

**CITY OF SAN DIEGO
MINUTES OF THE MEETING OF THE
SAN DIEGO CIVIL SERVICE COMMISSION**

MINUTES

Thursday, April 10, 2014, at 1:00 p.m.
Civil Service Commission Room, Civic Center Plaza
1200 Third Avenue, Suite 300
San Diego, California 92101

- A. The regular business meeting of the Civil Service Commission was called to order by President Mattheus E. Stephens at 1:10 p.m. Also present were Vice-President Joe Kloberdanz and Commissioners Kathryn F. Ashworth and Edward S. Fletcher. Commissioner Maricela Amezola was absent.

- B. The staff was represented by Personnel Director Hadi Dehghani, Assistant Personnel Director Donna Wallace and Assistant to the Director Saba Berenji. Serving as legal advisor to the Commission was Senior Deputy City Attorney Stuart H. Swett.

San Diego Civil Service Commission

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ITEMS FOR ACTION

NOTE: The Commission will immediately go into closed session at 12:00 p.m. The regular business meeting will begin at 1:00 p.m.

INTRODUCTION

1. Roll Call.

ACTION TAKEN/PENDING

Present were President Mattheus E. Stephens, Vice-President Joe Kloberdanz, and Commissioners Kathryn F. Ashworth and Edward S. Fletcher. Commissioner Maricela Amezola was absent.

NON-AGENDA PUBLIC COMMENT

This portion of the agenda provides an opportunity for members of the public to address the Commission on items of interest within the jurisdiction of the Commission. (Comments relating to items on today's docket are to be taken at the time the item is heard.)

President Stephens acknowledged Cherisse Mays as the Personnel Department's Employee of the Quarter.

Time allotted to each speaker is determined by the Chair. Comments are limited to no more than five (5) minutes **total per subject** regardless of the number of those wishing to speak. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Commission on any issue brought forth under "Non-Agenda Public Comment."

CONSENT AGENDA (Items 2 through 4 can be approved with one motion.)

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| 2. | Approval of the minutes for the regular business meeting of March 6, 2014. | Approved. |
| 3. | Leave of Absence Without Pay - In Order. Items 20 through 22. | Approved. Item #21 was withdrawn. |
| 4. | Minutes of the San Diego City Civil Service Joint Apprenticeship Committee meeting of January 15, 2014. | Approved. |

LEAVES OF ABSENCE WITHOUT PAY - DISCUSSION

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| 5. | Gerry A. Boehmke, Sanitation Driver I, Environmental Services Department, for a one-year special leave without pay ending April 4, 2015, with his job to be saved.
Hire date: September 22, 1997
Reason: Loss of Class B Driver License.
Department Recommendation: Modification to name on eligible list. | Approved with modification to name on eligible list.
Speaking for staff was Yajaira Gharst.
Speaking was Gerry A. Boehmke.
Speaking for the department was Mary Valerio. |
| 6. | Lydia A. Goularte, Community Development Specialist II, Planning, Neighborhoods and Economic Development Department, for a one-year special leave without pay ending May 26, 2015, with her job to be saved.
Hire date: February 18, 2003
Reason: Outside employment.
Department Recommendation: Modification to name on eligible list. | Approved with modification to name on eligible list.
Speaking for staff was Yajaira Gharst.
Speaking was Lydia A. Goularte.
Speaking for MEA was Nancy Roberts.
Speaking for the department was Tom Tomlinson. |
| 7. | Tyler J. Lockwood, Fire Fighter II, Fire-Rescue Department, for a one-year (first extension) special leave without pay ending April 23, 2015, with his name to be placed on the eligible lists for Fire Fighter II and Fire Fighter I.
Hire date: July 20, 2002
Reason: Outside employment.
Department Recommendation: Approval. | Approved.
Speaking for staff was Yajaira Gharst.
Speaking for Local 145 was Mike McGhee. |

8. Jorgealberto S. Perez, Apprentice I – Fleet Technician, General Services Department, for a one-year (first extension) special leave without pay ending April 7, 2015, with his name to be placed on the eligible lists for Apprentice I – Fleet Technician, Grounds Maintenance Worker II, and Grounds Maintenance Worker I.
Hire date: August 7, 2000
Reason: Need additional time to obtain Class B Driver License.
Department Recommendation: Approval.

Approved.
Speaking for staff was Yajaira Gharst.
Speaking was Jorgealberto S. Perez.
9. Idolina Rincon, Customer Service Representative, Public Utilities Department, for a two-month special leave without pay ending May 26, 2014, with her job to be saved.
Hire date: September 11, 2006
Reason: Family care.
Department Recommendation: Modification to name on eligible list.

Withdrawn.
10. Sally Rubi, Accountant IV, Office of the City Comptroller, for a one-year (second extension) special leave without pay ending April 29, 2015, with her name to be placed on the eligible lists for Accountant IV, Accountant III, Accountant II, Supervising Management Analyst, Senior Management Analyst, Associate Management Analyst, and Administrative Aide II.
Hire date: August 9, 2004
Reason: Family care.
Department Recommendation: Approval.

Approved.
Speaking for staff was Yajaira Gharst.
11. Robyn M. Simpson, Parking Enforcement Officer I, Police Department, for a one-year special leave without pay ending February 27, 2015, with her name to be placed on the eligible list for Parking Enforcement Officer I.
Hire date: July 31, 2006
Reason: Outside employment.
Department Recommendation: Approval.

Approved.
Speaking for staff was Yajaira Gharst.
Speaking for the department was Assistant Chief of Police Sarah Creighton.

POLICY ITEMS - DISCUSSION

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| 12. | Approval of Exceptional Merit Pay Increase for Luis M. Campos, Junior Engineer - Civil. | Approved.
Speaking for staff was Yajaira Gharst. |
| 13. | Approval of Exceptional Merit Pay Increase for Juan R. Vargas, Jr., Water Systems Technician III. | Approved.
Speaking for staff was Yajaira Gharst.
Speaking for the department was Jesus Meda. |
| 14. | Approval of Exceptional Merit Pay Increase for Michael D. Williams, Water Production Superintendent. | Approved.
Speaking for staff was Yajaira Gharst. |
| 15. | Request from the Department of Information Technology to exempt a Program Manager position from the Classified Service. | Approved.
Speaking for staff was Darren Keenaghan. |
| 16. | 2013 Annual Equal Employment Opportunity Report. | Report accepted.
Speaking for staff was Glenn Encarnacion. |

UNFINISHED BUSINESS

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| 17. | Follow-up to Municipal Employees Association (MEA) Step 5 Grievance - Fleet Repair Supervisor Promotional Process. | Approved.
Speaking for staff was Hadi Dehghani.
Speaking for MEA was Nancy Roberts. |
| 18. | Approval of Joint Apprenticeship Committee Standards. | Continued.
Speaking for staff was Anne Lamén Aban. |
| 19. | Ralph E. Briggs appealing the rejection of his application for Grounds Maintenance Worker II, Examination T10077. | Approved.
Speaking for staff was Anne Lamén Aban.
Speaking was Ralph E. Briggs.
Speaking for candidate were Robert and William Carter. |

LEAVES OF ABSENCE WITHOUT PAY - IN ORDER

- 20. Frank P. Aviles, Library Aide, Library Department, for a one-year special leave without pay ending February 28, 2015, with his name to be placed on the eligible list for Library Aide.
Hire date: August 11, 2011
Reason: Education.
Department Recommendation: Approval.

- 21. Rafael M. Verdugo, Sanitation Driver III, Environmental Services Department, for a six-month special leave without pay ending October 14, 2014, with his job to be saved.
Hire date: October 16, 2000
Reason: Family care.
Department Recommendation: Approval.

LEAVES OF ABSENCE WITHOUT PAY - UNCLASSIFIED

- 22. Lee C. Swanson, Public Information Officer, Fire-Rescue Department, for a leave of absence from the Classified Service effective February 1, 2014, while filling an unclassified position with his name to be placed on the appropriate eligible list.

LEAVES OF ABSENCE WITHOUT PAY - TOTAL

Total Leave Requests	10	Family/Childcare/Maternity	03
Leave requests with job saved	04	Education/Training	01
Leave requests with name on list	05	Medical	00
Unclassified	01	Relocation	00
		Outside Employment	03
		Unclassified	01
		Other	02

CLOSED SESSION

At 12:00 p.m., the Commission met in Closed Session with the following agenda:

- I. Deliberation on disciplinary appeals pursuant to Government Code Section 54957:
 - a. Raymond Mason - Three-day suspension reduced to a two-day suspension.
 - b. Mark Ordning - Termination upheld.
 - c. Steve Spencer - Termination upheld.

ADJOURNMENT

At 1:10 p.m., the Commission reconvened into open session to disclose its actions from the closed session agenda. There being no further business, the meeting was adjourned at 2:27 p.m.

Mattheus E. Stephens, President