CITY OF SAN DIEGO
MINUTES OF THE MEETING OF THE
CIVIL SERVICE COMMISSION

Thursday, May 2, 2019, at 1:00 p.m.
Civil Service Commission Room, Civic Center Plaza
1200 Third Avenue, Suite 300
San Diego, California 92101

A. The regular business meeting of the Civil Service Commission was called to order by President Lori Thacker at 1:26 p.m. Also present were Vice-President Maricela Amezola, Commissioner Dr. Don E. Conley, and Commissioner Mattheus E. Stephens, Commissioner Jacquelyn R. Atkinson was absent.

B. The staff was represented by Personnel Director Douglas Edwards, Assistant Personnel Director Anne Lamen Aban and Assistant to the Director Saba Berenji. Serving as legal advisor to the Commission was Deputy City Attorney Jennifer Berry.
# City of San Diego
## Civil Service Commission

### MINUTES

Lori Thacker, President  
Maricela Amezola, Vice-President  
Jacquelyn R. Atkinson, Commissioner  
Dr. Don E. Conley, Commissioner  
Mattheus E. Stephens, Commissioner  

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This agenda and the supplemental information for each agenda item, if any, can be made available in alternative formats to assist persons with disabilities. Special assistance at the meeting is also available. To request such assistance, please call the Personnel Department Services Supervisor at 236-6402. Requests should be made as early as possible prior to the meeting. Every attempt will be made to accommodate all reasonable requests.

## ITEMS FOR ACTION

### INTRODUCTION

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<thead>
<tr>
<th>INTRODUCTION</th>
<th>ACTION TAKEN/PENDING</th>
</tr>
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<tbody>
<tr>
<td>1. Roll Call.</td>
<td>Present were President Lori Thacker, Vice-President Maricela Amezola, Commissioner Dr. Don E. Conley, and Commissioner Mattheus E. Stephens. Commissioner Jacquelyn R. Atkinson was absent.</td>
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</tbody>
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### NON-AGENDA PUBLIC COMMENT

This portion of the agenda provides an opportunity for members of the public to address the Commission on items of interest within the jurisdiction of the Commission. (Comments relating to items on today’s docket are to be taken at the time the item is heard.)

Time allotted to each speaker is determined by the Chair. Comments are limited to no more than five (5) minutes **total per subject** regardless of the number of those wishing to speak. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Commission on any issue brought forth under “Non-Agenda Public Comment.”

Commissioner Stephens acknowledged the loss at the Chabad of Poway.
CONSENT AGENDA  (Items 2 through 8 can be approved with one motion.)

2. Approval of the minutes for the regular business meeting of April 4, 2019.  
   Approved Items 2 through 8 with one motion.


4. Approval of Exceptional Merit Increase for Ramesis W. Bustamante, Associate Engineer – Civil.

5. Approval of Exceptional Merit Increase for Julanda Davies, Payroll Specialist II.

6. Approval of Exceptional Merit Increase for Sahar J. Jaboori, Associate Engineer – Electrical.

7. Approval of Exceptional Merit Increase for Jane Ellen Linquist, Executive Assistant.

8. Approval of Exceptional Merit Increase for Marc F. Pirazzini, Associate Engineer – Civil.

LEAVES OF ABSENCE WITHOUT PAY – DISCUSSION

9. Sylvia Munoz, Grounds Maintenance Worker II, Parks and Recreation Department, for a one-year special leave without pay ending March 31, 2020, with her job to be saved.  
   Hire Date:  September 3, 1999  
   Reason:  Medical.  
   Department Recommendation:  Modification to name on eligible list.  
   Approved with modification to name on eligible list.  
   Speaking for staff was Eva Sanchez.

10. Cynthia E. Reinhardt, Library Assistant I, Library Department, for a five-month (first extension) special leave without pay ending September 8, 2019, with her name to be placed on the eligible list for Library Assistant I.  
    Hire Date: April 8, 2016  
    Reason:  Education.  
    Department Recommendation:  Approval.  
    Approved.  
    Speaking for staff was Eva Sanchez.
POLICY ITEMS - DISCUSSION

11. Staff Recommendations on Overtime Eligibility for New Classes. Approved. Speaking for staff was David Dalager.

12. Request from the Office of the City Attorney to exempt a Program Coordinator position from the Classified Service. Approved. Speaking for staff was David Dalager.

13. Request from the Library Department to exempt a Program Manager position from the Classified Service. Approved. Speaking for staff was David Dalager.


15. Xanthe S. McLemore, appealing the rejection of her application for Clerical Assistant II (T11047). Denied. Speaking for staff was Jennifer Lamas-Villanueva.

UNFINISHED BUSINESS


LEAVES OF ABSENCE WITHOUT PAY - IN ORDER

17. James R. Armstrong, Police Officer II, Police Department, for a one-year special leave without pay ending April 10, 2020, with his name to be placed on the eligible list for Police Officer II. Hire Date: April 20, 2007 Reason: Child care. Department Recommendation: Approval.

18. Fatemeh Mohammadi, Library Assistant II, Library Department, for a one-year special leave without pay ending March 31, 2020, with her name to be placed on the eligible lists for Library Assistant II, Clerical Assistant II, Clerical Assistant I, and Library Assistant I. Hire Date: August 17, 2000 Reason: Medical. Department Recommendation: Approval.
19. Jimmy L. Williams II, Laborer, Public Utilities Department, for a one-year special leave without pay ending April 21, 2020, with his name to be placed on the eligible list for Laborer.
   Hire Date: February 5, 2018
   Reason: Education.
   Department Recommendation: Approval.

20. Brianda D. Zendejas, Police Investigative Service Officer II, Police Department, for a one-year special leave without pay ending May 27, 2020, with her name to be placed on the eligible list for Police Investigative Service Officer II.
   Hire Date: August 16, 2013
   Reason: Relocation.
   Department Recommendation: Approval.

LEAVES OF ABSENCE WITHOUT PAY – UNCLASSIFIED

21. Gary M. Lane Sr., Supervising Management Analyst, Public Works Department, for a leave of absence from the Classified Service effective April 6, 2019, while temporarily filling an unclassified position with his job to be saved. If selected for permanent appointment, this leave will be modified from job saved to name on eligible list.

22. Vicki Tran, Accountant IV, Department of Finance, for a leave of absence from the Classified Service effective January 28, 2019, while temporarily filling an unclassified position with her job to be saved. If selected for permanent appointment, this leave will be modified from job saved to name on eligible list.

LEAVES OF ABSENCE WITHOUT PAY – TOTAL

<table>
<thead>
<tr>
<th>Category</th>
<th>Count</th>
<th>Category</th>
<th>Count</th>
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<tbody>
<tr>
<td>Total Leave Requests</td>
<td>8</td>
<td>Family/Childcare/Maternity</td>
<td>01</td>
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<tr>
<td>Leave requests with job saved</td>
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<td>Education/Training</td>
<td>02</td>
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<tr>
<td>Leave requests with name on list</td>
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<td>Medical</td>
<td>02</td>
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<tr>
<td>Unclassified</td>
<td>02</td>
<td>Relocation</td>
<td>01</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Outside Employment</td>
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<tr>
<td></td>
<td></td>
<td>Unclassified</td>
<td>02</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Other</td>
<td>00</td>
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CLOSED SESSION

At 12:10 p.m., the Commission met in Closed Session with the following agenda:

I. Deliberation on disciplinary appeal, pursuant to Government Code Section 54957:
   

II. Public Employee Performance Evaluation pursuant to Government Code Section 54957 – Personnel Director.

ADJOURNMENT

At 1:26 p.m., the Commission convened into open session. There being no further business, the meeting was adjourned at 1:47 p.m.

Lori Thacker, President