



THE CITY OF SAN DIEGO

CITIZENS' REVIEW BOARD ON POLICE PRACTICES

Meeting Minutes

Tuesday, November 27, 2012
College-Rolando Branch Library
Community Room
6600 Montezuma Road
San Diego, CA 92115

Members Present:

Sandra Arkin	Robin Kaufman	Alexis Torrey
William Beck	Yuki Marsden, 1st Vice Chair	Nancy Vaughn, 2 nd Vice Chair
Joe Craver	Ken Martone	Anthony Wagner
Jim Herrera	Lucy Pearson	Martin Workman
Godwin Higa	Barbara Penn	William Yee
Jim Hurl	Lisa Sorce	
James Kaese, Chair	Pauline Theodore	

Members Excused:

Harry Bonnell	Jason Kaplan
Benetta Buell-Wilson	

Staff Present:

Danell Scarborough, Executive Director, CRB
Karen Li, Deputy City Attorney, City Attorney's Office
David Ramirez, Executive Assistant Chief, San Diego Police Department
Bernie Colon, Lieutenant, Internal Affairs, San Diego Police Department
Tim Saelens, Lieutenant, Internal Affairs, San Diego Police Department
Richard Metz, Detective, Internal Affairs, San Diego Police Department
Denise Sandoval, Executive Secretary, Administration Department/CRB
Darrin Schwabe, Senior Manager, CRB

- I. CALL TO ORDER
- II. PURPOSE OF THE CITIZENS' REVIEW BOARD ON POLICE PRACTICES
- III. MINUTES APPROVAL: CRB Open Meeting Minutes of October 23, 2012 were approved.
- IV. RECOGNITION OF SERVICE: Sandra I. Arkin's 8 years of service was acknowledged.
- V. NON-AGENDA PUBLIC COMMENT:

- Sharon Bair – confirmed receiving her decision letter from the Board, and is currently working with I.A. and the Executive Director to discuss her concerns about the decision.

VI. BOARD MEMBER ANNOUNCEMENTS/COMMENTS

- Training Reports - None

VII. COMMITTEE REPORTS (DISCUSSION/ACTION)

- Policy Committee – Ken Martone presented in Benetta Buell-Wilson’s absence
 - SDPD Officers providing last name and badge number when asked for ID (Policy 9.19). – Policy Committee recommendation: No action.
 - “Evidence Form” – SDPD and CRB are working on a form to bring to the CRB for discussion and vote.
 - SDPD Use of Force modified to address “low ready” (Policy 1.04) – Policy Committee recommendation: No action.
 - Force Effectiveness Form modified to add “low ready” – Policy Committee recommendation: No action.
 - SDPD photograph presumptive drug test in field to preserve evidence – Policy Committee recommendation: No action.
 - Cameras added to SDPD in-take, where breath samples are taken – Recent changes with cameras have been made in this area. Chief Ramirez noted the digital cameras have been installed in the Sally Port, the analog camera moved to the room where the breath samples are taken. Working on the length of time video is kept.
 - Jim Herrera expressed his concern with the timeliness that it takes the detectives to retrieve evidence for an investigation. Lt. Colon and Lt. Saelens said they will discuss collecting evidence in a timely manner at their update meetings with the detectives.
- Training Committee – Lucy Pearson
 - We will be seeing training in new SDPD Discipline Procedures in January 2013.
 - Requested that a Training Committee member take over putting together a panel on Officers that have been involved in shootings.
- Outreach Committee – Jason Kaplan – No report.
- Recruitment & Retention Committee – Yuki Marsden
 - Another meeting next week to finalize a Board Member job description and creation of a new one for Team Leaders.
 - Finalizing a new recruitment schedule for 2013.
- Red Binder Review – Alexis Torrey
 - Board member comments are being compiled.
 - Table of Contents is being prepared for a cross reference review
 - The Board was reminded that the name “Red Binder” refers to a repository of all types of resources for CRB information. The name came from a physical red binder that was used, a searchable disc is now used. The rooms at IA have the 2009 voted on version to be used until the revisions can be finished.
 - Board was reminded that all changes or revision requests be sent to the Red Binder Review Committee.
- By-Laws Review – Nancy Vaughn
 - Special Rules of Order – *handout*
 - *Current Roberts Rules of Order: “Under parliamentary procedure, strictly speaking, discussion or any subject is permitted only with reference to a pending motion.”*

Nancy Vaughn's Motion: CRB meetings will not be subject to this requirement. Instead, any subject can be introduced and discussed during a CRB meeting without a pending motion.

Question: Lucy Pearson questioned the motion adhering to the Brown Act and has suggested that the motion be re-written.

Executive Director responded that the board can make motions regarding items that have been listed on the published agenda. If the motion is beyond the noticed issue, she and/or the City Attorney will note that and put the item on the following meeting's agenda.

Vote: In favor – 13, Opposed – 0, Motion Carries

VIII. CHAIR'S REPORT – Jim Kaese

- New SDPD Procedure for Force Effectiveness Reporting
 - Lt. Saelens informed that there is no longer a Force Effectiveness Form in existence. There is now a screen/box that must be filled out if force is used in the Automated Field Report (AFR). If force is used it should be documented in the narrative of the report.

IX. EXECUTIVE DIRECTOR'S REPORT – Danell Scarborough

- There was an invitation sent to all of you & the public for the Inauguration of the Mayor elect. You don't have to RSVP, but there is limited seating, so get there early. The invitation also lists a number of sites throughout various communities where there will be gatherings for the Inauguration. This event is open to the Public.

X. SAN DIEGO POLICE DEPT REPORT – Executive Assistant Chief David Ramirez

- Reporting on decisions and implementation of CRB policy recommendations
 - Chief David Ramirez expressed that they are currently moving forward on all recommendations that the CRB has made.

XI. OLD BUSINESS

- Inclusion of zip code of incident on case report – need 10 votes to pass
 - Carried forward to next meeting
- Procedure for CRB evaluation of discipline resulting from a sustained finding
 - There will be a training in January regarding this topic
- Obtaining information in Not Sustained complaints, shootings, and in-custody deaths

XII. NEW BUSINESS - None

XIII. ADJOURN: The meeting was adjourned at 8:00 p.m.

Materials Provided:

- I. Minutes from CRB Open Meeting of October 23, 2012
- II. Policy Committee Minutes from Meeting of November 13, 2012
- III. By-Laws Committee Proposed Language for Elections Section