



CITY OF SAN DIEGO – 1222 FIRST AVE., SAN DIEGO, CA 92101

PUBLIC NOTICE

Date: July 31, 2020

Subject: Week of July 31, Summary of Department Operational Changes

As the impact of the COVID-19 pandemic is continuously evolving, the Development Services Department (DSD) is adjusting how it provides essential City services to customers. DSD operational changes are fluid and updated as needed to help ensure the health, safety and well-being of customers and employees of essential businesses.

DSD sends process update [emails to subscribed customers](#) to keep stakeholders informed of the latest news, as significant operational changes are incorporated. An email recap will be sent at the end of the week if significant changes occur. Customers are encouraged to visit sandiego.gov/dsd-covid19 to keep updated on all of the latest changes. Here is a summary of this week's service changes:

- **Virtual Inspections:** DSD is now offering optional virtual inspections for 23 common inspections for customer convenience while addressing COVID-19 risks and abiding by social distancing requirements. [Learn more.](#) #DigitalDSD
- **Ask a CASp:** Now, you can submit general questions about ADA accessibility laws, codes and regulations directly to a Certified Access Specialist (CASp). This free service does not replace the standard review of applications and projects. A CASp is a professional who is certified by the state of California to have specialized knowledge of the applicability of state and federal construction-related accessibility standards. A CASp will know which standards apply to a property based on the age of the facility and its history of improvements. The free service is available at sandiego.gov/DSD-CASP.
- **Monday, Aug. 3 – Temporary Outdoor Business Operations Permit Webinar:** Learn from experts and ask questions on how to apply online for a temporary permit. Registration is required. [Register today.](#)

- **Improved! Correcting Code Enforcement Violations:** The process of obtaining permits for correcting code enforcement violations has been streamlined, saving valuable time for everyone!

Effective immediately, you are no longer required to obtain a “pre-approval” from the Code Enforcement Division to submit for needed permits. Simply complete the application and mark the box confirming the Code Enforcement status (Item 7 on [Form DS-3232](#), General Application). Once properly filled and submitted, the project will be routed to the Code Enforcement investigator for review as part of the full review process.

To assist in the expeditious review and processing of permit applications, please make sure the plans reflect the Code Enforcement violation Scope of Work on the plans and also follow the procedures described in the [Plan Preparation & Submittal Guidelines for Open Cases](#).

- **Recruitment for Deputy Director - Chief Building Official:** Are you a strong leader who is passionate, highly motivated, organized, a team player and someone who has a high level of political awareness? DSD is looking for a Deputy Director - Chief Building Official, who will plan, organize, and manage the operations of [the Building Construction & Safety Division](#). [Learn more](#) and apply today.
- **Turnaround Times:** There have been delays and a backlog in processing project setups, stamp transfers and permit issuance. The department is reviewing and streamlining current processes and has strategically deployed personnel to speed up turnaround times. Staff has been reassigned to target internal Stamp Transfer and permit issuance processing times. After permit reviews are completed, expect to have paper permits take an additional five business days for stamp transfer and issuance. To inquire about the status of your project, please use the [Project Status Request Form](#).
- **Shared Mobility Device Operators Permit:** The application period for shared mobility device rental companies to operate permitted devices from August 2020 through January 2021 closes today. [Learn more](#).

COVID-19 Information

Stay informed about COVID-19 by visiting the [City's COVID-19 Information page](#), the [Center for Disease Control website](#) and the [County of San Diego Health and Human Services](#) website.

Email Updates

Visit sandiego.gov/dsd-email to keep up-to-date with DSD via email.