

Community Review Board on Police Practices

Rules Committee Meeting Minutes

Tuesday, June 2, 2020

9:30 a.m.

Microsoft Teams Online Teleconference

**This recording of this meeting is available online on the City of San Diego
YouTube page**

Committee Members Present: Committee Chair Doug Case, Diana Dent, Nancy Vaughn, Marty Workman, and Executive Director Sharmaine Moseley

Committee Members Absent: Chair Joe Craver

Board Members Present: 1st Vice Chair Brandon Hilpert

Internal Affairs Staff Present: Captain Mike Holden, Lieutenant Charles Lara

- I. Welcome/Call to Order: Committee Chair Doug Case called the meeting to order at 9:31 a.m. and explained the purpose of the Rules Committee.
- II. Public Comment: None
- III. Approval of the Minutes from the May 5, 2020 Rules Committee Meeting
Member Nancy Vaughn moved to approve the May 5, 2020 Rules Committee Meeting Minutes. The motion was seconded by member Diana Dent. The motion passed with a vote of 4-0-0.

Yays: Committee Chair Doug Case, Diana Dent, Nancy Vaughn, and Marty Workman

Nays: None

Abstentions: None

Absent: Chair Joe Craver

IV. Public Comment: None

V. Old Business (**Discussion/Action Item**)

- 1) Amendments to the Administrative Standing Rule on Redacted Case Summaries
 - A. Use of gender neutral terms in redacted case summaries – Committee Chair Doug Case summarized that the Committee previously agreed that this was a good idea for the Board to start doing. He described how CLERB writes its redacted summaries which he believes is a good way to write the summaries. Avoid using gender specific terms in case summary elements.
 - B. Implementation language for CRB procedure to write short redacted case summaries for Category II audits – Committee Chair Case added language to the procedure that redacted case summaries should be done for Category I and Category II cases, in-custody death cases, and officer-involved shooting cases. In redacted case summaries, a separate section was created for Category II audit procedure.
- VI. New Business (**Discussion/Action Item**)

- 1) Consider amending the CRB Administrative Standing Rule on Redacted Case Summaries to require CRB teams to write redacted case summaries for officer-involved shooting cases and in-custody death cases – Committee Chair Case explained the updates he made to the Standing Rule that would guide the Board in writing redacted case summaries for officer-involved shooting cases and in-custody death cases. He added a header for the Teams to select if the case was a Category I/Category II, OIS/ICD case. Committee Chair Case also added a separate section for both to include IA findings, if the findings were within policy, the rationale for the determination and the Board's decision and vote.

ACTION: Member Nancy Vaughn moved for the Committee to recommend that the Board approve the proposed revisions to the Administrative Standing Rule on Redacted Case Summaries and Redacted Case Summary Elements. Member Marty Workman seconded the motion. The motion passed with a vote of 4-0-0.

Yays: Committee Chair Doug Case, Diana Dent, Nancy Vaughn, and Marty Workman

Nays: None

Abstentions: None

Absent: Chair Joe Craver

- 2) Delete “by show of hands” in CRB Bylaws Article IV (Officers), Section 2.B (Succession) and Section 2.A (Election)

This item is a minor change to the CRB Bylaws to remove “by show of hands”. A couple of years ago, the City wanted to standardize by having a roll call vote for each item. However, you can’t have a roll call vote by a show of hands. Voting shall be by roll call vote.

ACTION: Member Nancy Vaughn moved for the Committee to recommend that the Board approve the proposed revisions to its Bylaws to replace voting “by the show of hands” with “roll call vote” in both places. Member Diana Dent seconded the motion. The motion passed with a vote of 4-0-0.

Yays: Committee Chair Doug Case, Diana Dent, Nancy Vaughn, and Marty Workman

Nays: None

Abstentions: None

Absent: Chair Joe Craver

- VII. Date of Next Meeting – July 7 at 9:30 a.m. on MS Teams
- VIII. Adjourn – The meeting adjourned at 9:58 a.m.