

Table of Work Program Issues Raised by Boardmembers and Staff for HRB Policy Subcommittee

No.	Issue	Staff Response	Target Date	Complete Date	Notes	Committee Priority
1	HRB training by City Attorney	Staff will coordinate with Deputy City Attorney to provide additional training to HRB Boardmembers on various topics including but not limited to Board procedures, making motions, and the HRB's role in Site Development Permits.	Ongoing			High
2	HRB training by Staff	Staff will work to develop and present future training to the HRB on architectural styles as requested by Boardmembers as time permits. In the meantime, please reference the McAlester "Field Guide to American Houses" provided to all HRB Boardmembers. Additional training may be provided on issues relating to Community Plan Updates and Historic Districts.	Ongoing			High
3	Outside training	Staff will inform HRB Boardmembers on outside training opportunities as they develop.	Ongoing		CPF workshop May 2017	Medium
4	Revisions to HRB Naming Policy	The current HRB Naming Policy was adopted by the HRB in 2002. Staff does not have the resources to reopen the Naming Policy for revision at this time.	N/A			
5	Developing a policy or procedure for establishing Master Architects, Builders, etc. outside of the designation process	Establishing Masters outside the designation process has previously been addressed by staff and determined not feasible at this time.	N/A			
6	Revising/updating the Established Masters List	Revising and/or updating the Established Masters List will require considerable staff time that is not currently available. Staff welcomes individual Boardmembers to undertake this task and present their revisions/updates to staff.	N/A			
7	HRB Criteria Guidelines revision	The HRB Criteria Guidelines were adopted in August 2009 and last revised in 2011. No revisions are necessary at this time.	N/A			
8	Historic Preservation Fund	Staff will present the current status of the Historic Preservation Fund and how the fund operates to the HRB as an information item.	Feb 2017			Medium

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9	Naming rights/corporate partnerships for resources in Balboa Park	The City is currently working on a naming rights policy. HRB staff is involved in ongoing discussions with the Park and Rec Department on this issue and will keep the HRB informed as needed.	2017			
10	How to increase designation incentives in more diverse communities	Staff welcomes Boardmembers to share specific ideas on this issue at any time, and will consider how they may be implemented.	N/A			
11	Mills Act Program	Staff will present information to the HRB annually on the Mills Act program.	Annually		Staff and Subcommittee members agree this topic should be brought to the full HRB and is not specific to Policy Subcmte.	
12	Update from City's Tribal Liaison	Staff will coordinate with the Tribal Liaison to request annual updates on current relations, AB52 and related issues to be presented to the HRB or Archaeology Subcommittee.	Annually Oct 2017-			High
13	Renaming the Archaeology Subcommittee to the Archaeology and Tribal Subcommittee	Staff is open to present this item for discussion at the HRB Policy Subcommittee as time permits.	Jan 2017			
14	Application and processing procedure for Multiple Property Listings (MPLs)	The City has identified several potential MPLs during recent Community Plan Update efforts. In coming months, Staff will present to the Policy Subcommittee proposed procedures for developing and processing MPLs locally.	2017- 2018			
15	Development deviations for designated historic resources	Staff will work to develop and present proposed amendments to the Land Development Code to provide more flexibility for development standards for designated historic resources.	2017- 2018			
16	Historic district nominations	Staff is expecting to begin an aggressive work program to process a number of new historic district nominations which will be presented to the Policy Subcommittee as they are ready.	Begin 2017, ongoing			
17	Historic Resource Regulations, update to Land Development Code	Staff will work to develop and present proposed amendments to the Historic Resource Regulations of the LDC.	2017			High

Updated December 23, 2016