

**Department of Information Technology**



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# Department of Information Technology



## Department Description

The Department of Information Technology was established in 1994. It provides citywide strategic technology direction, operational support of applications, infrastructure, wireless technologies, and enterprise application services, as well as manages IT services contracts.

The Contracts Management Group manages the contract life cycle of City IT contracts, Request for Quotations (RFQs), Request for Proposals (RFPs), Invitations to Bid (ITBs), contract negotiations, and ensures compliance with all City procurement requirements.

The IT Operations Management Group manages the data center, network, service desk, applications, citywide IT projects, and IT service delivery.

The Cyber Security Team develops, implements, and manages all citywide information security policies, standards, procedures, and internal controls.

The Enterprise Applications Group provides citywide information technology services which includes Systems, Applications and Products (SAP), Geographic Information Systems (GIS), web environments, and citywide content management.

The Wireless Technology Services Group manages the service delivery for public safety wireless communications technologies.

The Department's mission is:

*To provide high quality technology and wireless services while driving strategic innovation through collaboration and partnership with City and regional stakeholders*

# Department of Information Technology

The Department's vision is:

*To be a national municipal leader and strategic business partner for innovative technology solutions*

## Did you know?

- The City of San Diego website has 18 million visits per year.
- There are 4 million attempted cyber attacks against City systems each week.
- The Wireless Technology Services Division supports 12,000 radio units.
- Over 380 software applications support City departments and residents.
- The Department of Information Technology supports 15,000 desktops, laptops, and printers.

## Goals and Objectives

### *Goal 1: Enhance reliability, availability, and security of technology systems*

- Upgrade applications and infrastructure to current standards
- Ensure a high level of availability and security of applications

### *Goal 2: Expand capabilities and business value of technology services*

- Improve customer satisfaction through action on customer feedback
- Improve information technology cost effectiveness citywide

### *Goal 3: Improve technology project delivery*

- Enhance departmental and citywide project delivery capabilities

### *Goal 4: Increase capability for innovation to improve service delivery*

- Provide leadership in technology innovation
- Apply leading practices to improve IT service delivery to City departments

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## Key Performance Indicators

Performance Indicator	Actual <sup>1</sup> FY2015	Target <sup>2</sup> FY2016	Actual FY2016	Target FY2017
1. Percentage of security incidents per month per 10,000 users	0.3%	<1.0%	0.7%	<1.0%
2. Percentage reduction of expenses identified through consolidation and innovation	N/A	N/A	6.2%	5.0%
3. Percentage availability of public safety wireless services	99.999%	99.999%	99.999%	99.999%

1. During Fiscal Year 2016, new department tactical plans and key performance indicators were developed. As such, Fiscal Year 2015 data may be unavailable.
2. New performance indicators for Fiscal Year 2016. Some baseline data is currently under development.



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## Department Summary

	FY2015 Actual	FY2016 Budget	FY2017 Adopted	FY2016-2017 Change
FTE Positions (Budgeted)	105.76	115.00	<b>118.00</b>	3.00
Personnel Expenditures	\$ 11,716,623	\$ 13,674,195	\$ <b>15,464,801</b>	\$ 1,790,606
Non-Personnel Expenditures	26,977,255	35,842,814	<b>34,595,340</b>	(1,247,474)
<b>Total Department Expenditures</b>	<b>\$ 38,693,878</b>	<b>\$ 49,517,009</b>	<b>\$ 50,060,141</b>	<b>\$ 543,132</b>
<b>Total Department Revenue</b>	<b>\$ 38,855,582</b>	<b>\$ 47,615,093</b>	<b>\$ 48,056,705</b>	<b>\$ 441,612</b>

## General Fund

### Department Expenditures

	FY2015 Actual	FY2016 Budget	FY2017 Adopted	FY2016-2017 Change
Financial & Support Services	\$ 416,273	\$ 500,000	\$ <b>500,000</b>	\$ -
<b>Total</b>	<b>\$ 416,273</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>

### Expenditures by Category

	FY2015 Actual	FY2016 Budget	FY2017 Adopted	FY2016-2017 Change
<b>NON-PERSONNEL</b>				
Information Technology	\$ 416,273	\$ 500,000	\$ <b>500,000</b>	\$ -
<b>NON-PERSONNEL SUBTOTAL</b>	<b>416,273</b>	<b>500,000</b>	<b>500,000</b>	<b>-</b>
<b>Total</b>	<b>\$ 416,273</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>

## GIS Fund

### Department Expenditures

	FY2015 Actual	FY2016 Budget	FY2017 Adopted	FY2016-2017 Change
Information Technology	\$ 1,791,934	\$ 2,062,574	\$ <b>1,885,989</b>	\$ (176,585)
<b>Total</b>	<b>\$ 1,791,934</b>	<b>\$ 2,062,574</b>	<b>\$ 1,885,989</b>	<b>\$ (176,585)</b>

### Department Personnel

	FY2015 Budget	FY2016 Budget	FY2017 Adopted	FY2016-2017 Change
Information Technology	2.00	2.00	<b>2.00</b>	0.00
<b>Total</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>0.00</b>

### Significant Budget Adjustments

	FTE	Expenditures	Revenue
<b>Non-Discretionary Adjustment</b>	0.00	\$ 209,131	\$ -
Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.			

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## Significant Budget Adjustments (Cont'd)

	FTE	Expenditures	Revenue
<b>Editing Technician Support</b> Addition of non-personnel expenditures associated with miscellaneous professional technical services for the San Diego Geographic Information Source (SanGIS) joint powers authority.	0.00	35,067	-
<b>Salary and Benefit Adjustments</b> Adjustments to reflect the annualization of the Fiscal Year 2016 negotiated salary compensation schedule, changes to savings resulting from positions to be vacant for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiation adjustments.	0.00	5,726	-
<b>Employee Rewards and Recognition Program</b> Addition of non-personnel expenditures to comply with the Employee Rewards and Recognition Program per Administrative Regulation 95.91.	0.00	100	-
<b>Equipment/Support for Information Technology</b> Adjustment to expenditure allocations according to a zero-based annual review of information technology funding requirements and priority analyses.	0.00	(426,609)	-
<b>Revised Revenue</b> Adjustment to reflect Fiscal Year 2017 revenue projections.	0.00	-	(100,403)
<b>Total</b>	<b>0.00</b>	<b>\$ (176,585)</b>	<b>\$ (100,403)</b>

## Expenditures by Category

	FY2015 Actual	FY2016 Budget	FY2017 Adopted	FY2016-2017 Change
<b>PERSONNEL</b>				
Personnel Cost	\$ 54,643	\$ 110,697	\$ 110,697	\$ -
Fringe Benefits	50,999	70,087	75,813	5,726
<b>PERSONNEL SUBTOTAL</b>	<b>105,642</b>	<b>180,784</b>	<b>186,510</b>	<b>5,726</b>
<b>NON-PERSONNEL</b>				
Contracts	\$ 588,564	\$ 630,300	\$ 874,598	\$ 244,298
Information Technology	1,087,395	1,251,490	824,881	(426,609)
Capital Expenditures	10,332	-	-	-
<b>NON-PERSONNEL SUBTOTAL</b>	<b>1,686,292</b>	<b>1,881,790</b>	<b>1,699,479</b>	<b>(182,311)</b>
<b>Total</b>	<b>\$ 1,791,934</b>	<b>\$ 2,062,574</b>	<b>\$ 1,885,989</b>	<b>\$ (176,585)</b>

## Revenues by Category

	FY2015 Actual	FY2016 Budget	FY2017 Adopted	FY2016-2017 Change
Charges for Services	\$ 1,605,759	\$ 1,548,341	\$ 1,447,938	\$ (100,403)
Rev from Money and Prop	1,830	-	-	-
Rev from Other Agencies	105,968	195,303	195,303	-
<b>Total</b>	<b>\$ 1,713,557</b>	<b>\$ 1,743,644</b>	<b>\$ 1,643,241</b>	<b>\$ (100,403)</b>



# Department of Information Technology

## Personnel Expenditures

Job Number	Job Title / Wages	FY2015 Budget	FY2016 Budget	FY2017 Adopted	Salary Range	Total
<b>FTE, Salaries, and Wages</b>						
20000175	Applications Programmer 2	1.00	0.00	<b>0.00</b>	\$66,768 - \$80,891	\$ -
20000293	Information Systems Analyst 3	0.00	1.00	<b>1.00</b>	59,363 - 71,760	59,363
20000377	Information Systems Technician	1.00	1.00	<b>1.00</b>	42,578 - 51,334	51,334
<b>FTE, Salaries, and Wages Subtotal</b>		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>		<b>\$ 110,697</b>
		<b>FY2015 Actual</b>	<b>FY2016 Budget</b>	<b>FY2017 Adopted</b>		<b>FY2016-2017 Change</b>
<b>Fringe Benefits</b>						
	Employee Offset Savings	\$ 609	\$ 513	\$ 513	\$	-
	Flexible Benefits	7,730	18,583	21,583		3,000
	Long-Term Disability	503	361	352		(9)
	Medicare	802	1,605	1,605		-
	Other Post-Employment Benefits	6,671	11,772	11,830		58
	Retiree Medical Trust	-	148	148		-
	Retirement ADC	29,712	25,626	27,982		2,356
	Risk Management Administration	945	2,100	2,044		(56)
	Supplemental Pension Savings Plan	3,307	8,567	8,567		-
	Unemployment Insurance	118	207	201		(6)
	Workers' Compensation	604	605	988		383
<b>Fringe Benefits Subtotal</b>		<b>\$ 50,999</b>	<b>\$ 70,087</b>	<b>\$ 75,813</b>	<b>\$</b>	<b>\$ 5,726</b>
<b>Total Personnel Expenditures</b>					<b>\$</b>	<b>186,510</b>

## Information Technology Fund

### Department Expenditures

	FY2015 Actual	FY2016 Budget	FY2017 Adopted	FY2016-2017 Change
Enterprise IT Sourcing Operations	\$ 2,091,998	\$ 3,073,388	\$ 2,667,168	\$ (406,220)
Financial & Support Services	2,149,891	3,597,852	3,665,706	67,854
IT Contract Management	-	-	533,595	533,595
Information Technology	4,953,415	6,532,989	4,542,937	(1,990,052)
Project Management Office	1	159,668	342,044	182,376
<b>Total</b>	<b>\$ 9,195,304</b>	<b>\$ 13,363,897</b>	<b>\$ 11,751,450</b>	<b>\$ (1,612,447)</b>

### Department Personnel

	FY2015 Budget	FY2016 Budget	FY2017 Adopted	FY2016-2017 Change
Enterprise IT Sourcing Operations	9.00	10.00	10.00	0.00
Financial & Support Services	10.00	7.00	8.00	1.00
IT Contract Management	0.00	0.00	3.00	3.00
Information Technology	23.00	26.00	19.00	(7.00)
Project Management Office	0.00	1.00	2.00	1.00
<b>Total</b>	<b>42.00</b>	<b>44.00</b>	<b>42.00</b>	<b>(2.00)</b>

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## Significant Budget Adjustments

	FTE	Expenditures	Revenue
<b>Salary and Benefit Adjustments</b> Adjustments to reflect the annualization of the Fiscal Year 2016 negotiated salary compensation schedule, changes to savings resulting from positions to be vacant for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiation adjustments.	0.00	\$ 482,313	\$ -
<b>Non-Discretionary Adjustment</b> Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.	0.00	248,353	-
<b>Addition of Program Coordinator</b> Addition of 1.00 Program Coordinator and associated revenue to support the City's cable-related needs.	1.00	141,553	140,062
<b>Data Center Improvements</b> Addition of non-personnel expenditures associated with sales tax to replace hardware for the San Diego Data Center.	0.00	120,000	-
<b>IT Contract Management Consulting</b> Addition of non-personnel expenditures for additional access to Gartner, Inc. research and contract review services.	0.00	100,000	-
<b>Employee Rewards and Recognition Program</b> Addition of non-personnel expenditures to comply with the Employee Rewards and Recognition Program per Administrative Regulation 95.91.	0.00	2,190	-
<b>One-Time Reductions and Annualizations</b> Adjustment to reflect the removal of one-time revenues and expenditures, and the annualization of revenues and expenditures, implemented in Fiscal Year 2016.	0.00	(40,200)	(31,200)
<b>Reduction of Facility Maintenance</b> Reduction of non-personnel expenditures related to maintenance of the Rose Canyon facility that will not be needed.	0.00	(200,000)	-
<b>Position Transfer</b> Transfer of 3.00 Program Managers from the Information Technology Fund to the OneSD Support Fund to realign ERP system security functions.	(3.00)	(470,651)	-
<b>Equipment/Support for Information Technology</b> Adjustment to expenditure allocations according to a zero-based annual review of information technology funding requirements and priority analyses.	0.00	(1,996,005)	-
<b>Revised Revenue</b> Adjustment to reflect Fiscal Year 2017 revenue projections.	0.00	-	(2,279,623)
<b>Total</b>	<b>(2.00)</b>	<b>\$ (1,612,447)</b>	<b>\$ (2,170,761)</b>

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## Expenditures by Category

	FY2015 Actual	FY2016 Budget	FY2017 Adopted	FY2016-2017 Change
<b>PERSONNEL</b>				
Personnel Cost	\$ 3,042,483	\$ 3,912,816	\$ 3,773,544	\$ (139,272)
Fringe Benefits	1,768,138	1,933,453	2,225,940	292,487
<b>PERSONNEL SUBTOTAL</b>	<b>4,810,621</b>	<b>5,846,269</b>	<b>5,999,484</b>	<b>153,215</b>
<b>NON-PERSONNEL</b>				
Supplies	\$ 19,906	\$ 18,696	\$ 19,060	\$ 364
Contracts	1,062,006	1,598,657	1,510,515	(88,142)
Information Technology	2,246,841	5,184,792	3,188,787	(1,996,005)
Energy and Utilities	182,613	10,665	207,285	196,620
Other	5,349	8,000	9,500	1,500
Transfers Out	30,959	-	-	-
Capital Expenditures	140,192	-	120,000	120,000
Debt	696,818	696,818	696,819	1
<b>NON-PERSONNEL SUBTOTAL</b>	<b>4,384,684</b>	<b>7,517,628</b>	<b>5,751,966</b>	<b>(1,765,662)</b>
<b>Total</b>	<b>\$ 9,195,304</b>	<b>\$ 13,363,897</b>	<b>\$ 11,751,450</b>	<b>\$ (1,612,447)</b>

## Revenues by Category

	FY2015 Actual	FY2016 Budget	FY2017 Adopted	FY2016-2017 Change
Charges for Services	\$ 8,677,240	\$ 12,723,508	\$ 10,552,747	\$ (2,170,761)
Other Revenue	7,931	-	-	-
Rev from Money and Prop	11,143	-	-	-
Rev from Other Agencies	600	-	-	-
<b>Total</b>	<b>\$ 8,696,914</b>	<b>\$ 12,723,508</b>	<b>\$ 10,552,747</b>	<b>\$ (2,170,761)</b>

## Personnel Expenditures

Job Number	Job Title / Wages	FY2015 Budget	FY2016 Budget	FY2017 Adopted	Salary Range	Total
<b>FTE, Salaries, and Wages</b>						
2000011	Account Clerk	3.00	1.00	1.00	\$31,491 - \$37,918	\$ 31,491
20000119	Associate Management Analyst	0.00	1.00	1.00	54,059 - 65,333	46,738
20001101	Department Director	1.00	1.00	1.00	59,155 - 224,099	180,000
20001168	Deputy Director	0.00	1.00	2.00	46,966 - 172,744	298,000
20000924	Executive Secretary	1.00	1.00	1.00	43,555 - 52,666	52,666
20000290	Information Systems Analyst 2	1.00	1.00	1.00	54,059 - 65,333	60,327
20000293	Information Systems Analyst 3	9.00	9.00	9.00	59,363 - 71,760	631,828
20000998	Information Systems Analyst 4	3.00	4.00	4.00	66,768 - 80,891	323,564
20000180	Information Systems Manager	1.00	1.00	1.00	84,427 - 102,253	102,253
20000680	Payroll Specialist 2	1.00	1.00	1.00	34,611 - 41,787	41,160
20001234	Program Coordinator	0.00	0.00	1.00	23,005 - 137,904	110,000
20001222	Program Manager	18.00	21.00	17.00	46,966 - 172,744	1,850,065
20000927	Senior Clerk/Typist	1.00	0.00	0.00	36,067 - 43,514	-
20000015	Senior Management Analyst	2.00	1.00	1.00	59,363 - 71,760	70,325
20000970	Supervising Management Analyst	1.00	1.00	1.00	66,768 - 80,891	80,891
	Budgeted Vacancy Savings					(109,855)

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## Personnel Expenditures (Cont'd)

Job Number	Job Title / Wages	FY2015 Budget	FY2016 Budget	FY2017 Adopted	Salary Range	Total
	Overtime Budgeted					4,091
<b>FTE, Salaries, and Wages Subtotal</b>		<b>42.00</b>	<b>44.00</b>	<b>42.00</b>		<b>\$ 3,773,544</b>
		<b>FY2015 Actual</b>	<b>FY2016 Budget</b>	<b>FY2017 Adopted</b>		<b>FY2016-2017 Change</b>
<b>Fringe Benefits</b>						
	Employee Offset Savings	\$ 39,212	\$ 36,859	\$ 46,732		\$ 9,873
	Flexible Benefits	314,926	457,264	531,712		74,448
	Long-Term Disability	27,916	12,748	11,985		(763)
	Medicare	42,788	55,638	53,632		(2,006)
	Other Post-Employment Benefits	210,453	247,212	242,513		(4,699)
	Retiree Medical Trust	3,310	5,975	4,726		(1,249)
	Retirement 401 Plan	4,829	4,781	2,518		(2,263)
	Retirement ADC	902,919	762,548	1,008,016		245,468
	Retirement DROP	1,574	2,189	2,189		-
	Risk Management Administration	30,037	44,100	41,902		(2,198)
	Supplemental Pension Savings Plan	160,693	256,532	246,033		(10,499)
	Unemployment Insurance	6,418	7,309	6,862		(447)
	Workers' Compensation	23,064	40,298	27,120		(13,178)
<b>Fringe Benefits Subtotal</b>		<b>\$ 1,768,138</b>	<b>\$ 1,933,453</b>	<b>\$ 2,225,940</b>		<b>\$ 292,487</b>
<b>Total Personnel Expenditures</b>					<b>\$ 5,999,484</b>	

## OneSD Support Fund

### Department Expenditures

	FY2015 Actual	FY2016 Budget	FY2017 Adopted	FY2016-2017 Change
Enterprise Resource Planning	\$ 19,082,871	\$ 25,440,653	\$ 27,192,597	\$ 1,751,944
Wireless Technology Services	-	421	-	(421)
<b>Total</b>	<b>\$ 19,082,871</b>	<b>\$ 25,441,074</b>	<b>\$ 27,192,597</b>	<b>\$ 1,751,523</b>

### Department Personnel

	FY2015 Budget	FY2016 Budget	FY2017 Adopted	FY2016-2017 Change
Enterprise Resource Planning	17.00	23.00	28.00	5.00
<b>Total</b>	<b>17.00</b>	<b>23.00</b>	<b>28.00</b>	<b>5.00</b>

### Significant Budget Adjustments

	FTE	Expenditures	Revenue
<b>Equipment/Support for Information Technology</b>	0.00	\$ 1,572,718	\$ -
Adjustment to expenditure allocations according to a zero-based annual review of information technology funding requirements and priority analyses.			

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## Significant Budget Adjustments (Cont'd)

	FTE	Expenditures	Revenue
<b>Salary and Benefit Adjustments</b> Adjustments to reflect the annualization of the Fiscal Year 2016 negotiated salary compensation schedule, changes to savings resulting from positions to be vacant for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiation adjustments.	0.00	586,602	-
<b>Position Transfer</b> Transfer of 3.00 Program Managers from the Information Technology Fund to the OneSD Support Fund to realign ERP system security functions.	3.00	470,651	-
<b>Addition of Program Coordinator</b> Addition of 1.00 Program Coordinator and associated non-personnel expenditures to support citywide SAP training.	1.00	148,949	-
<b>Addition of Program Coordinator</b> Addition of 1.00 Program Coordinator and associated non-personnel expenditures to support citywide financial data reporting and dashboards.	1.00	148,949	-
<b>Employee Rewards and Recognition Program</b> Addition of non-personnel expenditures to comply with the Employee Rewards and Recognition Program per Administrative Regulation 95.91.	0.00	1,145	-
<b>Reduction of Print Shop Services</b> Reduction of non-personnel expenditures associated with Print Shop services.	0.00	(1,200)	-
<b>One-Time Reductions and Annualizations</b> Adjustment to reflect the removal of one-time revenues and expenditures, and the annualization of revenues and expenditures, implemented in Fiscal Year 2016.	0.00	(30,000)	-
<b>Non-Discretionary Adjustment</b> Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.	0.00	(1,146,291)	-
<b>IAM Revenue for Software Licenses</b> Addition of revenue from departments participating in the Infrastructure Asset Management (IAM, formerly EAM) project for software licensing and maintenance costs.	0.00	-	1,100,000
<b>IAM Reimbursable Revenue</b> Adjustment to reflect revised revenue projections for reimbursement of SAP Infrastructure Asset Management (IAM, formerly EAM) project labor.	0.00	-	829,821
<b>Revised Revenue</b> Adjustment to reflect Fiscal Year 2017 revenue projections.	0.00	-	(1,262,569)
<b>Total</b>	<b>5.00</b>	<b>\$ 1,751,523</b>	<b>\$ 667,252</b>

# Department of Information Technology

## Expenditures by Category

	FY2015 Actual	FY2016 Budget	FY2017 Adopted	FY2016-2017 Change
<b>PERSONNEL</b>				
Personnel Cost	\$ 1,404,659	\$ 1,637,558	\$ 2,746,012	\$ 1,108,454
Fringe Benefits	749,301	1,040,895	1,283,992	243,097
<b>PERSONNEL SUBTOTAL</b>	<b>2,153,960</b>	<b>2,678,453</b>	<b>4,030,004</b>	<b>1,351,551</b>
<b>NON-PERSONNEL</b>				
Supplies	\$ 18,137	\$ 17,516	\$ 17,880	\$ 364
Contracts	469,280	146,737	2,000,821	1,854,084
Information Technology	10,355,071	17,380,136	18,952,854	1,572,718
Energy and Utilities	7,130	8,000	7,255	(745)
Other	236	1,000	1,000	-
Transfers Out	-	316,417	316,417	-
Capital Expenditures	818,494	50,000	50,000	-
Debt	5,260,563	4,842,815	1,816,366	(3,026,449)
<b>NON-PERSONNEL SUBTOTAL</b>	<b>16,928,912</b>	<b>22,762,621</b>	<b>23,162,593</b>	<b>399,972</b>
<b>Total</b>	<b>\$ 19,082,871</b>	<b>\$ 25,441,074</b>	<b>\$ 27,192,597</b>	<b>\$ 1,751,523</b>

## Revenues by Category

	FY2015 Actual	FY2016 Budget	FY2017 Adopted	FY2016-2017 Change
Charges for Services	\$ 19,918,068	\$ 26,525,692	\$ 27,192,944	\$ 667,252
Other Revenue	3,033	-	-	-
Rev from Money and Prop	36,797	-	-	-
<b>Total</b>	<b>\$ 19,957,898</b>	<b>\$ 26,525,692</b>	<b>\$ 27,192,944</b>	<b>\$ 667,252</b>

## Personnel Expenditures

Job Number	Job Title / Wages	FY2015 Budget	FY2016 Budget	FY2017 Adopted	Salary Range	Total
<b>FTE, Salaries, and Wages</b>						
20001247	Business Systems Analyst 2	3.00	3.00	1.00	\$59,467 - \$71,864	\$ 71,864
20001246	Business Systems Analyst 3	1.00	1.00	0.00	65,416 - 79,061	-
20001168	Deputy Director	1.00	1.00	1.00	46,966 - 172,744	138,000
20001261	Information Systems Administrator	4.00	4.00	1.00	73,466 - 88,982	88,982
20001234	Program Coordinator	0.00	7.00	15.00	23,005 - 137,904	1,482,724
20001222	Program Manager	8.00	7.00	10.00	46,966 - 172,744	1,183,876
	Budgeted Vacancy Savings					(219,855)
	Sick Leave - Hourly					421
<b>FTE, Salaries, and Wages Subtotal</b>		<b>17.00</b>	<b>23.00</b>	<b>28.00</b>		<b>\$ 2,746,012</b>

	FY2015 Actual	FY2016 Budget	FY2017 Adopted	FY2016-2017 Change
<b>Fringe Benefits</b>				
Employee Offset Savings	\$ 19,529	\$ 21,051	\$ 23,790	\$ 2,739
Flexible Benefits	140,542	258,447	334,358	75,911
Long-Term Disability	12,322	7,367	8,732	1,365
Medicare	20,049	32,754	39,815	7,061
Other Post-Employment Benefits	82,436	129,492	153,786	24,294
Retiree Medical Trust	1,706	3,893	4,883	990

# Department of Information Technology

	FY2015 Actual	FY2016 Budget	FY2017 Adopted	FY2016-2017 Change
Retirement 401 Plan	5,010	5,076	6,554	1,478
Retirement ADC	390,619	391,691	488,485	96,794
Risk Management Administration	11,917	23,100	26,572	3,472
Supplemental Pension Savings Plan	53,226	135,719	165,259	29,540
Unemployment Insurance	2,848	4,224	4,993	769
Workers' Compensation	9,098	28,081	26,765	(1,316)
<b>Fringe Benefits Subtotal</b>	<b>\$ 749,301</b>	<b>\$ 1,040,895</b>	<b>\$ 1,283,992</b>	<b>\$ 243,097</b>
<b>Total Personnel Expenditures</b>			<b>\$ 4,030,004</b>	

## Wireless Communications Technology Fund

### Department Expenditures

	FY2015 Actual	FY2016 Budget	FY2017 Adopted	FY2016-2017 Change
Financial & Support Services	\$ -	\$ -	\$ 13,712	\$ 13,712
Wireless Technology Services	8,207,495	8,149,464	8,716,393	566,929
<b>Total</b>	<b>\$ 8,207,495</b>	<b>\$ 8,149,464</b>	<b>\$ 8,730,105</b>	<b>\$ 580,641</b>

### Department Personnel

	FY2015 Budget	FY2016 Budget	FY2017 Adopted	FY2016-2017 Change
Wireless Technology Services	44.76	46.00	46.00	0.00
<b>Total</b>	<b>44.76</b>	<b>46.00</b>	<b>46.00</b>	<b>0.00</b>

### Significant Budget Adjustments

	FTE	Expenditures	Revenue
<b>Non-Discretionary Adjustment</b> Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.	0.00	\$ 390,355	\$ -
<b>Addition of Public Safety Radio Facility</b> Addition of non-personnel expenditures associated with the design and construction of a facility for public safety communications equipment on Otay Mountain.	0.00	350,000	-
<b>Salary and Benefit Adjustments</b> Adjustments to reflect the annualization of the Fiscal Year 2016 negotiated salary compensation schedule, changes to savings resulting from positions to be vacant for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiation adjustments.	0.00	280,114	-
<b>Public Safety Radio Network Improvements</b> Addition of non-personal expenditures associated with the installation of an emergency generator and associated power feeds to the new public safety radio network communications site located at the east end of the San Diego Zoo Safari Park.	0.00	200,000	-

# Department of Information Technology

## Significant Budget Adjustments (Cont'd)

	FTE	Expenditures	Revenue
<b>Equipment/Support for Information Technology</b> Adjustment to expenditure allocations according to a zero-based annual review of information technology funding requirements and priority analyses.	0.00	54,741	-
<b>SDG&amp;E Site License Agreement Adjustment</b> Addition of non-personnel expenditures associated with a lease with SDG&E for use of a portion of property on Otay Mountain.	0.00	25,141	-
<b>Employee Rewards and Recognition Program</b> Addition of non-personnel expenditures to comply with the Employee Rewards and Recognition Program per Administrative Regulation 95.91.	0.00	2,290	-
<b>Reduction of Supplies and Services</b> Reduction of non-personnel expenditures for electrical materials, building and equipment maintenance, and miscellaneous professional technical services.	0.00	(30,000)	-
<b>One-Time Reductions and Annualizations</b> Adjustment to reflect the removal of one-time revenues and expenditures, and the annualization of revenues and expenditures, implemented in Fiscal Year 2016.	0.00	(692,000)	(100,592)
<b>Revised Revenue</b> Adjustment to reflect Fiscal Year 2017 revenue projections.	0.00	-	1,973,263
<b>IAM Reimbursable Revenue</b> Adjustment to reflect revised revenue projections for reimbursement of SAP Infrastructure Asset Management (IAM, formerly EAM) project labor.	0.00	-	150,053
<b>Sublease with SDG&amp;E</b> Addition of revenue associated with a lease payment from SDG&E for use of city property.	0.00	-	22,800
<b>Total</b>	<b>0.00</b>	<b>\$ 580,641</b>	<b>\$ 2,045,524</b>

## Expenditures by Category

	FY2015 Actual	FY2016 Budget	FY2017 Adopted	FY2016-2017 Change
<b>PERSONNEL</b>				
Personnel Cost	\$ 2,726,295	\$ 2,963,216	\$ 3,056,180	\$ 92,964
Fringe Benefits	1,920,105	2,005,473	2,192,623	187,150
<b>PERSONNEL SUBTOTAL</b>	<b>4,646,400</b>	<b>4,968,689</b>	<b>5,248,803</b>	<b>280,114</b>
<b>NON-PERSONNEL</b>				
Supplies	\$ 748,439	\$ 941,427	\$ 384,392	\$ (557,035)
Contracts	1,309,487	1,273,429	1,750,736	477,307
Information Technology	103,641	96,765	151,506	54,741
Energy and Utilities	279,592	146,125	320,747	174,622
Other	28	193,400	1,400	(192,000)
Transfers Out	50,512	-	-	-
Capital Expenditures	52,358	38,752	38,752	-
Debt	1,017,038	490,877	833,769	342,892
<b>NON-PERSONNEL SUBTOTAL</b>	<b>3,561,095</b>	<b>3,180,775</b>	<b>3,481,302</b>	<b>300,527</b>
<b>Total</b>	<b>\$ 8,207,495</b>	<b>\$ 8,149,464</b>	<b>\$ 8,730,105</b>	<b>\$ 580,641</b>



# Department of Information Technology

## Revenues by Category

	FY2015 Actual	FY2016 Budget	FY2017 Adopted	FY2016-2017 Change
Charges for Services	\$ 7,609,760	\$ 6,574,249	\$ 8,619,512	\$ 2,045,263
Other Revenue	833,246	-	-	-
Rev from Money and Prop	42,169	48,000	48,261	261
Rev from Other Agencies	2,039	-	-	-
<b>Total</b>	<b>\$ 8,487,213</b>	<b>\$ 6,622,249</b>	<b>\$ 8,667,773</b>	<b>\$ 2,045,524</b>

## Personnel Expenditures

Job Number	Job Title / Wages	FY2015 Budget	FY2016 Budget	FY2017 Adopted	Salary Range	Total
<b>FTE, Salaries, and Wages</b>						
20000011	Account Clerk	0.00	2.00	2.00	\$31,491 - \$37,918	\$ 73,561
20000251	Apprentice 1-Communications Technician	1.00	4.00	3.00	39,978 - 53,290	159,870
20000139	Associate Communications Engineer	4.00	5.00	5.00	66,622 - 80,454	388,064
20000403	Communications Technician	19.00	16.00	17.00	58,157 - 69,742	1,174,309
20000405	Communications Technician Supervisor	2.00	2.00	2.00	66,685 - 80,600	161,200
20001168	Deputy Director	1.00	1.00	1.00	46,966 - 172,744	138,000
20000418	Equipment Technician 1	1.00	0.00	0.00	36,005 - 43,139	-
20000419	Equipment Technician 1	5.00	6.00	6.00	36,005 - 43,139	248,664
90000419	Equipment Technician 1 - Hourly	1.76	0.00	0.00	36,005 - 43,139	-
20000425	Equipment Technician 2	2.00	2.00	2.00	39,499 - 47,091	94,182
20000178	Information Systems Administrator	1.00	0.00	0.00	73,466 - 88,982	-
20000288	Senior Communications Engineer	1.00	1.00	1.00	76,794 - 92,851	92,851
20000897	Senior Communications Technician	4.00	4.00	4.00	61,048 - 73,216	280,696
20000402	Senior Communications Technician Supervisor	1.00	1.00	1.00	76,710 - 92,602	83,836
20000015	Senior Management Analyst	0.00	1.00	1.00	59,363 - 71,760	70,684
20000955	Storekeeper 1	1.00	1.00	1.00	34,611 - 41,517	41,517
	Budgeted Vacancy Savings					(97,053)
	Overtime Budgeted					70,768
	Reg Pay For Engineers					48,057
	Termination Pay Annual Leave					6,974
	Vacation Pay In Lieu					20,000
<b>FTE, Salaries, and Wages Subtotal</b>		<b>44.76</b>	<b>46.00</b>	<b>46.00</b>		<b>\$ 3,056,180</b>

	FY2015 Actual	FY2016 Budget	FY2017 Adopted	FY2016-2017 Change
<b>Fringe Benefits</b>				
Employee Offset Savings	\$ 8,522	\$ 9,191	\$ 10,091	\$ 900
Flexible Benefits	280,875	361,034	426,083	65,049
Long-Term Disability	24,066	9,203	9,258	55
Medicare	38,539	40,311	41,201	890
Other Post-Employment Benefits	247,544	258,984	260,260	1,276

# Department of Information Technology

	FY2015 Actual	FY2016 Budget	FY2017 Adopted	FY2016-2017 Change
Retiree Medical Trust	1,071	1,466	1,455	(11)
Retirement 401 Plan	1,594	1,526	1,628	102
Retirement ADC	1,098,027	1,075,822	1,165,466	89,644
Retirement DROP	4,969	4,949	8,206	3,257
Risk Management Administration	35,516	46,200	44,968	(1,232)
Supplemental Pension Savings Plan	149,648	168,915	172,460	3,545
Unemployment Insurance	5,543	5,279	5,296	17
Workers' Compensation	24,190	22,593	46,251	23,658
<b>Fringe Benefits Subtotal</b>	<b>\$ 1,920,105</b>	<b>\$ 2,005,473</b>	<b>\$ 2,192,623</b>	<b>\$ 187,150</b>
<b>Total Personnel Expenditures</b>			<b>\$ 5,248,803</b>	

# Department of Information Technology

## Revenue and Expense Statement (Non-General Fund)

GIS Fund	FY2015 Actual	FY2016* Budget	FY2017 Adopted
<b>BEGINNING BALANCE AND RESERVES</b>			
Balance from Prior Year	\$ 569,727	\$ 491,350	\$ 354,852
<b>TOTAL BALANCE AND RESERVES</b>	<b>\$ 569,727</b>	<b>\$ 491,350</b>	<b>\$ 354,852</b>
<b>REVENUE</b>			
Charges for Services	\$ 1,605,759	\$ 1,548,341	\$ 1,447,938
Revenue from Other Agencies	105,968	195,303	195,303
Revenue from Use of Money and Property	1,830	-	-
<b>TOTAL REVENUE</b>	<b>\$ 1,713,557</b>	<b>\$ 1,743,644</b>	<b>\$ 1,643,241</b>
<b>TOTAL BALANCE, RESERVES, AND REVENUE</b>	<b>\$ 2,283,284</b>	<b>\$ 2,234,994</b>	<b>\$ 1,998,093</b>
<b>OPERATING EXPENSE</b>			
Personnel	\$ 54,643	\$ 110,697	\$ 110,697
Fringe Benefits	50,999	70,087	75,813
Contracts	588,564	630,300	874,598
Information Technology	1,087,395	1,251,490	824,881
Capital Expenditures	10,332	-	-
<b>TOTAL OPERATING EXPENSE</b>	<b>\$ 1,791,934</b>	<b>\$ 2,062,574</b>	<b>\$ 1,885,989</b>
<b>TOTAL EXPENSE</b>	<b>\$ 1,791,934</b>	<b>\$ 2,062,574</b>	<b>\$ 1,885,989</b>
<b>BALANCE</b>	<b>\$ 491,350</b>	<b>\$ 172,420</b>	<b>\$ 112,104</b>
<b>TOTAL BALANCE, RESERVES, AND EXPENSE</b>	<b>\$ 2,283,284</b>	<b>\$ 2,234,994</b>	<b>\$ 1,998,093</b>

\* At the time of publication, audited financial statements for Fiscal Year 2016 were not available. Therefore, the Fiscal Year 2016 column reflects final budgeted revenue and expense amounts from the Fiscal Year 2016 Adopted Budget, while the beginning FY 2016 balance amount reflects the audited Fiscal Year 2015 ending balance.

# Department of Information Technology

## Revenue and Expense Statement (Non-General Fund)

Information Technology Fund	FY2015 Actual	FY2016* Budget	FY2017 Adopted
<b>BEGINNING BALANCE AND RESERVES</b>			
Balance from Prior Year	\$ 2,686,667	\$ 2,188,277	\$ 2,040,923
<b>TOTAL BALANCE AND RESERVES</b>	<b>\$ 2,686,667</b>	<b>\$ 2,188,277</b>	<b>\$ 2,040,923</b>
<b>REVENUE</b>			
Charges for Services	\$ 8,677,240	\$ 12,723,508	\$ 10,552,747
Other Revenue	7,931	–	–
Revenue from Other Agencies	600	–	–
Revenue from Use of Money and Property	11,143	–	–
<b>TOTAL REVENUE</b>	<b>\$ 8,696,914</b>	<b>\$ 12,723,508</b>	<b>\$ 10,552,747</b>
<b>TOTAL BALANCE, RESERVES, AND REVENUE</b>	<b>\$ 11,383,581</b>	<b>\$ 14,911,785</b>	<b>\$ 12,593,670</b>
<b>OPERATING EXPENSE</b>			
Personnel	\$ 3,042,483	\$ 3,912,816	\$ 3,773,544
Fringe Benefits	1,768,138	1,933,453	2,225,940
Supplies	19,906	18,696	19,060
Contracts	1,062,006	1,598,657	1,510,515
Information Technology	2,246,841	5,184,792	3,188,787
Energy and Utilities	182,613	10,665	207,285
Other Expenses	5,349	8,000	9,500
Transfers Out	30,959	–	–
Capital Expenditures	140,192	–	120,000
Debt Expenses	696,818	696,818	696,819
<b>TOTAL OPERATING EXPENSE</b>	<b>\$ 9,195,304</b>	<b>\$ 13,363,897</b>	<b>\$ 11,751,450</b>
<b>TOTAL EXPENSE</b>	<b>\$ 9,195,304</b>	<b>\$ 13,363,897</b>	<b>\$ 11,751,450</b>
<b>BALANCE</b>	<b>\$ 2,188,277</b>	<b>\$ 1,547,888</b>	<b>\$ 842,220</b>
<b>TOTAL BALANCE, RESERVES, AND EXPENSE</b>	<b>\$ 11,383,581</b>	<b>\$ 14,911,785</b>	<b>\$ 12,593,670</b>

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# Department of Information Technology

## Revenue and Expense Statement (Non-General Fund)

OneSD Support Fund	FY2015 Actual	FY2016* Budget	FY2017 Adopted
<b>BEGINNING BALANCE AND RESERVES</b>			
Balance from Prior Year	\$ 3,085,182	\$ 3,960,208	\$ 149,917
Continuing Appropriation - CIP	1,100,000	1,100,000	3,438,070
<b>TOTAL BALANCE AND RESERVES</b>	<b>\$ 4,185,182</b>	<b>\$ 5,060,208</b>	<b>\$ 3,587,987</b>
<b>REVENUE</b>			
Charges for Services	\$ 19,918,068	\$ 26,525,692	\$ 27,192,944
Other Revenue	3,033	-	-
Revenue from Other Agencies	-	-	-
Revenue from Use of Money and Property	36,797	-	-
<b>TOTAL REVENUE</b>	<b>\$ 19,957,898</b>	<b>\$ 26,525,692</b>	<b>\$ 27,192,944</b>
<b>TOTAL BALANCE, RESERVES, AND REVENUE</b>	<b>\$ 24,143,079</b>	<b>\$ 31,585,900</b>	<b>\$ 30,780,931</b>
<b>CAPITAL IMPROVEMENTS PROGRAM (CIP) EXPENSE</b>			
CIP Expenditures	\$ -	\$ 5,116,800	\$ -
<b>TOTAL CIP EXPENSE</b>	<b>\$ -</b>	<b>\$ 5,116,800</b>	<b>\$ -</b>
<b>OPERATING EXPENSE</b>			
Personnel	\$ 1,404,659	\$ 1,637,558	\$ 2,746,012
Fringe Benefits	749,301	1,040,895	1,283,992
Supplies	18,137	17,516	17,880
Contracts	469,280	146,737	2,000,821
Information Technology	10,355,071	17,380,136	18,952,854
Energy and Utilities	7,130	8,000	7,255
Other Expenses	236	1,000	1,000
Transfers Out	-	316,417	316,417
Capital Expenditures	818,494	50,000	50,000
Debt Expenses	5,260,563	4,842,815	1,816,366
<b>TOTAL OPERATING EXPENSE</b>	<b>\$ 19,082,871</b>	<b>\$ 25,441,074</b>	<b>\$ 27,192,597</b>
<b>EXPENDITURE OF PRIOR YEAR FUNDS</b>			
CIP Expenditures	\$ -	\$ -	\$ 3,438,070
<b>TOTAL EXPENDITURE OF PRIOR YEAR FUNDS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,438,070</b>
<b>TOTAL EXPENSE</b>	<b>\$ 19,082,871</b>	<b>\$ 30,557,874</b>	<b>\$ 30,630,667</b>
<b>RESERVES</b>			
Continuing Appropriation - CIP	\$ 1,100,000	\$ 1,100,000	\$ -
<b>TOTAL RESERVES</b>	<b>\$ 1,100,000</b>	<b>\$ 1,100,000</b>	<b>\$ -</b>
<b>BALANCE</b>	<b>\$ 3,960,208</b>	<b>\$ (71,974)</b>	<b>\$ 150,264</b>
<b>TOTAL BALANCE, RESERVES, AND EXPENSE</b>	<b>\$ 24,143,079</b>	<b>\$ 31,585,900</b>	<b>\$ 30,780,931</b>

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# Department of Information Technology

## Revenue and Expense Statement (Non-General Fund)

Wireless Communications Technology Fund	FY2015 Actual	FY2016* Budget	FY2017 Adopted
<b>BEGINNING BALANCE AND RESERVES</b>			
Balance from Prior Year	\$ 1,568,607	\$ 1,848,325	\$ 237,155
<b>TOTAL BALANCE AND RESERVES</b>	<b>\$ 1,568,607</b>	<b>\$ 1,848,325</b>	<b>\$ 237,155</b>
<b>REVENUE</b>			
Charges for Services	\$ 7,609,760	\$ 6,574,249	\$ 8,619,512
Other Revenue	833,246	–	–
Revenue from Other Agencies	2,039	–	–
Revenue from Use of Money and Property	42,169	48,000	48,261
<b>TOTAL REVENUE</b>	<b>\$ 8,487,213</b>	<b>\$ 6,622,249</b>	<b>\$ 8,667,773</b>
<b>TOTAL BALANCE, RESERVES, AND REVENUE</b>	<b>\$ 10,055,821</b>	<b>\$ 8,470,574</b>	<b>\$ 8,904,928</b>
<b>OPERATING EXPENSE</b>			
Personnel	\$ 2,726,295	\$ 2,963,216	\$ 3,056,180
Fringe Benefits	1,920,105	2,005,473	2,192,623
Supplies	748,439	941,427	384,392
Contracts	1,309,487	1,273,429	1,750,736
Information Technology	103,641	96,765	151,506
Energy and Utilities	279,592	146,125	320,747
Other Expenses	28	193,400	1,400
Transfers Out	50,512	–	–
Capital Expenditures	52,358	38,752	38,752
Debt Expenses	1,017,038	490,877	833,769
<b>TOTAL OPERATING EXPENSE</b>	<b>\$ 8,207,495</b>	<b>\$ 8,149,464</b>	<b>\$ 8,730,105</b>
<b>TOTAL EXPENSE</b>	<b>\$ 8,207,495</b>	<b>\$ 8,149,464</b>	<b>\$ 8,730,105</b>
<b>BALANCE</b>	<b>\$ 1,848,325</b>	<b>\$ 321,110</b>	<b>\$ 174,823</b>
<b>TOTAL BALANCE, RESERVES, AND EXPENSE</b>	<b>\$ 10,055,821</b>	<b>\$ 8,470,574</b>	<b>\$ 8,904,928</b>

\* At the time of publication, audited financial statements for Fiscal Year 2016 were not available. Therefore, the Fiscal Year 2016 column reflects final budgeted revenue and expense amounts from the Fiscal Year 2016 Adopted Budget, while the beginning FY 2016 balance amount reflects the audited Fiscal Year 2015 ending balance.