

**Technical Advisory Ad Hoc Committee (TAC) Agenda
August 26, 2020
11:30 a.m. to 1 p.m.
VIRTUAL HEARING**

The TAC advises the Development Services Department (DSD) on improvements to the development review process using communication, technology and best business practices to reduce processing times and better serve its customers and citizens of San Diego. TAC meetings support #DigitalDSD, a DSD initiative to modernize its workplace systems and cost-effectively leverage technology to increase productivity and improve service delivery. This ad hoc committee will meet through December 2020 and serves to provide feedback on this process. Users of DSD's permitting systems are welcome to participate and provide comments on this effort.

COVID-19 Meeting Protocols: During the current State of Emergency and in the interest of public health and safety, TAC meetings will be conducted by teleconference and/or videoconference. Please check the TAC Agenda [webpage](#) for updated information.

If you would like to participate in the virtual meeting, we ask that you sign into Teams at 11:20AM so we can begin the meeting promptly at 11:30AM.

Participate in the Meeting:

- Participate online. Please use this link to join the meeting electronically: [Join Microsoft Teams Meeting](#)
- Call into the meeting by dialing *67 +1 323-813-7079. When prompted, type in Conference ID: 647 437 926#
Note: In order to protect your personal information, please dial *67 before dialing the call-in number for the meeting. This will prevent your phone number from being visible to others.

Representatives from the following stakeholder groups have expressed interest in TAC meetings by subscribing at sandiego.gov/dsd-email.

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| <input type="checkbox"/> Accessibility
<input type="checkbox"/> Community
<input type="checkbox"/> American Council of Engineering Companies (ACEC)
<input type="checkbox"/> American General Contractors (AGC)
<input type="checkbox"/> American Institute of Architects (AIA)
<input type="checkbox"/> American Planning Association (APA)
<input type="checkbox"/> American Society of Landscape Architects (ASLA) | <input type="checkbox"/> Biocom Life Science Association of California
<input type="checkbox"/> Building Industry Association (BIA)
<input type="checkbox"/> Business Improvement District Council (BID Council)
<input type="checkbox"/> In-Fill Developers
<input type="checkbox"/> Industrial Environmental Association (IEA)
<input type="checkbox"/> Land Use & Housing
<input type="checkbox"/> National Association for Industrial and Office Parks (NAOIP) | <input type="checkbox"/> Permit Consultants
<input type="checkbox"/> San Diego Association of Realtors
<input type="checkbox"/> San Diego Regional Chamber of Commerce
<input type="checkbox"/> San Diego Regional Economic Development (EDC)
<input type="checkbox"/> Small Business Advisory Board
<input type="checkbox"/> Southern California Rental Housing Association (SCRHA)
<input type="checkbox"/> Sustainable Energy Advisory Board |
|---|--|---|

1) Announcements

2) Temporary Outdoor Business Operations – Update: Chris Larson (5 minutes)

3) Discussion/Action/Informational

- A. Update on DSD Operations during COVID-19: Greg Hopkins (10 minutes)
 - Update on stamp transfers
 - New Rapid Review
 - Planned Pickup Notification Changes

- B. Customer Service Enhancements: Greg Hopkins/JC Thomas (20 minutes)
 - Ideas to improve OpenDSD reviewer status and comments
 - Website updates
 - Virtual meetings – Microsoft Bookings
 - New Call Center System

- C. Permitting Online Hybrid and Accela Implementation: JC Thomas (10 Minutes)
 - Open DSD Planned Outages - Aug. 28-31 and Sept. 12-13

- D. Public Notifications/Always List: Michelle Sokolowski (5 minutes)
 - DSD/Planning Department Transition from paper to eMail notification

- E. DSD's New BluePrint Subcommittee Reports (20 minutes)
 - Communication: Rimah Khouri-Velez/Scott Robinson
 - Policy: Gary Geiler/Michelle Sokolowski
 - Process/Organizational Effectiveness: Edric Doringo/Kelly Charles
 - Technology: JC Thomas/Leslie Sennett

4) Future Agenda Items (5 minutes)

5) Adjourn – Next meeting: Wednesday, Sept. 23, 2020