



**COMMUNITY REVIEW BOARD ON POLICE PRACTICES**

**MINUTES**

**Tuesday, February 26, 2019  
Cherokee Point Elementary School  
3735 38<sup>th</sup> Street  
San Diego, CA 92105**

**Members Present:**

Joe Craver, Chair	Alex Hu
Brandon Hilpert, 1 <sup>st</sup> Vice Chair	Bonnie Kenk
Taura Gentry, 2 <sup>nd</sup> Vice Chair	Ramon Montano
Patrick Anderson	Mary O'Tousa
Doug Case	Maria Nieto-Senour
Maxine Clark	Ernestine Smith
Gregory Daunoras	Pauline Theodore
Diana Dent	Nancy Vaughn
Kevin Herington	Marty Workman
Sheila Holtrop	Marissa Yenpasook
Steve Hsieh	

**Members Absent:**

Poppy Fitch

**Staff Present:**

Sharmaine Moseley, Executive Director, CRB on Police Practices  
Albert Guaderrama, Assistant Chief, San Diego Police Department  
Wes Morris Captain, San Diego Police Department  
Mark Bennett, Lt. San Diego Police Department  
Paul Phillips, Lt. San Diego Police Department

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- I. **CALL TO ORDER/WELCOME:** Chair Joe Craver called the meeting to order at 6:02 p.m.
  
  - II. **PURPOSE OF THE COMMUNITY REVIEW BOARD ON POLICE PRACTICES:**  
Chair Joe Craver explained the purpose of the Community Review Board on Police Practices (CRB) to those in attendance.

III. **APPROVAL OF MINUTES:** CRB Open Meeting Minutes of January 22, 2019

**Nancy Vaughn moved for the Board’s approval of the January 22 Meeting Minutes. Patrick Anderson seconded the motion. The motion passed with a vote of 19-0-1.**

Motion Passed (19-0-2)

**Yays: 1<sup>st</sup> Vice Chair Hilpert, 2<sup>nd</sup> Vice Chair Gentry, Members Anderson, Case, Clark, Daunoras, Dent, Fitch, Herington, Holtrop, Hsieh, Hu, Kenk, Montano, Nieto-Senour, O’Tousa, Smith, Theodore, Vaughn, Workman, Yenpasook**

**Nays: None**

**Abstain: Chair Craver, Bonnie Kenk**

**Members Absent: Poppy Fitch**

IV. **NON-AGENDA PUBLIC COMMENT:** (None)

V. **EDUCATIONAL TRAINING:** Presentation given by Captain Scott Wahl on “SDPD Neighborhood Policing Unit”.

Captain Scott Wahl gave the board an insight on of how his divisions Homeless Outreach Efforts and Neighborhood Policing Team operate.

A. Homeless Outreach Team:

- HOT as been around for almost 20 years.
- SDPD brought HOT into their division. There have 7 day a week coverage with an addition of a third team. Also, they have at least one licensed clinicians from PERT per team.
- They started with 40 bodies in their division. They are up to 83 with 6 social workers and 6 county workers.
- They are bringing in 2 more case managers in their division to help with the HOT beds.
- HOT beds are a crucial half step towards the bridge shelters, where they guide those to a program, housing, and/or care.
- The goal is get them to move on to their programs/shelters in a week or two.

Questions and Answers about the Wrap

- “Are there 50 HOT beds P.O can channel to each day/night?” Occupancies are right to brim each day. However, getting those to move on to the next step has not been quick enough, so where people are lasting longer than the process should take. Some are staying up to 90days.

- “Should we get more HOT beds?” Before we get more HOT beds, we need to make sure the process is working where we are moving people to the next level at services.
- “Is this connected to the SMART program?”

VI. **UNFINISHED BUSINESS (DISCUSSION/ACTION):** None

VII. **NEW BUSINESS (DISCUSSION/ACTION):** None

VIII. **COMMITTEE REPORTS (DISCUSSION/ACTION):**

A. Continuing Education Committee (Taura Gentry)

- Next Scheduled Meeting Date – Committee Chair Taura Gentry reported that the next meeting will take place on March 7, 2019 at 2pm-3pm
- Upcoming Education Topics/Guest Speakers– Committee Chair Gentry passed out the continuing education list of upcoming topics. She stated that she would put the report on the website, so people will have advanced notice.

B. Outreach Committee (Mary O’Tousa)

- Next Scheduled Meeting – Committee Chair Mary O’Tousa reported that their next meeting will take place on February 27, 2019 from 2pm-3pm. They will be speaking about the priorities that were established from the work plan and giving out assignments as well.
- Summary Past Events – Committee Chair O’Tousa reported that she participated in the CAST meeting. (Community Assistance Support Team). At that meeting it was reported there was an increase in gang criminal activity particularly in stabbings. Committee Chair O’Tousa and member Pauline Theodore participated in the Building Trust meeting on February 25. The focus on the presentation was learning about the process of detention and arrest through county jail, including the Public Defender’s office, Probation and Parole officers process and how their roles contribute to it. They also had a speaker, Arturo Serrato, who has been through the system and is now a lived experience expert. Committee Chair O’Tousa informed the Board that all 900 District Attorney (DA) employees at all levels participated in trauma informed care training. The DA’s office is working on a program for emergency calls that come in to be supplemented by a follow up/reach out from a mental health provider.
- Upcoming Events/Outreach Opportunities – The Central Division is hosting a Walk, Knock, Talk on February 27. They will meet on the

corner at 1<sup>st</sup> and Laurel at 4pm. The Central Division is also hosting a Captains Advisory Board (CAB) meeting on February 28, 2019 at 6pm.

- C. Rules Committee (Doug Case)
- Schedule Committee Meeting - Committee Chair Case reported he is trying to schedule a meeting, with the help of Executive Director Moseley, on having both Outside Counsel and SDPD in attendance.
  - Status on Audit of Category II- Committee Chair Case reported that this training will be with the team leaders who will split up into two training sessions. The first training for Category II auditing cases will take place on March 2<sup>nd</sup> at 9am with Committee Chair Case. The second training will take place on March 5<sup>th</sup> at 7:30am with 1<sup>st</sup> Vice Chair Brandon Hilpert.
  - Case Summaries for Publication Update – No report was given.
  - Status on Procedure for Shooting Review Board Reports – No report given.
  - CRB Tactical Plan – No report was given
- D. Policy Committee (Brandon Hilpert)
- Next Schedule Meeting Date - Committee Chair Hilpert reported that the next meeting will take place on March 12<sup>th</sup> from 4pm-5pm.
- E. Recruitment & Retention Committee (Maria Nieto-Senour)
- 2/19 Committee Meeting Update – Committee Chair Nieto-Senour reported in their last meeting that the Committee made a lot of progress. They discussed that the Training Academy would be ideally scheduled in the next 2 months, and they are still in need of candidates. They discussed their work plan on trying to recruit new members. They are also developing some cards and scripts with information on who is the CRB.
  - New CRB Training Academy – Committee Chair Nieto-Senour reported that the Training Academy will have maximum of 14 people (2 per team) or a minimum 7 people (1 per team).
  - Interview Panel Improvements – Committee Chair Nieto-Senour reported that they wanted to change the make-up of the Interview Panel by including a couple of people from the community. Member Montano asked how can he become a member of the interview panel. He was encouraged to email Committee Chair Nieto-Senour.
- F. Citizens Advisory Board on Police Community Relations (Taura Gentry)
- Executive Director Moseley attended the CAB meeting in place of 2<sup>ND</sup> Vice Chair Gentry. She reported that CAB has been working on improvements for the police department. They developed a list with 32 improvements. They are still looking to see what their

process is going entail and how they are going to make the recommendations to the Mayor and Counsel.

- G. Red Binder (Doug Case)
- Committee Chair Doug Case reported that the Red Binder is being reduced into a training manual/orientation binder for the new trainees of the CRB. Most of the information that will be taken out of the Red Binder will be placed on the website. They are currently creating a spread sheet to help figure out what should and should not be on the website and/or binder. The plan is to have this completed by April.
- H. 30<sup>th</sup> Anniversary Celebration (Brandon Hilpert)
- Committee Chair Hilpert reported that the Anniversary Celebration would take place in June.

IX. **CHAIR'S REPORT** (Chair Joe Craver)

- A. Reminder - 2<sup>nd</sup> Quarter of Volunteer Hours (Due on the January 1, 2019)
- Executive Director Moseley reminded everyone that the volunteer hours for the 3<sup>rd</sup> quarter will be due on March 31<sup>st</sup>.
- B. Debriefing CRB Work Retreat (January 26 at Skyline Branch Library) – Chair Craver reported this was a summary to the public on how the retreat went. He stated that it was a very good retreat. He congratulated the members for being responsive and thanked them for their participation. The retreat started off with an ice breaker by having each team from the Board create and show off dishes that reflected each member and explain why he/she chose it. The Community Panel presentation was very informative and insightful with great speakers. It included the new Executive Director for the Gang Commission on Prevention and Intervention Pastor Sandoval and community mentors Arthur Sorreno and Irving Santos, who shared their experience of being former gang members to collaborating with law enforcement. The retreat also allowed the Board to discuss concerns and ways to improve relationships with Internal Affairs.
- Chair Craver reported that the concerns regarding scheduling, contents of case files, and labeling of body worn camera videos, were brought up to IA's Captain Wes Morris, and those issues have been resolved.
- C. Work Plan – Chair Craver reported the work plan 2019-2020 is now up to date and copies are located behind the February 26 meeting agenda.

**X. EXECUTIVE DIRECTOR'S REPORT (Sharmaine Moseley)**

**A. Caseload Update & Status of Case Reports -**

Earlier today, the Board started off with 16 active cases. Two of those active cases were placed on the Closed Meeting agenda for review and are now closed. As a result, the Teams now have a total of 14 active cases. In fiscal year 2019, the CRB deliberated on and closed out a total of 35 cases.

Team 1- 3 cases; Team 2 – 3 cases; Team 3 - 2 cases; Team 4 – 3 cases; Team 5 – 1 case; Team 6 - 1 case; and Team 7 – 1 case

**B. Status of Ride-Alongs for New Members - Executive Director Moseley reported that member's Fitch, Anderson, Clark, and Montano must follow-up with scheduling their ride-alongs.**

**C. Case Report Write-up Reminders - Executive Director Moseley reminded the members to make sure they are sticking to their approved format when writing up their reports because some of those reports may fall under new law SB-1421, that went into effect earlier of this year. She reiterated the importance of also proof reading the reports and avoiding any inaccuracies.**

**D. Other Items/Reminders - Executive Director Moseley emailed the board on an issue regarding a concern citizen. She asked the members to refrain from discussing the content and wait for it to be discussed in the open meeting on March 26<sup>th</sup>.**

**XI. SAN DIEGO POLICE DEPARTMENT REPORT (Executive Assistant Chief Todd Jarvis): No report was given**

**XII. BOARD MEMBER RIDE-ALONG REPORTS:**

**A. 2<sup>nd</sup> Vice Chair Gentry reported she requested to do a ride-along with SDPD a month and a half ago, but she has not heard a response back on when she would be able to do that.**

**XIII. ANNOUNCEMENTS/COMMENTS**

- **Member Nancy Vaughn informed the Board and Chair Craver of a conflict between the September 24<sup>th</sup> CRB Open Meeting and the NACOLE Conference. She requested if we would cancel the meeting, since it was canceled last year.**

**XIV. ADJOURNMENT: 7:00 p.m.**