A. The regular business meeting of the Civil Service Commission was called to order by President Mattheus E. Stephens at 1:09 p.m. Also present were Commissioner Jacquelyn R. Atkinson, Commissioner Dr. Don E. Conley, and Commissioner Lori Thacker. Vice-President Maricela Amezola was absent.

B. The staff was represented by Personnel Director Hadi Dehghani, Assistant Personnel Director Yajaira Gharst and Assistant to the Director Saba Berenji. Serving as legal advisor to the Commission was Deputy City Attorney Jennifer Berry.
City of San Diego
Civil Service Commission

MINUTES

Mattheus E. Stephens, President
Maricela Amezola, Vice-President
Jacquelyn R. Atkinson, Commissioner
Dr. Don E. Conley, Commissioner
Lori Thacker, Commissioner

Thursday, May 3, 2018, at 1:00 p.m.
Civil Service Commission Room, Civic Center Plaza
1200 Third Avenue, Suite 300
San Diego, California 92101

This agenda and the supplemental information for each agenda item, if any, can be made available in alternative formats to assist persons with disabilities. Special assistance at the meeting is also available. To request such assistance, please call the Personnel Department Services Supervisor at 236-6402. Requests should be made as early as possible prior to the meeting. Every attempt will be made to accommodate all reasonable requests.

ITEMS FOR ACTION

INTRODUCTION

ACTION TAKEN/PENDING

1. Roll Call.

Present were President Mattheus E. Stephens, Commissioner Jacquelyn R. Atkinson, Commissioner Dr. Don E. Conley, and Commissioner Lori Thacker. Vice-President Maricela Amezola was absent.

NON-AGENDA PUBLIC COMMENT

This portion of the agenda provides an opportunity for members of the public to address the Commission on items of interest within the jurisdiction of the Commission. (Comments relating to items on today’s docket are to be taken at the time the item is heard.)

Time allotted to each speaker is determined by the Chair. Comments are limited to no more than five (5) minutes total per subject regardless of the number of those wishing to speak. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Commission on any issue brought forth under “Non-Agenda Public Comment.”

Michael Zucchet, General Manager, San Diego Municipal Employees Association thanked the Civil Service Commission and the Personnel Department staff for their time and efforts on the Special Salary Adjustment Recommendations.
CONSENT AGENDA  (Items 2 through 4 can be approved with one motion.)

2. Approval of the minutes for the regular business meeting of April 5, 2018. Approved.


LEAVES OF ABSENCE WITHOUT PAY – DISCUSSION

5. Earl L. Bryers II, Grounds Maintenance Worker II, Park and Recreation Department, for a one-year (first extension) special leave without pay ending April 5, 2019, with his name to be placed on the eligible lists for Grounds Maintenance Worker II and Grounds Maintenance Worker I. Hire Date: March 10, 2007 Reason: Need additional time to obtain Driver License. Department Recommendation: Approval. Withdrawn.

6. Brian D. Cordes, Parking Enforcement Officer I, Police Department, for a one-year special leave without pay ending April 5, 2019, with his job to be saved. Hire Date: March 20, 2006 Reason: Outside employment. Department Recommendation: Modification to name on eligible list. Approved with modification to name on eligible list. Speaking for staff was Darren Keenaghan.

7. Kimberly K. Easto Ukuzato, Police Officer II, Police Department, for a one-year (second extension) special leave without pay ending April 1, 2019, with her name to be placed on the eligible list for Police Officer II. Hire Date: September 19, 1994 Reason: Continued family care. Department Recommendation: Approval. Approved with modification to leave date ending February 28, 2019. Speaking for staff was Darren Keenaghan.
   Hire Date: June 25, 1998
   Reason: Maintain employment eligibility.
   Department Recommendation: Approval.
   Approved with modification to name on eligible list.
   Speaking for staff was Darren Keenaghan.
   Speaking for the department was Margaret Wyatt.

9. Afshin Maleki, Information Systems Analyst III, Public Utilities Department, for a one-year (second extension) special leave without pay ending April 10, 2019, with his name to be placed on the eligible lists for Information Systems Analyst III and Information Systems Analyst II.
   Hire Date: November 30, 1998
   Reason: Continued family care.
   Department Recommendation: Approval.
   Approved with modification to leave date ending January 31, 2019.
   Speaking for staff was Darren Keenaghan.
   Speaking was Afshin Maleki.

POLICY ITEMS - DISCUSSION

10. Approval of Exceptional Merit Increase for Michael J. Garcia, Development Project Manager I.
    Approved.
    Speaking for staff was Darren Keenaghan.

11. Approval of Exceptional Merit Increase for Christopher F. Hackney, Land Surveying Assistant.
    Approved.
    Speaking for staff was Darren Keenaghan.

12. Approval of Exceptional Merit Increase for Lucero A. Hermosillo, Payroll Specialist II.
    Approved.
    Speaking for staff was Darren Keenaghan.

13. Approval of Exceptional Merit Increase for Tracye V. Smith, Disposal Site Representative.
    Approved.
    Speaking for staff was Darren Keenaghan.

14. Staff Recommendations on Overtime Eligibility for New Classes.
    Approved.
    Speaking for staff was Christia Davis.

    Report Accepted.
    Speaking for staff was Douglas Edwards.
16. Request from Derrick Broomfield to consider his late request appealing his disqualification for the position of Plant Operator Trainee. Denied. Speaking for staff was Edgar Portilla. Speaking was Derrick Broomfield.

17. Derrick Broomfield, appealing his medical disqualification for the position of Plant Operator Trainee. Based on denial of Item 16, this item was not heard.

18. Request from Michael J. Gandara to consider his late request appealing his disqualification for the position of Lifeguard I. Denied. Speaking for staff was Hadi Dehghani.

19. Michael J. Gandara, appealing his medical disqualification for the position of Lifeguard I. Based on denial of Item 18, this item was not heard.

UNFINISHED BUSINESS

20. Request from California Teamsters Local 911 for a 128 Investigation of the Fire-Rescue Department. Continued pending legal opinion from the Office of the City Attorney and pending Local 911 decision to proceed. Speaking for Local 911 was Adam Larkin.

LEAVES OF ABSENCE WITHOUT PAY – IN ORDER

21. Carlos A. Perez-Martinez, Tree Trimmer, Transportation and Storm Water Department, for a one-year special leave without pay ending February 9, 2019, with his name to be placed on the eligible list for Tree Trimmer. Hire Date: April 11, 2016 Reason: Family care. Department Recommendation: Approval.

22. Ana M. Vasquez, Word Processing Operator, Police Department, for a one-year special leave without pay ending March 25, 2019, with her name to be placed on the eligible list for Word Processing Operator. Hire Date: September 21, 2007 Reason: Medical. Department Recommendation: Approval.
LEAVES OF ABSENCE WITHOUT PAY – UNCLASSIFIED

23. Terence G. Charlot, Police Captain, Police Department, for a leave of absence from the Classified Service effective March 10, 2018, while filling an unclassified position with his name to be placed on the appropriate eligible list.

24. Paul J. Connelly, Police Captain, Police Department, for a leave of absence from the Classified Service effective March 10, 2018, while filling an unclassified position with his name to be placed on the appropriate eligible list.

25. James P. Gartland, Marine Safety Captain, Fire-Rescue Department, for a leave of absence from the Classified Service effective March 10, 2018, while temporarily filling an unclassified position with his job to be saved. If selected for permanent appointment, this leave will be modified from job saved to name on eligible list.

26. Annie R. Serafico, Senior Department Human Resources Analyst, Police Department, for a leave of absence from the Classified Service effective November 18, 2017, while filling an unclassified position with her name to be placed on the appropriate eligible list.

LEAVES OF ABSENCE WITHOUT PAY – TOTAL

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<thead>
<tr>
<th>Category</th>
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<td>Leave requests with name on list</td>
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<td>Unclassified</td>
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<td>Unclassified</td>
<td>04</td>
</tr>
<tr>
<td>Other</td>
<td>02</td>
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</table>
At 1:09 p.m. the Commission convened into open session. There being no further business, the meeting was adjourned at 1:59 p.m.

Mattheus E. Stephens, President