



City of San Diego  
**Development Services**  
 1222 First Ave., MS-302  
 San Diego, CA 92101  
 (619) 446-5000

# Public Project Assessment Application

**FORM  
 DS-510**  
 JULY 2016

|                       |                               |                |
|-----------------------|-------------------------------|----------------|
| Project Number (PTS): | WBS or Internal Order Number: | Date Received: |
|-----------------------|-------------------------------|----------------|

**A. SUBMITTAL REQUIREMENTS**

1. Plans/drawings of the proposed project (minimum size 11" x 17" if legible, or larger sets folded to 8 1/2" x 11") (5 sets).
2. Public Project Assessment Application (DS-510) (5 copies).
3. Open account to the following departments: Development Services (1611); City Planning (1619); Water (2000) and Wastewater (2000).
4. Cover Memo/Letter describing the project (5 copies).
5. Location Map.
6. Photo Survey or aerial photo Map with key (5 copies).
7. Completed Stormwater Requirements Applicability Checklist Form ([DS-560](#)). If required, provide the Best Management Practices (BMP) or Storm Water Quality Management Plan (SWQMP) in accordance with the checklist (does not apply to administrative projects).
8. Deposit Account/Financially Responsible Party ([DS-3242](#)) if using deposit account.

**B. APPLICANT INFORMATION: ALL FIELDS REQUIRED**

|                          |  |
|--------------------------|--|
| Applicant Name:          | Title:                                     |
| Department/Organization: | Mail Station:                              |
| Address:                 |  |
| Phone No.:               | Applicant's Environmental Planner Contact: |
| E-Mail Address:          |  |

**C. PROJECT INFORMATION: MEMO REQUIRED - SEE SECTION (M)**

|  |                               |
|--|-------------------------------|
| Project Name:  |                               |
| Existing Use(s):   |                               |
| Location (street address or hundred block. If a large area, give general description, such as, east of, south of, etc.): |                               |
| Council District(s):   |                               |
| Community Plan Names(s):   |                               |
| Assessor Parcel Number(s):   |                               |
| Zoning:  | Overlays: (Coastal, PDO, FAA) |

**D. GENERAL**

- Is a National Environmental Policy Act (NEPA) review required?  Yes  No
- Located within or adjacent to City open space?  Yes  No
- Located within or adjacent to Multi-Habitat Planning Area (MHPA)?  Yes  No
- Does the project include a Revegetation Plan?  Yes  No
- Does this proposal impact City owned property? If yes, identify Department(s) \_\_\_\_\_  Yes  No
- Is this proposal within the public right-of-way?  Yes  No
- Does the project include an off-street staging area?  Yes  No
- Does the project include a maintenance access path/road?  Yes  No

**E. PRIOR APPROVAL(S)/REVIEW(S)**

Has a California Environmental Quality Act (CEQA) review (Exemption, Mitigated Negative Declaration, etc.) or a development permit (Site Development Permit, Coastal Development Permit, etc.) been previously approved for this proposal?

- Public Project Assessment? Project No.** \_\_\_\_\_  Yes  No
- NEPA/CEQA review? If yes, attach copies  Yes  No
- Discretionary Permit(s)? If yes, attach copies**  Yes  No

**F. ENVIRONMENTALLY SENSITIVE LANDS**

Does the project site contain or is it adjacent to any site that contains any of the following, Environmentally Sensitive Lands as identified in [Municipal Code Section 113.0103](#)?

- |                                |  |                          |  |
|--------------------------------|--|--------------------------|--|
| Sensitive Biological Resources | <input type="checkbox"/> Yes <input type="checkbox"/> No | Sensitive Coastal Bluffs | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Steep Hillside                 | <input type="checkbox"/> Yes <input type="checkbox"/> No | 100-Year Flood Plain     | <input type="checkbox"/> Yes <input type="checkbox"/> No |

**G. HISTORICAL RESOURCES**

**Year constructed for** all structures on project site: \_\_\_\_\_

**HRB Site #** and/or historic district if property is designated or in a historic district (if none write N/A): \_\_\_\_\_

- Does the project include **any permanent or temporary alterations or impacts to the exterior** (cutting-patching-access-repair, roof repair or replacement, windows added-removed-repaired-replaced, etc)?  Yes  No
- Does the project include any foundation repair, digging, trenching or other site work?  Yes  No
- Is the site identified on the Historical Resource Sensitivity Map for Archaeology?  Yes  No

**H. GRADING**

- Are you proposing to grade the site?  Yes  No
- Import (cubic yards) \_\_\_\_\_  Yes  No
- Export (cubic yards) \_\_\_\_\_  Yes  No
- Grading area (percentage of site) \_\_\_\_\_  Yes  No

**I. FUNDING** CIP  Yes  No

- Federal funding? Identify Source: \_\_\_\_\_ Deadline: \_\_\_\_\_  Yes  No
- State funding? Identify Source: \_\_\_\_\_ Deadline: \_\_\_\_\_  Yes  No
- City funding? Identify Source: \_\_\_\_\_ Deadline: \_\_\_\_\_  Yes  No
- Decision maker:  City Council  Mayor  Other
- Priority (if yes state reason):  Yes  No
- Reason: \_\_\_\_\_

Funding, Mayor, Change in Law

Anticipated Public Hearing Date? \_\_\_\_\_

**J. PIPELINE PROJECTS**

Trenching Alignment?  New  Replace-In-Kind  Trenchless

Pipeline/Trench Depth:

Existing      Depth: \_\_\_\_\_ feet  
 Length: \_\_\_\_\_ feet  
 Width: \_\_\_\_\_ feet

Proposed      Depth: \_\_\_\_\_ feet  
 Length: \_\_\_\_\_ feet  
 Width: \_\_\_\_\_ feet

Abandonment      Length: \_\_\_\_\_ feet

New or modified structure(s)?  Yes  No

If yes, identify, type of structure/use: \_\_\_\_\_

New or modified service, maintenance access roads or staging areas?  Yes  No

If yes, identify \_\_\_\_\_

**K. CITY REAL ESTATE ACTIVITIES**

Are any real estate actions:

- New Lease?  Yes  No
- Amended Lease?  Yes  No
- Property Sale?  Yes  No
- Right of Entry Permit?  Yes  No
- Vacations?  Yes  No
- Easements?  Yes  No
- Dedications?  Yes  No
- Other?  Yes  No

If yes, identify \_\_\_\_\_

Contact in Real Estate Assets Department:

Name: \_\_\_\_\_  
 MS: \_\_\_\_\_  
 Phone No. \_\_\_\_\_

**L. AIRPORTS**

Airport Influence Area (AIA)  Yes  No      Applies to above ground structures  
[FAA Part 77](#) Notification Area  Yes  No      (If yes, see [Information Bulletin 520](#), Federal Aviation Administration Notification and Evaluation Process)

**M. PROJECT COVER MEMO (highly recommended):**

- Background
- Detailed Location
- Discussion of Prior Approvals if Any
- Detailed Scope of Work (Access, Methods)
- Discussion of Historic Resources/Biology, etc.
- Discuss any Issues with Funding, Grants, NEPA, Deadlines to be Considered