

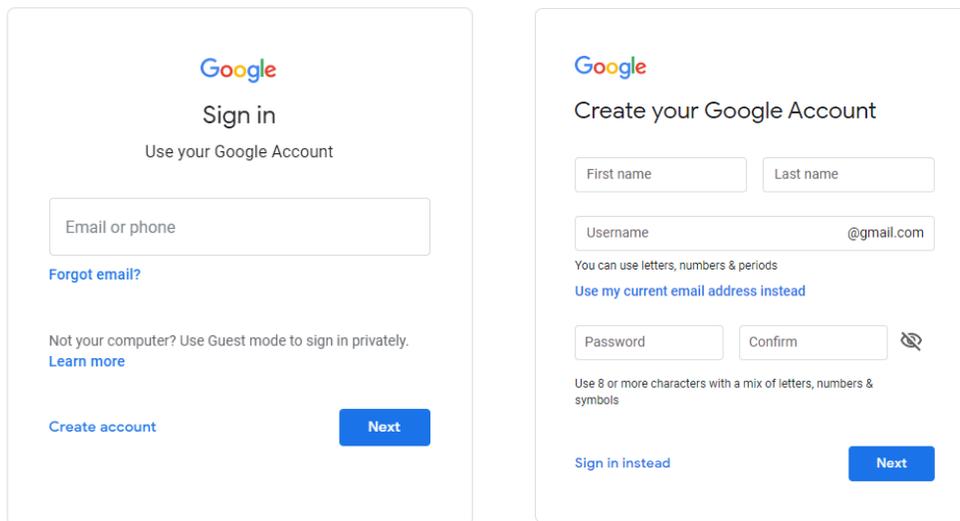
Virtual Inspection Tutorial

Google Meet for Customers/Owners/Contractors

For your virtual inspection to be as issue-free as possible, please follow these steps on a laptop computer, tablet or phone:

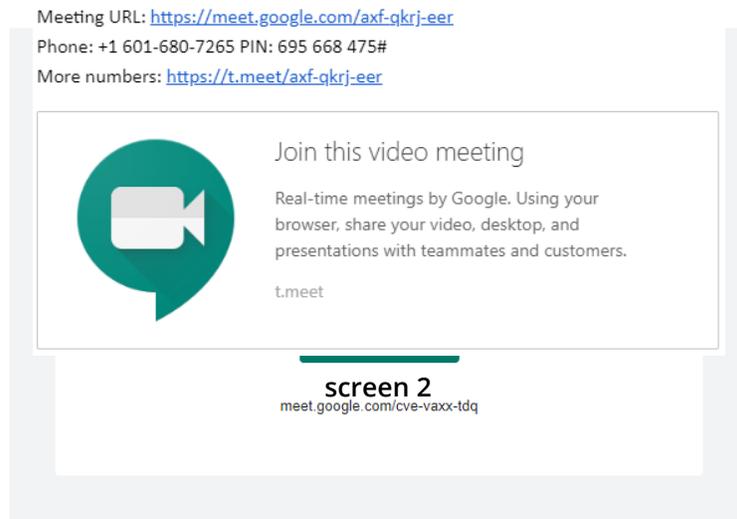
On a laptop

1. To use Google Meet, either [log in to your existing Google account](#) in advance or [create a new Google account](#) and log in



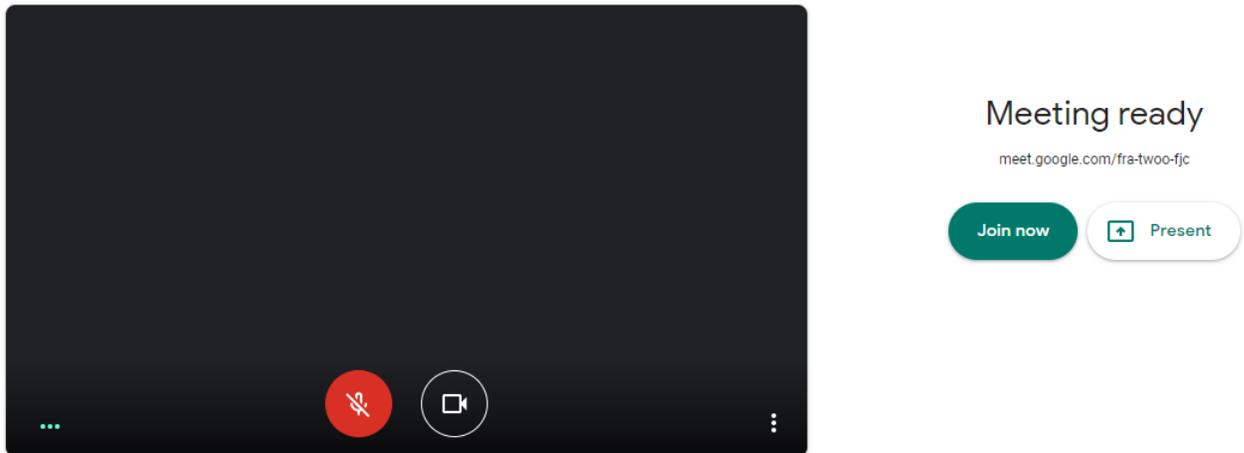
2. Prior to an inspection, you will receive a Google Meeting email notification from the City of San Diego inspector that looks like either screen 1 or 2 below.
 - o If you receive screen 1, click the "Join Meeting" button.

- o If you receive screen 2, click on the Meeting URL link



screen 1

3. Next, you will be taken to a page with a video feed, as seen below. Click the “Join now” button to be added to the meeting, making sure that your microphone and camera are enabled.

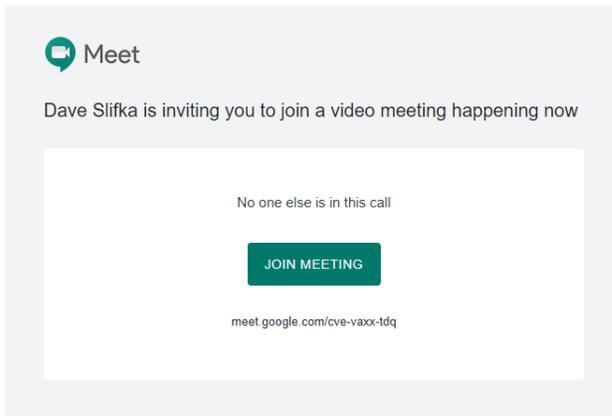


On a tablet or phone

1. If you do not already have the **Google Meet** app, download the app from either the Google Play store or the Apple app store, using the links below.

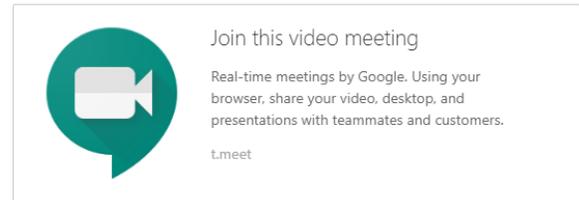


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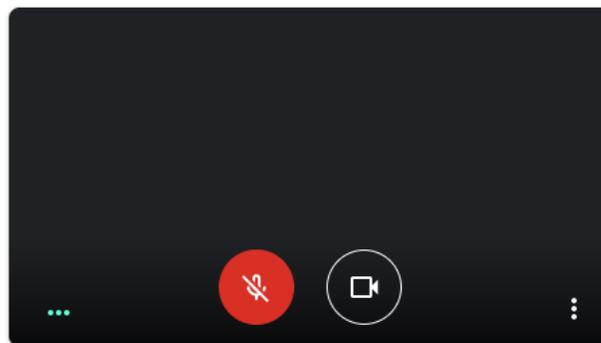
screen 1

Meeting URL: <https://meet.google.com/axf-qkrj-eer>
Phone: +1 601-680-7265 PIN: 695 668 475#
More numbers: <https://t.meet/axf-qkrj-eer>



screen 2

3. Once you click on either the "Join Meeting" button (screen 1) or the Meeting URL (screen 2), your phone may ask you to select an app to open the link. If so, select the Google Meet icon. When the phone asks to give the app access to your camera and microphone, select "Allow."
4. When the app opens, you will see a video feed like the one below. Click the "Join now" button to be added to the meeting, making sure that your microphone and camera are enabled.



Ready to join?

No one else is here

