special Meeting on May 5, 2012 to be held on a Saturday. Location is still being discussed.**

**XII. CHAIR’S REPORT – Dan Frazee**

- Announcement of Nominating Committee Chair as Dian Black
  1. There was discussion about the Bylaws and the Slate of Nominees.
- Relevant discussion during case review
- Community Conference on Civility in Civil Discourse – Monday April 9th, 2012
- City’s budget process
  1. Announced the allocation of an analyst to help the CRB in supporting the CRB Website and Statistical Data.
  2. Requested that all members support the re appointment of a full time Executive Director. Can provide template for a support letter.
- CRB caseload and temporary remedies
  1. We currently have 33 cases for review; this would be 4 cases per team.
  2. To remedy the situation the Chair and Vice Chair will be functioning as 2 temporary teams along with the prospective members to help alleviate the back log.
  3. Each team will lose their prospective members until the work load is leveled.
- Media Attention
  1. Chair Dan Frazee has requested Executive Director to contact Channel 10 about providing the CRB with the opportunity to update and clarify issues and respond to concerns raised by former CRB members. Danell will coordinate with the Mayor’s office and Dan will be the spokesperson.

**XIII. EXECUTIVE DIRECTOR’S REPORT – Danell Scarborough**

- FY2013 Reappointment Process – Forms sent via email and provided as a handout
- NACOLE registration – Reported during the NACOLE Update above.
- May meeting locations will be the War Memorial Building located in Balboa Park near the Zoo. The second meeting will be held at the Balboa Park Club, Santa Fe Room
- Quarterly Educational Report for January, February, March 2012 – Reminder

**XIV. ADJOURNMENT:** Meeting adjourned at 8PM

**XV. NEXT MEETING:** May 22, 2012 at Point Loma Library

Materials Provided: Minutes for CRB Meeting of March 27, 2012