



THE CITY OF SAN DIEGO


M E M O R A N D U M

DATE: October 15, 2020

TO: Historical Resources Board and Interested Parties

FROM: Suzanne Segur, Senior Planner, Historical Resources, Development Services
Department

SUBJECT: **Item #12 – Approval of Special Meeting**



In regard to the scheduling of special meetings, the Board's adopted procedures state, "The Board may set additional special meetings, cancel meetings or extend the length of current or future regular meetings, as needed, based on the affirmative vote of a majority of the Board members present at the meeting where the motion is made."

In consultation with Chair McCullough, staff is requesting to schedule a special meeting of the Board on December 4, 2020 at 1:00pm. This request for a special meeting is necessitated by the processing of development projects impacting designated historical resources which are on tight schedules for approval by Planning Commission in mid-December of this year. Per the Historical Resources Board Procedures, when a Site Development Permit impacts a designated historical resource, the Board is required to make a recommendation to the final decision maker regarding the historical resources section, recommendations, findings and mitigation measures of the final environmental document and the Site Development Permit findings for historical purposes.

Therefore, staff is requesting and recommending that the HRB schedule a special meeting on December 4, 2020 at 1:00 PM in order to review and provide a recommendation on development permits impacting designated historical resources. The meeting will be held virtually using the Zoom platform.