

**CITY OF SAN DIEGO
MINUTES OF THE MEETING OF THE
SAN DIEGO CIVIL SERVICE COMMISSION**

MINUTES

Thursday, December 3, 2015, at 1.00 p.m.
Civil Service Commission Room, Civic Center Plaza
1200 Third Avenue, Suite 300
San Diego, California 92101

- A. The regular business meeting of the Civil Service Commission was called to order by President Mattheus E. Stephens at 1:25 p.m. Also present were Vice-President Joseph R. Kloberdanz, Commissioner Maricela Amezola, and Commissioner Reverend Clyde E. Gaines.

- B. The staff was represented by Personnel Director Hadi Dehghani, Assistant Personnel Director Yajaira Gharst and Assistant to the Director Saba Berenji. Serving as legal advisor to the Commission was Senior Deputy City Attorney Stuart H. Swett.

San Diego Civil Service Commission

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This agenda and the supplemental information for each agenda item, if any, can be made available in alternative formats to assist persons with disabilities. Special assistance at the meeting is also available. To request such assistance, please call the Personnel Department Services Supervisor at 236-6402. Requests should be made as early as possible prior to the meeting. Every attempt will be made to accommodate all reasonable requests.

ITEMS FOR ACTION

NOTE: The Commission will immediately go into closed session at 12:00 p.m. The regular business meeting will begin at 1:00 p.m.

INTRODUCTION

1. Roll Call.

2. Election of Officers.

ACTION TAKEN/PENDING

Present were President Mattheus E. Stephens, Vice-President Joseph R. Kloberdanz, Commissioner Maricela Amezola, and Commissioner Reverend Clyde E. Gaines.

Re-elected as President was Commissioner Mattheus E. Stephens.
Re-elected as Vice President was Commissioner Joseph R. Kloberdanz.

NON-AGENDA PUBLIC COMMENT

This portion of the agenda provides an opportunity for members of the public to address the Commission on items of interest within the jurisdiction of the Commission. (Comments relating to items on today's docket are to be taken at the time the item is heard.)

Time allotted to each speaker is determined by the Chair. Comments are limited to no more than five (5) minutes **total per subject** regardless of the number of those wishing to speak. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Commission on any issue brought forth under "Non-Agenda Public Comment."

CONSENT AGENDA (Items 3 and 4 can be approved with one motion.)

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| 3. | Approval of the minutes for the regular business meeting of November 5, 2015. | Approved. |
| 4. | Leave of Absence Without Pay - In Order. Items 18 through 27. | Approved. |

LEAVES OF ABSENCE WITHOUT PAY – DISCUSSION

- | | | |
|----|--|---|
| 5. | Brian D. Cassels, Police Officer II, Police Department, for a one-year (first extension) special leave without pay ending January 16, 2017, with his name to be placed on the eligible list for Police Officer II.
Hire Date: April 27, 2012
Reason: Continued outside employment.
Department Recommendation: Approval. | Approved.
Speaking for staff was Darren Keenaghan.
Speaking for the department was Sarah Creighton. |
| 6. | Darryl N. Kane, Customer Services Representative, Public Utilities Department, for a six-month (first extension) special leave without pay ending May 27, 2016, with his job to be saved.
Hire Date: August 25, 2014
Reason: Medical.
Department Recommendation: Approval. | Approved.
Speaking for staff was Darren Keenaghan. |

POLICY ITEMS - DISCUSSION

- | | | |
|-----|---|---|
| 7. | Approval of Exceptional Merit Increase for Ty D. Cruz, Carpenter. | Approved.
Speaking for staff was Darren Keenaghan. |
| 8. | Approval of Exceptional Merit Increase for David J. Schultheis, Machinist. | Approved.
Speaking for staff was Darren Keenaghan. |
| 9. | Approval of Exceptional Merit Increase for Martin P. Sorrell, Carpenter Supervisor. | Approved.
Speaking for staff was Darren Keenaghan. |
| 10. | Request from the Personnel Director to merge the eligible list of the current Grounds Maintenance Worker I (T10680) with the new Grounds Maintenance Worker I (T10872) eligible list. | Approved.
Speaking for staff was Dina Marocco. |

11. Request from the Office of the City Attorney to exempt a Program Manager position from the Classified Service. Approved.
Speaking for staff was Chris Alvarado.

12. Appointments to the Salary Setting Commission:
Brandii Collins – nominated for appointment by President Stephens.
Michael A. Roderick – nominated for appointment by President Stephens.

Reappointments to the Salary Setting Commission:
Roger M. Talamantez
Mary Patricia Fleming

13. Staff Recommendation on Special Salary Adjustment for the Fiscal Year 2017 Salary Ordinance. Approved.
Speaking for staff was Chris Alvarado.
Speaking for MEA was Kelly Cruz.

14. Demetrius M. Sotoa, appealing his conviction record disqualification for the position of Laborer. Approved.
Speaking for staff was David Dalager.
Speaking was Demetrius M. Sotoa.
Speaking was Loretta Sotoa.

15. Leo D. Garcia, appealing his conviction record disqualification for the position of Laborer. Approved.
Speaking for staff was David Dalager.
Speaking was Leo D. Garcia.
Speaking was Charles Garcia.

16. Edwin D. Holiday, appealing his conviction record disqualification for the position of Laborer. Approved.
Speaking for staff was David Dalager.
Speaking was Edwin D. Holiday.

17. Farhad Jampour Bastani, appealing the rejection of his applications for Junior Engineer - Civil (T10794), Assistant Engineer - Civil (T10529), Associate Engineer - Civil (T10530), and Senior Civil Engineer (T10612). Denied.
Speaking for staff was Darren Keenaghan.
Speaking was Farhad Jampour Bastani.

LEAVES OF ABSENCE WITHOUT PAY - IN ORDER

18. Patricia A. Hughes-Brown, Clerical Assistant II, Office of the City Attorney, for a one-year special leave without pay ending October 11, 2016, with her name to be placed on the eligible lists for Clerical Assistant II and Clerical Assistant I.
Hire Date: December 12, 1994
Reason: Medical.
Department Recommendation: Approval.
19. William Nguyen, Administrative Aide II, Public Utilities Department, for a one-year special leave without pay ending November 29, 2016, with his name to be placed on the eligible lists for Administrative Aide II, Administrative Aide I, and Management Trainee.
Hire Date: July 26, 2008
Reason: Family care.
Department Recommendation: Approval.
20. Julie L. Shaw, Payroll Supervisor, Police Department, for a one-year special leave without pay ending January 15, 2017, with her name to be placed on the eligible lists for Payroll Supervisor, Payroll Specialist II, Dispatcher II, Dispatcher I, and Clerical Assistant II.
Hire Date: September 22, 2004
Reason: Family Care.
Department Recommendation: Approval.
21. Debra E. Smith, Recreation Leader I, Park & Recreation Department, for a one-year special leave without pay ending August 3, 2016, with her job to be saved.
Hire Date: March 26, 2013
Reason: Medical.
Department Recommendation: Approval.

LEAVES OF ABSENCE WITHOUT PAY - UNCLASSIFIED

22. Susan M. Bender, Information Systems Administrator, Development Services Department, for a leave of absence from the Classified Service while filling an unclassified position with her name to be placed on the appropriate eligible list.

23. Kevin A. Delliplaine, Associate Management Analyst, Public Utilities Department, for a leave of absence from the Classified Service effective November 9, 2015, while filling an unclassified position with his name to be placed on the appropriate eligible list.
24. Tanya L. Dulaney, Supervising Criminalist, Police Department, for a leave of absence from the Classified Service effective October 24, 2015, while filling an unclassified position with her name to be placed on the appropriate eligible list.
25. Seth M. Gates, Supervising Budget Development Analyst, Financial Management Department, for a leave of absence from the Classified Service effective October 10, 2011, while filling an unclassified position with his name to be placed on the appropriate eligible list.
26. Hang T. Pham, Information Systems Analyst IV, Public Utilities Department, for a leave of absence from the Classified Service effective November 9, 2015, while filling an unclassified position with her name to be placed on the appropriate eligible list.
27. Margaret H. Wyatt, Supervising Department Human Resource Analyst, Public Utilities Department, for a leave of absence from the Classified Service effective October 25, 2014, while filling an unclassified position with her name to be placed on the appropriate eligible list.

LEAVES OF ABSENCE WITHOUT PAY - TOTAL

Total Leave Requests	12	Family/Childcare/Maternity	02
Leave requests with job saved	02	Education/Training	00
Leave requests with name on list	04	Medical	03
Unclassified	06	Relocation	00
		Outside Employment	01
		Unclassified	06
		Other	00

CLOSED SESSION

At 12:10 p.m. the Commission met in Closed Session with the following agenda:

- I. Conference with Legal Counsel - pending litigation, pursuant to California Government Code Section 54956.9(a):
 - a. William Broderick vs. City of San Diego Civil Service Commission, Case No. 37-2015-00037490-CU-WM-CTL

- II. Deliberation on disciplinary appeals pursuant to Government Code Section 54957:
 - a. 2015-2 – Continued for further deliberation.
 - b. Janine Cerda – Termination upheld.

ADJOURNMENT

At 1:25 p.m. the Commission convened into open session. There being no further business, the meeting was adjourned at 3:10 p.m.

Mattheus E. Stephens, President