

**CITY OF SAN DIEGO
MINUTES OF THE MEETING OF THE
CIVIL SERVICE COMMISSION**

Thursday, February 3, 2022, at 1:00 p.m.
Online Meeting

- A. The regular business meeting of the Civil Service Commission was called to order by President Lori Thacker at 1:03 p.m. Also present were Vice-President Jacquelyn R. Atkinson, Commissioner Sunday Gover, and Commissioner Nicolaz Portillo. Commissioner Aaron Olsen was absent.

- B. The staff was represented by Personnel Director Douglas Edwards, Assistant Personnel Director Anne Lamén Aban, and Assistant to the Director Saba Berenji. Serving as legal advisor to the Commission was Senior Deputy City Attorney David Karlin.



City of San Diego
Civil Service Commission

MINUTES

Lori Thacker, President
Jacquelyn R. Atkinson, Vice-President
Sunday Gover, Commissioner
Aaron Olsen, Commissioner
Nicolaz Portillo, Commissioner

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Online Meeting

Click [here](#) to view meeting on Zoom Webinar at the scheduled time

Until further notice, Civil Service Commission meetings will be conducted pursuant to the provisions of [California Executive Order 29-20](#), which suspends certain requirements of the Ralph M. Brown Act.

During the current State of Emergency and in the interest of public health and safety, all members of the Civil Service Commission will be participating in meetings by teleconference. In accordance with the Executive Order, there will be no members of the public in attendance at the meetings. We are providing alternatives to in-person attendance for viewing and participating in meetings.

In lieu of in-person attendance, members of the public may participate and provide comment via telephone, using the City Clerk webform, email submission, or via U.S. Mail of written materials, as follows:

Public Comment Testimony During Civil Service Commission Meetings:

To offer public comment testimony during a Civil Service Commission meeting, you need to first join the Zoom Webinar meeting online from your desktop computer, laptop, tablet, or Smartphone, or by calling in to the meeting from your cellular phone or land line. If applicable, the Civil Service Commission will meet in Closed Session at 12:00 p.m. or shortly thereafter. Public Comment on Closed Session items will occur at the start of the 12:00 p.m. session before the Commission adjourns into Closed Session. The Commission will reconvene for Open Session at 1:00 p.m. or shortly thereafter.

The link to join the Zoom Webinar by computer, tablet, or Smartphone is:

Open Session: <https://sandiego.zoomgov.com/j/1602402238>

To Join By Telephone:

Open Session: Dial 1-669-254-5252. When prompted, input Webinar ID: 160 240 2238#

How To Speak To A Particular Item Or During Non-Agenda Public Comment:

When the Commission President introduces the item you would like to comment on (or indicates it is time for Non-Agenda Public Comment), raise your hand by either tapping the "Raise your Hand" button on your computer, tablet, or Smartphone, or by dialing *9 on your phone. You will be taken in the order in which you raise your hand. You may only speak once on a particular item.

When the Commission President indicates it is your turn to speak, unmute your phone by tapping the Unmute button on your computer, tablet or Smartphone, or dial *6 on your phone.

Written Comment Through Webform:

Comment On Agenda Items may be submitted using the City Clerk [webform](#) indicating the agenda item number for which you wish to submit your comment. Comments received by the start of the meeting will be provided to the Civil Service Commission and posted online with the meeting materials. All webform comments are limited to 200 words. Comments received after the start of the meeting but before the item is called will be submitted into the written record for the relevant item.

Non-Agenda Public Comment may be submitted using the City Clerk [webform](#) checking the appropriate box. Comments received by the start of the meeting will be provided to the Civil Service Commission and posted online with the meeting materials. All webform comments are limited to 200 words. Comments received after the start of the meeting but before Non-agenda comment is called will be submitted into the written record for the meeting.

Closed Session Public Comment may be submitted using the City Clerk [webform](#). Comments received by the start of the meeting will be provided to the Civil Service Commission and posted online with the meeting materials. All webform comments are limited to 200 words. Comments received after the start of the meeting but before the item is called will be submitted into the written record for the relevant item.

Written Materials. If you wish to submit written materials for submission into the record or have an attachment to your comment, you may email it to AArevalo@sandiego.gov or submit via U.S. Mail to 1200 Third Avenue, Suite 300, San Diego, CA 92101. Materials submitted via email will be distributed to the Civil Service Commission in accordance with the deadlines described above. Materials submitted via U.S. Mail will need to be received the business day prior in order to be distributed to the Civil Service Commission.

The public may view the meetings on Zoom Webinar. Click [here](#) to view this meeting at its scheduled time.

Requests For Accessibility Modifications Or Accommodations:

As required by the Americans with Disabilities Act (ADA), requests for agenda information to be made available in alternative formats, and any requests for disability-related modifications or accommodations required to facilitate meeting participation, including requests for alternatives to observing meetings and offering public comment as noted above, may be made by contacting the Personnel Department Services Supervisor at 619-236-6402 or AArevalo@sandiego.gov. Requests should be made as early as possible prior to the meeting. Every attempt will be made to accommodate all reasonable requests. The City is committed to resolving accessibility requests swiftly in order to maximize accessibility.

This agenda and the supplemental information for each agenda item, if any, can be made available in alternative formats to assist persons with disabilities. Special assistance at the meeting is also available. To request such assistance, please call the Personnel Department Services Supervisor at 619-236-6402. Requests should be made as early as possible prior to the meeting. Every attempt will be made to accommodate all reasonable requests.

ITEMS FOR ACTION

INTRODUCTION

1. Roll Call.

ACTION TAKEN/PENDING

Present were President Lori Thacker, Vice-President Jacquelyn R. Atkinson, Commissioner Sunday Gover, and Commissioner Nicolaz Portillo. Commissioner Aaron Olsen was absent.

NON-AGENDA PUBLIC COMMENT

This portion of the agenda provides an opportunity for members of the public to address the Commission on items of interest within the jurisdiction of the Commission. (Comments relating to items on today’s docket are to be taken at the time the item is heard.)

Time allotted to each speaker is determined by the Chair. Comments are limited to no more than five (5) minutes **total per subject** regardless of the number of those wishing to speak. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Commission on any issue brought forth under “Non-Agenda Public Comment.”

CONSENT AGENDA (Items 2 and 3 can be approved with one motion.)

2. Approval of the minutes for the special business meeting of January 14, 2022.

Approved items 2 and 3 with one motion.

3. Leaves of Absence Without Pay – In Order.
Items 15 through 19.

LEAVES OF ABSENCE WITHOUT PAY – DISCUSSION

4. Tony Dao, Laboratory Technician, Police Department, for a one-year (first extension) special leave without pay ending January 10, 2023, with his name to be placed on the eligible list for Laboratory Technician.
Hire Date: November 18, 2013
Reason: Childcare.
Department Recommendation: Approval. Approved.
Speaking for staff was Carissa Rosemore.
5. Christopher J. Libera, Laborer, Public Utilities Department, for a one-year special leave without pay ending June 9, 2022, with his name to be placed on the eligible list for Laborer.
Hire Date: June 3, 2017
Reason: Outside employment.
Department Recommendation: Approval. Approved.
Speaking for staff was Carissa Rosemore.
6. Michael L. Moore, Police Officer II, Police Department, for a one-year special leave without pay ending February 3, 2023, with his job to be saved.
Hire Date: May 5, 2020
Reason: Personal and family care.
Department Recommendation: Modification to name on eligible list. Approved with modification to name on eligible list.
Speaking for staff was Carissa Rosemore.
Speaking for the department was Silvia Satrom.
7. Thomas C. Rinder, Lifeguard II, Fire-Rescue Department, for a one-year (first extension) special leave without pay ending January 2, 2023, with his name to be placed on the eligible list for Lifeguard II.
Hire Date: March 11, 2011
Reason: Education.
Department Recommendation: Approval. Approved.
Speaking for staff was Carissa Rosemore.

POLICY ITEMS – DISCUSSION

8. Request from the Personnel Director to use City Employees as Raters for the Fire Engineer Examination. Approved.
Speaking for staff was Maritza Duque.
9. Request from the Compliance Department to exempt one Program Manager position from the Classified Service. Approved.
Speaking for staff was Grace Navarro.

10. Staff recommendations on special salary adjustments and new classifications for the Fiscal Year 2023 Salary Ordinance.

Recommended for Approval:

- 1) Aging Specialist Series

Not Recommended for Approval:

- 2) Carpenter
3) DNA Technical Manager
4) Graphic Design Specialist
5) Roofer

Alternative Recommendation:

- 6) Supervising Aquatics Specialist

Speaking for staff was Grace Navarro.

1. **Aging Specialist Series**

Failed to pass.

Speaking for MEA was Nick Wright.
Speaking was Kristine Fenick.

2. **Carpenter**

Continued to March meeting.

Speaking for Local 127 was
Timothy Douglass.

Speaking were Martin Sorrell and
Ty Cruz.

3. **DNA Technical Manager**

Denied request for special salary
adjustment.

4. **Graphic Design Specialist**

Failed to pass.

Speaking for MEA was Nick Wright.
Speaking was Nicole Darling.

5. **Roofer**

Denied request for special salary
adjustment.

Speaking for Local 127 was
Andres Alva-Cardenas.

Speaking were Freddie Bates,
Daniel Baltazar, and Martin Sorrell.

6. **Supervising Aquatics Specialist**

Approved the creation of
Supervising Aquatics Recreation
Specialist and Aquatics Recreation
Specialist classifications.

Referred to meet and confer for
possible special assignment pay.
Speaking for MEA was Nick Wright.

11. Anthony V. Eckert, appealing his conviction record disqualification for the position of Plant Operator Trainee.

Approved.

Speaking for staff was Edgar Portilla.
Speaking was Anthony V. Eckert.

12. Angelo S. Johnson, appealing his conviction record disqualification for the position of Laborer.

Denied.

Speaking for staff was Edgar Portilla.
Speaking was Angelo S. Johnson.

13. Joshua P. Kellum, appealing his medical disqualification for the position of Recreation Aide.

Approved.

Speaking for staff Edgar Portilla.
Speaking was Joshua P. Kellum.

14. Cuathemoc Solis, appealing the rejection of his applications for Principal Engineering Aide (T10619) and Principal Corrosion Engineering Aide (T11509). Denied.
Commissioner Thacker dissenting.
Speaking for staff was Jennifer Lamas-Villanueva.
Speaking was Cuathemoc Solis.

LEAVES OF ABSENCE WITHOUT PAY - IN ORDER

15. Mark A. Stroud, Police Officer II, Police Department, for a one-year special leave without pay ending February 9, 2023, with his name to be placed on the eligible list for Police Officer II.
Hire Date: January 2, 2018
Reason: Relocation.
Department Recommendation: Approval.
16. Kyle G. Sutter, Fire Fighter II, Fire-Rescue Department, for a one-year special leave without pay ending December 27, 2022, with his name to be placed on the eligible list for Fire Fighter II.
Hire Date: November 4, 2017
Reason: Personal and family care.
Department Recommendation: Approval.

LEAVES OF ABSENCE WITHOUT PAY - UNCLASSIFIED

17. James T. Arnhart, Project Officer II, Engineering and Capital Projects Department, for a leave of absence from the Classified Service effective July 1, 2021, while temporarily filling an unclassified position with his job to be saved. If selected for permanent appointment, this leave will be modified from job saved to name on eligible list.
18. Scott J. Robinson, Supervising Public Information Officer, Communication Department, for a leave of absence from the Classified Service effective January 8, 2022, while temporarily filling an unclassified position with his job to be saved. If selected for permanent appointment, this leave will be modified from job saved to name on eligible list.

19. Brandon A. Virgen, Assistant Personnel Analyst, Personnel Department, for a leave of absence from the Classified Service effective October 2, 2021, while filling an unclassified position with his name to be placed on the appropriate eligible list.

LEAVES OF ABSENCE WITHOUT PAY - TOTAL

Total Leave Requests	09	Family/Childcare/Maternity	03
Leave requests with job saved	01	Education/Training	01
Leave requests with name on list	05	Medical	00
Unclassified	03	Relocation	01
		Outside Employment	01
		Unclassified	03
		Other	00

ADJOURNMENT

At 1:03 p.m., the Commission convened into open session.

At 3:44 p.m., President Thacker called for a break.

At 3:51 p.m., the meeting continued.

There being no further business, the meeting was adjourned at 5:16 p.m.

Lori Thacker, President