

**CITY OF SAN DIEGO
MINUTES OF THE MEETING OF THE
SAN DIEGO CIVIL SERVICE COMMISSION**

MINUTES

Thursday, February 2, 2017, at 1:00 p.m.
12th Floor Council Committee Room
202 C Street
San Diego, California 92101

- A. The regular business meeting of the Civil Service Commission was called to order by President Mattheus E. Stephens at 1:07 p.m. Also present were Vice-President Joseph R. Kloberdanz, Commissioner Maricela Amezola, and Commissioner Reverend Clyde E. Gaines.

- B. The staff was represented by Personnel Director Hadi Dehghani, Assistant Personnel Director Yajaira Gharst, and Assistant to the Director Saba Berenji. Serving as legal advisor to the Commission was Senior Deputy City Attorney Stuart H. Swett.

San Diego Civil Service Commission

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ITEMS FOR ACTION

NOTE: The Commission will immediately go into closed session at 12:00 p.m. The regular business meeting will begin at 1:00 p.m.

INTRODUCTION

1. Roll Call.

2. Election of Officers.

ACTION TAKEN/PENDING

Present were President Mattheus E. Stephens, Vice-President Joseph R. Kloberdanz, Commissioner Maricela Amezola, and Commissioner Reverend Clyde E. Gaines.

Re-elected as President was Commissioner Mattheus E. Stephens.
Re-elected as Vice President was Commissioner Joseph R. Kloberdanz.

NON-AGENDA PUBLIC COMMENT

This portion of the agenda provides an opportunity for members of the public to address the Commission on items of interest within the jurisdiction of the Commission. (Comments relating to items on today's docket are to be taken at the time the item is heard.)

Time allotted to each speaker is determined by the Chair. Comments are limited to no more than five (5) minutes **total per subject** regardless of the number of those wishing to speak. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Commission on any issue brought forth under "Non-Agenda Public Comment."

CONSENT AGENDA (Items 3 and 4 can be approved with one motion.)

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| 3. | Approval of the minutes for the regular business meeting of December 1, 2016. | Approved. |
| 4. | Leave of Absence Without Pay - In Order. Items 22 through 30. | Approved. |

LEAVES OF ABSENCE WITHOUT PAY – DISCUSSION

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| 5. | Barbara G. Bender, Field Representative, Public Utilities Department, for a three-month special leave without pay ending May 21, 2017, with her job to be saved.
Hire Date: August 13, 2015
Reason: Outside employment.
Department Recommendation: Approval. | Approved.
Speaking for staff was Darren Keenaghan.
Speaking for the department was Lan Wiborg.
Speaking was Barbara G. Bender. |
| 6. | Michael F. Cascio, Fire Fighter II, Fire-Rescue Department, for a one-year special leave without pay ending January 6, 2018, with his job to be saved.
Hire Date: December 8, 2012
Reason: Relocation.
Department Recommendation: Modification to name on eligible list. | Approved with modification to name on eligible list.
Speaking for staff was Darren Keenaghan. |
| 7. | Kimberly K. Easto Ukuzato, Police Officer II, Police Department, for a one-year special leave without pay ending December 31, 2017, with her job to be saved.
Hire Date: September 19, 1994
Reason: Family care.
Department Recommendation: Modification to name on eligible list. | Approved with modification to name on eligible list.
Speaking for staff was Darren Keenaghan. |
| 8. | Craig R. Hooker, Park Designer, Planning Department, for a six-month special leave without pay ending August 30, 2017, with his job to be saved.
Hire Date: November 2, 2005
Reason: Outside employment.
Department Recommendation: Modification to name on eligible list. | Approved with modification to name on eligible list.
Speaking for staff was Darren Keenaghan. |

9. Tammy L. Hojsack, Fire Engineer, Fire-Rescue Department, for a two-month (first extension) special leave without pay ending April 1, 2017, with her job to be saved.
Hire Date: November 1, 1997
Reason: Medical.
Department Recommendation: Approval.

Approved.
Speaking for staff was Darren Keenaghan.
10. William Nguyen, Administrative Aide II, Public Utilities Department, for a one-year (first extension) special leave without pay ending November 29, 2017, with his name to be placed on the eligible lists for Administrative Aide II, Administrative Aide I, and Management Trainee.
Hire Date: July 26, 2008
Reason: Family care.
Department Recommendation: Approval.

Approved.
Speaking for staff was Darren Keenaghan.
11. Brooks J. Rhoads, Police Officer II, Police Department, for a one-year special leave without pay ending February 12, 2018, with his job to be saved.
Hire Date: January 21, 2005
Reason: Relocation with spouse.
Department Recommendation: Modification to name on eligible list.

Approved with modification to name on eligible list.
Speaking for staff was Darren Keenaghan.
Speaking for the department was Margaret Mendez.
12. Julie L. Shaw, Payroll Supervisor, Police Department, for a one-year (first extension) special leave without pay ending January 15, 2018, with her name to be placed on the eligible lists for Payroll Supervisor, Payroll Specialist II, Dispatcher II, Dispatcher I, and Clerical Assistant II.
Hire Date: September 22, 2004
Reason: Child care.
Department Recommendation: Approval.

Approved.
Speaking for staff was Darren Keenaghan.

POLICY ITEMS - DISCUSSION

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| 13. | Approval of Exceptional Merit Increase for Sandra Barajas, Senior Workers' Compensation Claims Representative. | Approved.
Speaking for staff was Darren Keenaghan. |
| 14. | Approval of Exceptional Merit Increase for Wendy L. Johnson, Biologist III. | Approved.
Speaking for staff was Darren Keenaghan. |
| 15. | Request for a Quorum to hear the demotion appeal of 2016-2. | Approved.
Speaking for staff was Hadi Dehghani.
Speaking was Amy Margolies. |
| 16. | Request from the Personnel Director to merge the eligible list of the current Senior Planner (T10838) with the new Senior Planner (T11037) eligible list. | Approved.
Speaking for staff was Dina Marocco. |
| 17. | Michael L. Barrett, appealing the rejection of his reinstatement application for Police Officer II. | Approved.
Speaking for staff was Darren Keenaghan. |
| 18. | Ghazwan John Haboosh, appealing the rejection of his applications for Junior Engineer – Civil (T10988), Assistant Engineer – Civil (T10989), and Assistant Engineer – Mechanical (T10995). | Denied.
Speaking for staff was Darren Keenaghan.
Speaking was Ghazwan John Haboosh. |
| 19. | Randy C. Harris, appealing the rejection of his application for Landfill Equipment Operator (T11019). | Denied.
Speaking for staff was Darren Keenaghan.
Speaking was Randy C. Harris. |
| 20. | Eduardo Castellon, appealing his conviction record disqualification for the position of Laborer. | Approved.
Speaking for staff was Edgar Portilla.
Speaking was Eduardo Castellon. |

21. Staff recommendations on special salary adjustments, new classifications and title changes for Fiscal Year 2018.

Speaking for staff was Christia Davis.

1. **Chemist Series – Request for Special Salary Adjustment of 30%**
Approved 15% special salary adjustment.

2. **Laboratory Technician – Request for Special Salary Adjustment of 35%**
Approved 15% special salary adjustment.

3. **Marine Biologist Series - Request for Special Salary Adjustment of 30%**
Approved 15% special salary adjustment.
Speaking were Kelly Cruz (MEA) and Matthew Nelson and Megan Lily.

4. **Biologist Series - Request for Special Salary Adjustment of 27.75%**
Denied request for special salary adjustment.
Speaking was Kelly Cruz (MEA).

5. **Environmental Information Specialist – Request for New Classification**
Denied request for new classification.

6. **Equipment Technician Series - Request for Special Salary Adjustment of 10%**
Denied request for special salary adjustment.

7. **Graphic Designer Series - Request for Special Salary Adjustment of 40%**
Denied request for special salary adjustment.

8. **Library Assistant - Request for Special Salary Adjustment of 15%**
Denied request for special salary adjustment.
9. **Parking Enforcement Supervisor Series - Request for Special Salary Adjustment of 10%**
Approved 5% special salary adjustment.
Speaking were Nancy Roberts (MEA), Tracy Wesley, Lard Tucker, and Lieutenant Darryl Hoover.
10. **Solid Waste Code Compliance Series - Request for New Classification Series**
Denied request for new classification series.
11. **Special Event Traffic Control Supervisor - Request for Special Salary Adjustment for 20%**
Approved 10% special salary adjustment.
Speaking were Ronald Litsinger and Lieutenant William Carter.

LEAVES OF ABSENCE WITHOUT PAY - IN ORDER

22. Kevin W. Byron, Marine Biologist II, Public Utilities Department, for a one-year special leave without pay ending December 15, 2017, with his name to be placed on the eligible list for Marine Biologist II.
Hire Date: June 12, 2015
Reason: Relocation with spouse.
Department Recommendation: Approval.
23. Leticia Jaramillo, Lake Aide II, Public Utilities Department, for a one-year special leave without pay ending January 22, 2018, with her name to be placed on the eligible lists for Lake Aide II, Lake Aide I, and Work Service Aide.
Hire Date: October 3, 2001
Reason: Pending disability retirement.
Department Recommendation: Approval.

24. Araceli H. Lona, Police Records Clerk, Police Department, for a one-year special leave without pay ending November 7, 2017, with her name to be placed on the eligible lists for Police Records Clerk and Clerical Assistant II.
Hire Date: October 6, 2014
Reason: Medical.
Department Recommendation: Approval.
25. Ronald R. Sales, Library Clerk, Library Department, for a six-month special leave without pay ending June 16, 2017, with his name to be placed on the eligible lists for Library Clerk and Library Aide.
Hire Date: November 23, 2001
Reason: Relocation with spouse.
Department Recommendation: Approval.
26. Maria C. Zaragoza, Claims Clerk, Risk Management Department, for a two-month special leave without pay ending February 13, 2017, with her job to be saved.
Hire Date: January 23, 2016
Reason: Family care.
Department Recommendation: Approval.

LEAVES OF ABSENCE WITHOUT PAY - UNCLASSIFIED

27. Lara N. Gates, Community Development Specialist IV, Planning Department, for a leave of absence from the Classified Service effective December 12, 2016, while filling an unclassified position with her name to be placed on the appropriate eligible list.
28. Manuel H. Gonzalez, District Manager, Park and Recreation Department, for a leave of absence from the Classified Service effective October 22, 2016, while temporarily filling an unclassified position with his job to be saved.

- 29. James E. Nabong, Senior Civil Engineer, Transportation and Storm Water Department, for a leave of absence from the Classified Service effective October 23, 2016, while temporarily filling an unclassified position with his job to be saved. If selected for permanent appointment, this leave will be modified from job saved to name on eligible list.
- 30. Daniel S. Orloff, Lifeguard I, Fire-Rescue Department, for a leave of absence from the Classified Service effective December 12, 2016, while filling an unclassified position with his job to be saved.

LEAVES OF ABSENCE WITHOUT PAY - TOTAL

Total Leave Requests	17	Family/Childcare/Maternity	04
Leave requests with job saved	07	Education/Training	00
Leave requests with name on list	06	Medical	02
Unclassified	04	Relocation	04
		Outside Employment	02
		Unclassified	04
		Other	01

CLOSED SESSION

At 12:13 p.m., the Commission met in Closed Session with the following agenda:

- I. Deliberation on disciplinary appeals pursuant to Government Code Section 54957:
 - a. Calvin Langston – Suspension upheld.

ADJOURNMENT

At 1:07 p.m. the Commission convened into open session.

At 2:14 p.m. President Mattheus E. Stephens called for a break.

At 2:19 p.m. the meeting continued.

At 3:38 p.m. President Mattheus E. Stephens called for a short recess.

At 3:43 the meeting continued.

There being no further business, the meeting was adjourned at 4:35 p.m.

Mattheus E. Stephens, President