

# CITY OF SAN DIEGO HISTORICAL RESOURCES BOARD POLICY SUBCOMMITTEE AGENDA

Monday, April 10, 2017, 3:00 PM to 4:00 PM

Conference Room 4C  
Development Services Building  
1222 First Avenue, 4<sup>th</sup> Floor, San Diego, CA 92101

***The Policy Subcommittee is a subcommittee of the City of San Diego's Historical Resources Board. It is primarily composed of Historical Resources Board members who are interested in policy matters. In general, the Subcommittee is not a voting entity, but rather a forum for discussing issues and policy matters related to historic resources and their preservation. Comments at the meeting do not predispose future positions on any matter by the Historical Resources Board.***

***Members of the public will be allowed an opportunity to speak, for up to one minute each, at the end of the Subcommittee's discussion on an agenda item. Each member of the public is required to state their name and the organization (if any) that they represent prior to their one minute presentation.***

## MEETING AGENDA

1. Introductions
2. Public Comment (on matters not on the agenda)
3. Subcommittee Comment (on matters not on the agenda)
4. Subcommittee Appointments: The Board's adopted procedures state that "Membership on the standing subcommittees shall strive to match expertise and interests to the extent possible, but shall also strive to allow maximum participation by Board members. The minimum number of Board members appointed to any standing subcommittee shall be three, and the maximum shall be five... Appointments to the standing subcommittees, including chair appointments, shall be made... by the Policy Subcommittee, and ratified by a majority vote of the Board at the next available Board meeting." Staff is requesting that the Policy Subcommittee provide a recommendation to the HRB on appointments to the Subcommittees, based on the interest and availability of the Boardmembers. The Policy Subcommittee will consider appointments to the Design Assistance Subcommittee, Policy Subcommittee, and Archaeological and Tribal Cultural Resources Subcommittee.
5. Work Program Discussion (continued from February meeting): The Subcommittee will continue their ongoing discussion of staff's draft issues matrix and setting priority levels to each item.
6. Adjourn

Next Policy Subcommittee Meeting will be on Monday, May 8, 2017 at 3:00 PM.

Previous Policy Subcommittee meeting notes available at <https://www.sandiego.gov/development-services/historical/board/subcommittees/policy>

For more information, please contact Camille Pekarek by phone at (619) 236.7173 or email at [clpekarek@sandiego.gov](mailto:clpekarek@sandiego.gov)

**Table of Work Program Issues Raised by Boardmembers and Staff for HRB Policy Subcommittee**

<b>No.</b>	<b>Issue</b>	<b>Staff Response</b>	<b>Target Date</b>	<b>Complete Date</b>	<b>Notes</b>	<b>Committee Priority</b>
1	HRB training by City Attorney	Staff will coordinate with Deputy City Attorney to provide additional training to HRB Boardmembers on various topics including but not limited to Board procedures, making motions, and the HRB's role in Site Development Permits.	Ongoing		SDP training currently scheduled for March 2017 HRB meeting	High
2	HRB training by Staff	Staff will work to develop and present future training to the HRB on architectural styles as requested by Boardmembers as time permits. Additional training may be provided on issues relating to Community Plan Updates and Historic Districts.	Ongoing		In the meantime, please reference the McAlester "Field Guide to American Houses" provided to all HRB Boardmembers.	High
3	Outside training	Staff will inform HRB Boardmembers on outside training opportunities as they develop.	Ongoing		CPF workshop May 2017. Staff has identified potential training for Boardmembers (see attached list)	Medium
4	Revisions to HRB Naming Policy	The current HRB Naming Policy was adopted by the HRB in 2002. Staff does not have the resources to reopen the Naming Policy for revision at this time.	N/A			Medium
5	Developing a policy or procedure for establishing Master Architects, Builders, etc. outside of the designation process	Establishing Masters outside the designation process has previously been addressed by staff and determined not feasible at this time.	N/A			Medium
6	Revising/updating the Established Masters List	Revising and/or updating the Established Masters List will require considerable staff time that is not currently available. Staff welcomes individual Boardmembers to undertake this task and present their revisions/updates to staff.	N/A		All newly established Masters are kept up-to-date on CHRID	Medium
7	HRB Criteria Guidelines revision	The HRB Criteria Guidelines were adopted in August 2009 and last revised in 2011. No revisions are necessary at this time.	N/A		Criterion C – low Criterion B – medium	Medium
8	Historic Preservation Fund	Staff will present the current status of the Historic Preservation Fund and how the fund operates to the HRB as an information item.	Feb 2017		Information item brought to February 2017 HRB meeting	High

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9	Naming rights/corporate partnerships for resources in Balboa Park	The City is currently working on a naming rights policy. HRB staff is involved in ongoing discussions with the Park and Rec Department on this issue and will keep the HRB informed as needed.	2017		Info Item brought to Feb 2017 HRB meeting	High
10	How to increase designation incentives in more diverse communities	Staff welcomes Boardmembers to share specific ideas on this issue at any time, and will consider how they may be implemented.	N/A			Medium
11	Mills Act Program	Staff will present information to the HRB annually on the Mills Act program.	Annually		Staff and Subcommittee members agree this topic should be brought to the full HRB and is not specific to Policy Subcmte.	Medium
12	Update from City's Tribal Liaison	Staff will coordinate with the Tribal Liaison to request annual updates on current relations, AB52 and related issues to be presented to the HRB or Archaeology Subcommittee.	Annually Oct 2017-			High
13	Renaming the Archaeology Subcommittee to the Archaeology and Tribal Subcommittee	Staff is open to present this item for discussion at the HRB Policy Subcommittee as time permits.	Jan 2017	Feb 2017	February 2017, HRB voted to change name to Archaeological and Tribal Cultural Resources Subcommittee	High
14	Application and processing procedure for Multiple Property Listings (MPLs)	The City has identified several potential MPLs during recent Community Plan Update efforts. In coming months, Staff will present to the Policy Subcommittee proposed procedures for developing and processing MPLs locally.	2017- 2018			
15	Historic district nominations	Staff is expecting to begin an aggressive work program to process a number of new historic district nominations which will be presented to the Policy Subcommittee as they are ready.	2017- 2018		Information item on district processing is scheduled for April 2017 HRB meeting	
16	Development deviations for designated historic resources	Staff will work to develop and present proposed amendments to the Land Development Code to provide more flexibility for development standards for designated historic resources.	Begin 2017, ongoing			
17	Historic Resource Regulations, update to Land Development Code	Staff will work to develop and present proposed amendments to the Historic Resource Regulations of the LDC.	2017			High

Updated March 7, 2017