

**CITY OF SAN DIEGO
MINUTES OF THE MEETING OF THE
SAN DIEGO CIVIL SERVICE COMMISSION**

MINUTES

Thursday, July 9, 2015, at 1:00 p.m.
Civil Service Commission Room, Civic Center Plaza
1200 Third Avenue, Suite 300
San Diego, California 92101

- A. The regular business meeting of the Civil Service Commission was called to order by President Mattheus E. Stephens at 1:21 p.m. Also present were Vice-President Joseph R. Kloberdanz, Commissioner Edward S. Fletcher, and Commissioner Maricela Amezola. Commissioner Kathryn F. Ashworth was absent.

- B. The staff was represented by Personnel Director Hadi Dehghani, Assistant Personnel Director Yajaira Gharst, and Assistant to the Director Saba Berenji. Serving as legal advisor to the Commission was Senior Deputy City Attorney Stuart H. Swett.

San Diego Civil Service Commission

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This agenda and the supplemental information for each agenda item, if any, can be made available in alternative formats to assist persons with disabilities. Special assistance at the meeting is also available. To request such assistance, please call the Personnel Department Services Supervisor at 236-6402. Requests should be made as early as possible prior to the meeting. Every attempt will be made to accommodate all reasonable requests.

ITEMS FOR ACTION

NOTE: The Commission will immediately go into closed session at 12:00 p.m. The regular business meeting will begin at 1:00 p.m.

INTRODUCTION

1. Roll Call.

ACTION TAKEN/PENDING

Present were President Mattheus E. Stephens, Vice-President Joseph R. Kloberdanz, Commissioner Edward S. Fletcher, and Commissioner Maricela Amezola. Commissioner Kathryn F. Ashworth was absent.

NON-AGENDA PUBLIC COMMENT

This portion of the agenda provides an opportunity for members of the public to address the Commission on items of interest within the jurisdiction of the Commission. (Comments relating to items on today's docket are to be taken at the time the item is heard.)

Time allotted to each speaker is determined by the Chair. Comments are limited to no more than five (5) minutes **total per subject** regardless of the number of those wishing to speak. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Commission on any issue brought forth under "Non-Agenda Public Comment."

CONSENT AGENDA (Items 2 through 5 can be approved with one motion.)

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| 2. | Approval of the minutes for the regular business meeting of June 4, 2015. | Approved. |
| 3. | Approval of the minutes for the special business meeting of June 17, 2015. | Approved. |
| 4. | Leave of Absence Without Pay - In Order. Items 26 through 35. | Approved.
Item 29 withdrawn. |
| 5. | Minutes of the San Diego City Civil Service Joint Apprenticeship Committee meeting of December 15, 2014. | Approved. |

LEAVES OF ABSENCE WITHOUT PAY – DISCUSSION

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| 6. | Ryan M. Ferrara, Fire Fighter III, Fire-Rescue Department, for a one-year (first extension) special leave without pay ending November 3, 2015, with his name to be placed on the eligible list for Fire Fighter III.
Hire Date: June 11, 2001
Reason: Loss of Class B Driver License.
Department Recommendation: Approval. | Approved.
Speaking for staff was Darren Keenaghan. |
| 7. | Rebecca Limon, Crime Scene Specialist, Police Department, for an eight-month (first extension) special leave without pay ending August 1, 2015, with her name to be placed on the eligible list for Crime Scene Specialist.
Hire Date: September 16, 2002
Reason: Medical.
Department Recommendation: Approval. | Approved.
Speaking for staff was Darren Keenaghan. |

8. William P. Svec, Biologist II, Transportation & Storm Water Department, for a one-year (first extension) special leave without pay ending March 31, 2016, with his name to be placed on the eligible lists for Biologist II and Biologist I.

Hire Date: June 9, 2012

Reason: Continued outside employment.

Department Recommendation: Approval.

Approved.

Speaking for staff was Darren Keenaghan.

Speaking for the department was Andrew Kleis.

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| 9. | Christina M. Webb, Police Officer I, Police Department, for a one-year special leave without pay ending May 27, 2016, with her job to be saved.
Hire Date: August 16, 2013
Reason: Education.
Department Recommendation: Modification to name on eligible list. | Approved with modification to name on eligible list.
Speaking for staff was Darren Keenaghan.
Speaking for the department was Assistant Police Chief Sarah Creighton. |
| 10. | Dawn E. Wolfe, Police Detective, Police Department, for one-year (first extension) special leave without pay ending July 31, 2016, with her name to be placed on the eligible list for Police Detective.
Hire Date: June 27, 1994
Reason: Maintain employment eligibility.
Department Recommendation: Approval. | Approved.
Speaking for staff was Darren Keenaghan. |

POLICY ITEMS - DISCUSSION

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| 11. | Approval of Exceptional Merit Increase for Linda D. Alayoubi, Senior Engineering Aide. | Approved.
Speaking for staff was Darren Keenaghan.
Speaking was Linda D. Alayoubi. |
| 12. | Approval of Exceptional Merit Increase for Linda M. Ayala, Public Information Clerk. | Approved.
Speaking for staff was Darren Keenaghan. |
| 13. | Approval of Exceptional Merit Increase for Daniel G. Moreno Sr., Wastewater Plant Operator. | Approved.
Speaking for staff was Darren Keenaghan. |

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| 14. Approval of Exceptional Merit Increase for Afrodety K. Moros, Public Information Clerk. | Approved.
Speaking for staff was Darren Keenaghan.
Speaking for the department was William Barranon. |
| 15. Approval of Exceptional Merit Increase for Brian T. Mosher, Customer Information & Billing Manager. | Approved.
Speaking for staff was Darren Keenaghan. |

16. Approval of Exceptional Merit Increase for LaTasha R. Newell, Senior Customer Services Representative.

Approved.
Speaking for staff was Darren Keenaghan.
Speaking was LaTasha R. Newell.
17. Approval of Exceptional Merit Increase for Jesus C. Ramos, Senior Water Distribution Operations Supervisor.

Approved.
Speaking for staff was Darren Keenaghan.
18. Approval of Exceptional Merit Increase for Ronaldo N. Vazquez, Information Systems Analyst IV.

Approved.
Speaking for staff was Darren Keenaghan.
19. Request from the Personnel Director to merge the eligible lists of Dispatcher I (T10715 and T10802), Dispatcher II (T10716 and T10803), and Police Dispatcher (T10717 and T10804).

Approved.
Speaking for staff was Dina Marocco.
20. Request from the Personnel Director to merge the eligible list of the current Land Surveying Assistant (T10540) with the new Land Surveying Assistant (T10813) eligible list.

Approved.
Speaking for staff was Dina Marocco.
21. Request from the Personnel Director to use City employees as raters on the Fire Captain and Fire Engineer Examinations.

Approved.
Speaking for staff was Christia Davis.
22. Proposed Salary Review Process for Fiscal Year 2017.

Approved.
Speaking for staff was Chris Alvarado.
23. Revision to Personnel Manual Index Code I (Leaves of Absence) Regarding Assembly Bill 1522.

Approved.
Speaking for staff was Cynthia Mitchell.

24. Ryan M. Ferrara, appealing the rejection of
his reinstatement application for Fire Fighter III.

Approved.
Speaking for staff was Darren
Keenaghan.
Speaking was Ryan M. Ferrara.

UNFINISHED BUSINESS

25. Request for a Quorum to hear the termination appeal of James Michaels. Denied.
Speaking for staff was Hadi Dehghani.
Speaking was James Michaels.

LEAVES OF ABSENCE WITHOUT PAY - IN ORDER

26. Lisa M. Darling, Lifeguard II, Fire-Rescue Department, for a ten-month special leave without pay ending June 15, 2016, with her job to be saved.
Hire Date: June 3, 1992
Reason: Education and family care.
Department Recommendation: Approval.
27. Lawana C. Epton, Word Processing Operator, Purchasing & Contracting Department, for a four-month special leave without pay ending December 17, 2015, with her job to be saved.
Hire Date: March 23, 2015
Reason: Maternity leave.
Department Recommendation: Approval.
28. Darryl N. Kane, Customer Services Representative, Public Utilities Department, for a six-month special leave without pay ending November 26, 2015, with his job to be saved.
Hire Date: August 25, 2014
Reason: Medical.
Department Recommendation: Approval.

29. Selemawit A. Keleta, Associate Personnel Analyst, Personnel Department, for a one-year special leave without pay ending July 31, 2016, with her name to be placed on the eligible lists for Associate Personnel Analyst, Assistant Management Analyst, Assistant Department Human Resources Analyst, Assistant Personnel Analyst and Management Trainee.
Hire Date: July 17, 2013
Reason: Relocation.
Department Recommendation: Approval.

30. Raphael M. Minck, Police Officer II, Police Department, for a one-year special leave without pay ending July 8, 2016, with his name to be placed on the eligible list for Police Officer II.
Hire Date: August 10, 2012
Reason: Family care.
Department Recommendation: Approval.

LEAVES OF ABSENCE WITHOUT PAY - UNCLASSIFIED

31. Jacques E. Chirazi, Community Development Specialist IV, Office of the Mayor, for a leave of absence from the Classified Service effective April 28, 2012, while filling an Unclassified position with his name to be placed on the appropriate eligible list.
32. Robert M. Cronk, Supervising Librarian, Library Department, for a leave of absence from the Classified Service effective June 22, 2015, while filling an Unclassified position with his name to be placed on the appropriate eligible list.
33. Allison L. Falkenstein, Associate Economist, Debt Management Department, for a leave of absence from the Classified Service effective May 23, 2015, while filling an Unclassified position with her name to be placed on the appropriate eligible list.

34. Dina C. Marocco, Senior Personnel Analyst, Personnel Department, for a leave of absence from the Classified Service effective June 20, 2015, while filling an Unclassified position with her name to be placed on the appropriate eligible list.

35. Stephen F. Wright, Fire Battalion Chief, Fire-Rescue Department, for a leave of absence from the Classified Service effective July 4, 2015, while filling an Unclassified position with his name to be placed on the appropriate eligible list.

LEAVES OF ABSENCE WITHOUT PAY - TOTAL

Total Leave Requests	Family/Childcare/Maternity	02
15	Education/Training	02
Leave requests with job saved	Medical	02
04	Relocation	01
Leave requests with name on list	Outside Employment	01
06	Unclassified	05
Unclassified	Other	02
05		

CLOSED SESSION

At 12:00 p.m., the Commission met in Closed Session with the following agenda:

- I. Deliberation on disciplinary appeals pursuant to Government Code Section 54957:
 - a. Lisa Dumas – Termination upheld.
 - b. Patsy Cortez-Karimi – Termination reduced to suspension.

ADJOURNMENT

At 1:21 p.m. the Commission convened into open session. President Mattheus E. Stephens acknowledged July as the month in which LGBT pride is celebrated, and recognized the Supreme Court's ruling on same-sex marriage rights. There being no further business, the meeting was adjourned at 2:05 p.m.

Mattheus E. Stephens, President