



Summarization: Management Services Offered and Required

Program Management

Physician Medical Oversight (mandatory) is essential to ensure a safe and effective Public Access Defibrillation (PAD) program. The United States Food and Drug Administration (FDA) approved AEDs for public use with a physician's prescription. The role of the physician is to be responsible for all medical control aspects of the program, ensure that rescuers are properly trained and their skills maintained, establish and review procedures and maintain a relationship between the PAD site and the local emergency medical services (EMS) agency.

To have a clear understanding of the training and management services agreed upon between the PAD program site and San Diego Project Heart Beat (SDPHB) PAD program personnel, a Service Level Agreement (SLA) will be drawn and signed by the two entities involved.

Twenty-four hour AED emergency contact service will be offered through the SLA when the need arises for any situation of concern with the AED unit, and in the case of an AED deployment.

Record keeping consists of all program and AED maintenance, training, and incident reports and data collection in need of maintenance for PAD program quality assurance purposes. The records for your program will be kept and managed through hardcopy files of San Diego Project Heart Beat and through our online data management system.

Incident Management

On-site downloading of data collected from your AED unit after a deployment is essential for PAD program quality

assurance management. This information will aid in the processing and filing of the required reports at the time of an incident. A copy of this information will be kept within our incident record collection files.

Replacement of the AED electrodes will be necessary should an incident occur when the packaging of these electrodes is opened. The electrodes are for one time use only and are coated with a gel that becomes ineffective after being exposed to the air.

There are reports that must be filed with the County of San Diego and the Medical Director for the program within 48 hours should an incident occur. A San Diego Project Heart Beat designated associate will complete the processing and filing of these reports. The reports are:

- San Diego Project Heart Beat Incident Report
- EKG Data report from the AED
- Company Information Report (if desired)
- Fire Department/Medic report (if applicable)

Critical Incident Stress Debriefing (CISD) is not a requirement for your PAD program but is offered from highly skilled and trained personnel to conduct a counseling session for rescuers and others involved in a stressful incident situation. This service is highly recommended for all rescuers and individuals involved who is not use to dealing with these types of situations. The counseling sessions help those involved with the incident to understand and process their feelings from their experience. The session most commonly will last anywhere between one to two hours depending on the amount of people in attendance and the incident itself.

