

**CITY OF SAN DIEGO
MINUTES OF THE MEETING OF THE
SAN DIEGO CIVIL SERVICE COMMISSION**

MINUTES

Thursday, December 1, 2016, at 1:00 p.m.
12th Floor Council Committee Room
202 C Street
San Diego, California 92101

- A. The regular business meeting of the Civil Service Commission was called to order by President Mattheus E. Stephens at 1:02 p.m. Also present were Vice-President Joseph R. Kloberdanz, and Commissioner Reverend Clyde E. Gaines. Commissioner Maricela Amezola was absent.

- B. The staff was represented by Personnel Director Hadi Dehghani and Interim Assistant Personnel Director Cynthia Mitchell. Serving as legal advisor to the Commission was Senior Deputy City Attorney Stuart H. Swett.

San Diego Civil Service Commission

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ITEMS FOR ACTION

NOTE: The Commission will immediately go into closed session at 12:00 p.m. The regular business meeting will begin at 1:00 p.m.

INTRODUCTION

1. Roll Call.

2. Election of Officers.

ACTION TAKEN/PENDING

Present were President Mattheus E. Stephens, Vice-President Joseph R. Kloberdanz, and Commissioner Reverend Clyde E. Gaines. Commissioner Maricela Amezola was absent.

Continued until the next meeting with all Commissioners present.

NON-AGENDA PUBLIC COMMENT

This portion of the agenda provides an opportunity for members of the public to address the Commission on items of interest within the jurisdiction of the Commission. (Comments relating to items on today's docket are to be taken at the time the item is heard.)

Time allotted to each speaker is determined by the Chair. Comments are limited to no more than five (5) minutes **total per subject** regardless of the number of those wishing to speak. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Commission on any issue brought forth under "Non-Agenda Public Comment."

CONSENT AGENDA (Items 3 and 4 can be approved with one motion.)

- 3. Approval of the minutes for the regular business meeting of November 7, 2016. Approved.
- 4. Leave of Absence Without Pay - In Order. Items 18 through 23. Approved.

LEAVES OF ABSENCE WITHOUT PAY – DISCUSSION

- 5. Wesley J. Hamik, Fire Fighter II, Fire-Rescue Department, for a one-year special leave without pay ending November 16, 2017, with his name to be placed on the eligible lists for Fire Fighter II and Fire Fighter I.
Hire Date: February 1, 2014
Reason: Outside employment.
Department Recommendation: Denial. Denied.
Speaking for staff was Jennifer Lamas-Villanueva.
Speaking for the department was Curt Glaser.
- 6. Patricia A. Hughes-Brown, Clerical Assistant II, Office of the City Attorney, for a one-year (first extension) special leave without pay ending October 11, 2017, with her name to be placed on the eligible lists for Clerical Assistant II and Clerical Assistant I.
Hire Date: December 12, 1994
Reason: Maintain employment eligibility.
Department Recommendation: Approval. Approved.
Speaking for staff was Jennifer Lamas-Villanueva.
Speaking was Patricia A. Hughes-Brown.
- 7. Andrew M. Young, Fire Fighter II, Fire-Rescue Department, for a one-year special leave without pay ending November 13, 2017, with his name to be placed on the eligible lists for Fire Fighter II and Fire Fighter I.
Hire Date: March 2, 2013
Reason: Outside employment.
Department Recommendation: Denial. Denied.
Speaking for staff was Jennifer Lamas-Villanueva.

POLICY ITEMS - DISCUSSION

- 8. Approval of Exceptional Merit Increase for Robert W. Armantrout, Payroll Specialist II. Approved.
Speaking for staff was Jennifer Lamas-Villanueva.

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| 9. | Approval of Exceptional Merit Increase for Neda Fariba, Senior Personnel Analyst. | Approved.
Speaking for staff was Jennifer Lamas-Villanueva. |
| 10. | Approval of Exceptional Merit Increase for Catherine A. Lillard, Associate Management Analyst. | Approved.
Speaking for staff was Jennifer Lamas-Villanueva. |
| 11. | Approval for Exceptional Merit Increase for Natasha T. Penksa, Administrative Aide II. | Approved.
Speaking for staff was Jennifer Lamas-Villanueva. |
| 12. | Approval for Exceptional Merit Increase for Andrea J. Peterson, Executive Secretary. | Approved.
Speaking for staff was Jennifer Lamas-Villanueva. |
| 13. | Approval for Exceptional Merit Increase for Sameera C. Rao, Project Assistant. | Approved.
Speaking for staff was Jennifer Lamas-Villanueva. |
| 14. | Jawanza N. Harris, appealing his conviction record disqualification for the position of Laborer. | Withdrawn. |
| 15. | Jawanza N. Harris, appealing his medical record disqualification for the position of Laborer. | Withdrawn. |

UNFINISHED BUSINESS

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| 16. | Matthew J. Freitas, appealing his conviction record disqualification for the position of Laborer. | Approved.
Speaking for staff was Edgar Portilla.
Speaking was Matthew J. Freitas. |
| 17. | Anthony L. Williams, appealing his conviction record disqualification for the position of Grounds Maintenance Worker II. | Approved.
Speaking for staff was Edgar Portilla.
Speaking was Anthony L. Williams. |

LEAVES OF ABSENCE WITHOUT PAY - IN ORDER

18. Raymond G. Falcon Jr., Senior Procurement Specialist, Purchasing and Contracting Department, for a two-month special leave without pay ending December 4, 2016, with his job saved.
Hire Date: June 22, 2016
Reason: Medical.
Department Recommendation: Approval.

LEAVES OF ABSENCE WITHOUT PAY - UNCLASSIFIED

19. Roselyn D. Aquino, Paralegal, Office of the City Attorney, for a leave of absence from the Classified Service effective October 24, 2016, while filling an unclassified position with her name to be placed on the appropriate eligible list.
20. Christia R. Davis, Senior Personnel Analyst, Personnel Department, for a leave of absence from the Classified Service effective September 24, 2016, while filling an unclassified position with her name to be placed on the appropriate eligible list.
21. Philip T. Jarvis, Police Captain, Police Department, for a leave of absence from the Classified Service effective March 15, 2014, while filling an unclassified position with his name to be placed on the appropriate eligible list.
22. Jennifer Lamas-Villanueva, Senior Personnel Analyst, Personnel Department, for a leave of absence from the Classified Service effective October 17, 2016, while filling an unclassified position with her name to be placed on the appropriate eligible list.
23. David S. Nisleit, Police Captain, Police Department, for a leave of absence from the Classified Service effective October 22, 2016, while filling an unclassified position with his name to be placed on the appropriate eligible list.

LEAVES OF ABSENCE WITHOUT PAY - TOTAL

Total Leave Requests	09	Family/Childcare/Maternity	00
Leave requests with job saved	01	Education/Training	00
Leave requests with name on list	03	Medical	01
Unclassified	05	Relocation	00
		Outside Employment	02
		Unclassified	05
		Other	01

CLOSED SESSION

At 12:14 p.m. the Commission met in Closed Session with the following agenda:

- I. Conference with Legal Counsel - pending litigation, pursuant to California Government Code Section 54956.9(b):
 - a. William Broderick vs. City of San Diego Civil Service Commission, Case No. 37-2015-00037490-CU-WM-CTL - Completed.

ADJOURNMENT

At 1:02 p.m. the Commission convened into open session. There being no further business, the meeting was adjourned at 1:40 p.m.

Mattheus E. Stephens, President