

**Technical Advisory Ad Hoc Committee Agenda****June 24, 2020****11:30 a.m. to 1:00 p.m.****VIRTUAL HEARING**

The Technical Advisory Ad Hoc Committee's (TAC) purpose is to advise on improvements to the development review process using communication, technology and best business practices to reduce processing times and better serve the customers and citizens of San Diego. TAC meetings support #DigitalDSD, a Development Services Department (DSD) initiative to modernize its workplace systems and cost-effectively leverage technology to increase productivity and improve service delivery. This ad hoc committee meets through December 2020 and serves to provide feedback on this process. Users of DSD's permitting systems are welcome to participate and provide comments on this effort.

**COVID-19 Meeting Protocols:** During the current State of Emergency and in the interest of public health and safety, TAC meetings will be conducted by teleconference and/or videoconference. Please check the TAC Agenda [webpage](#) for updated information.

If you would like to participate in the virtual meeting, we ask that you sign into Teams at 11:20AM so we can begin the meeting promptly at 11:30AM.

Please use this link to join the meeting electronically: [Join Microsoft Teams Meeting](#)

- Alternatively, you can call into the meeting by dialing \*67 +1 323-813-7079 -- when prompted, type in Conference ID: 647 437 926#  
*(Note: In order to protect your personal information, please dial \*67 before dialing the call-in number for the meeting. This will prevent your phone number from being visible to others.)*

Representatives from the following stakeholder groups have expressed interest in TAC meetings by subscribing at [sandiego.gov/dsd-email](http://sandiego.gov/dsd-email).

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Accessibility Community                          | <input type="checkbox"/> Building Industry Association (BIA)                          | <input type="checkbox"/> San Diego Regional Chamber of Commerce                 |
| <input type="checkbox"/> American Council of Engineering Companies (ACEC) | <input type="checkbox"/> Business Improvement District Council (BID Council)          | <input type="checkbox"/> San Diego Regional Economic Development (EDC)          |
| <input type="checkbox"/> American General Contractors (AGC)               | <input type="checkbox"/> In-Fill Developers   | <input type="checkbox"/> Small Business Advisory Board                          |
| <input type="checkbox"/> American Institute of Architects (AIA)           | <input type="checkbox"/> Industrial Environmental Association (IEA)                   | <input type="checkbox"/> Southern California Rental Housing Association (SCRHA) |
| <input type="checkbox"/> American Planning Association (APA)              | <input type="checkbox"/> Land Use & Housing   | <input type="checkbox"/> Sustainable Energy Advisory Board                      |
| <input type="checkbox"/> American Society of Landscape Architects (ASLA)  | <input type="checkbox"/> National Association for Industrial and Office Parks (NAOIP) |   |
| <input type="checkbox"/> Biocom Life Science Association of California    | <input type="checkbox"/> Permit Consultants   |   |
|   | <input type="checkbox"/> San Diego Association of Realtors                            |   |

1) **Announcements**

- **Updated Face Covering Requirements at Construction Sites:** The County of San Diego issued [updated protocols](#) for facial covering requirements earlier this week. Essential employees must wear face coverings when dealing with all job site visitors, including members of the public, City staff and representatives from federal, state or local agencies. Face coverings are also required when circumstances make it challenging to practice social distancing, including meetings or when moving about the job site. View the latest [COVID-19 Construction Site Safety Protocols](#).
- **New Online Parcel Information Map:** The [Zoning and Parcel Information Portal \(ZAPP\)](#) is now live, making it easier to research zoning and property information. The online service helps users to conveniently find real-time information 24/7 that is concentrated in one area.
- **Upcoming Fee Changes:** As a reminder, starting July 1, all user fees are increasing. [Learn more](#).

2) **Discussion/Action/Informational**

- A. Update on DSD Operations during COVID-19: Greg Hopkins (10 Minutes)
- Potential Reopening Plans – Discussion/Feedback requested
    - i. Appointment Only
    - ii. Records
    - iii. Completeness Review
    - iv. OTC
    - v. Express
- B. Hybrid Process – Discussion – JC Thomas (10 minutes)
- i. Completeness Review
  - ii. Digital and Paper Redundancies Slowing us down
- C. All New Permits Processed Online Starting July - Elyse Lowe (20 Minutes)
- Requirements
  - Resources
- D. Permit Extension Ordinance recap - Chris Larson (5 minutes)
- E. Temporary Outdoor Business Operations Interim Urgency Ordinance – Elyse Lowe (10 minutes)
- F. Vehicle Miles Traveled (VMT) update- Potential Project impacts/Timing- Ann Gonsalves/George Ghossain (10 minutes)
- G. DSD's New BluePrint Subcommittee Reports (20 Minutes)
- Communication: Rimah Khouri-Velez/Scott Robinson
  - Policy: Gary Geiler/Michelle Sokolowski
  - Process/Organizational Effectiveness: Edric Doringo/Kelly Charles
  - Technology: JC Thomas/Leslie Sennett

3) **Future Agenda Items** (5 minutes)

4) **Adjourn –next meeting: July 22, 2020**