



THE CITY OF SAN DIEGO

Report to the Historical Resources Board

DATE ISSUED: February 24, 2019 REPORT NO. HRB-20-012

ATTENTION: Historical Resources Board
Agenda of February 27, 2020

SUBJECT: **ITEM #11 – Certified Local Government Annual Report 2018-2019**

APPLICANT: City of San Diego, Development Services and Planning Departments

LOCATION: Citywide

DESCRIPTION: Consider the Draft Annual Report for transmittal to the State Office of Historic Preservation to meet the City's Certified Local Government (CLG) responsibilities and to the Mayor and City Council to meet the Municipal Code Section 111.0206 (d)(7) requirements.

STAFF RECOMMENDATION

Direct staff to forward the Annual Report to the State Office of Historic Preservation and the San Diego Mayor and City Council or revise the Annual Report and forward as appropriate.

BACKGROUND

This item is being brought before the Historical Resources Board in conjunction with the City's Certified Local Government (CLG) responsibilities. The Annual Report for 2019 also satisfies the requirement for an annual report to be transmitted from the HRB to the Mayor and City Council in accordance with Land Development Code Section 111.0206(d)(7). One of the responsibilities of a CLG is to prepare an Annual Report for the State Office of Historic Preservation (OHP) summarizing the work of the Board during the reporting period. The report utilizes a standard format for all CLGs and requires an accounting of the Board and staff activities throughout the state's fiscal year (October 1, 2018 through September 30, 2019). The Annual Report format was provided by the Office of Historic Preservation and cannot be altered resulting in pagination, tables, and text on different pages and a number of different fonts. Since the Land Development Code Section 111.0206(d)(7) does not specify the period of time covered in the annual report to the Mayor and City Council, staff is utilizing the state's reporting period for that report, as well.

ANALYSIS

The attached document is a draft of the Annual Report that has been prepared by staff. Boardmembers should offer their insight and provide comment to staff regarding any additional information and issues that would be appropriate to include in the final report.

The organization of the annual CLG report corresponds directly to the five CLG requirement areas: ordinance, commission, survey, public participation, and state requirements. In addition to this information, OHP requests a summary of local preservation programs. The National Park Service (NPS) reporting has also been incorporated into the annual CLG report in Section IV. The 2009 baseline report to NPS included 17,038 historic properties in the City's inventory prior to September 30, 2008, with an additional 1,991 properties added by 2018 and 38 added this past year to equal a historic resources inventory of 19,067 properties.

During the current reporting period, the HRB designated 28 new individually significant properties. In addition, the HRB designated the Melhorn & Son Historic District which has 10 contributing resources. This year saw a record high for Mills Act enrollment. One hundred and eight new contracts were completed during this period, compared to 49 new contracts in the last reporting period. Project reviews continue to steadily increase with a total of 3,719 reviews completed during the reporting period, compared to 3,629, in the previous reporting period and 3,424 in 2016-2017.

The most critical preservation planning issue facing the City continues to be the renewed development pressure on historic and potentially historic resources. With a steadily improving economy and increase in permit activity City-wide, staff has noted an increase in applications impacting potentially historic and designated resources. This includes demolition applications for properties over 45 years in age, as well as projects proposing relocation or other substantial alteration of designated historic resources to accommodate new development. Staff continues to work with applicants to educate them on the benefits of historic preservation, and to pursue projects that are consistent with the US Secretary of the Interior's Standards for Rehabilitation. Additionally, staff provides a free 30 minute consultation, as well as a Preliminary Review process to assist potential buyers during a due-diligence period in understanding the significance or potential significance of a property, how that property could be improved consistent with the Standards, and the historic/permit review process at the City. It is hoped that through this early consultation, staff can assist potential applicants in identifying a property that best suits their needs and goals

The most successful incentive program continues to be the Mills Act. The use of the Design Assistance Subcommittee also continues to be of great benefit to owners of designated sites. In July 2009, the City Council established the Historic Preservation Fund in response to General Plan policies for any and all potential grants, donations, fines, penalties, or other sources of funding for the purpose of historic preservation.

Our single greatest accomplishment during the reporting period was the successful processing of a record high number of Mills Act contracts. The completion of the 2017 historic district work program, which saw the designation of three new historic districts – Spalding Place Historic District, Valle Vista Terrace Historic District, and South Park Historic District; created a major increase in applications. As large numbers of properties are designated through the historic district program, staff only expects these numbers to grow in the upcoming years.

The following historic preservation goals have been identified for the 2019-2020 reporting period:

1. Prepare the Historic Context Statement and Historic Preservation Element associated with the Kearny Mesa community for the public hearing process and adoption by the City Council.
2. Provide training to staff, Boardmembers and members of the public on resource integrity and eligibility for designation.

3. Conduct 200 inspections of designated historic resources receiving Mills Act benefits and ensure compliance with the terms and conditions of the contract.
4. Continue to work with Code Enforcement staff and the City Attorney's Office on remedies to address unpermitted alteration and neglect of potentially historic and designated historic resources.
5. Complete processing of one new historic district nomination from the 2018 work program, and prepare 2 new district nominations from the 2019 work program for the public hearing process.
6. Work with developers and property owners to increase the number of housing units on potentially historic and individually designated parcels as well as within historic districts while still maintaining consistency with the Secretary of the Interior's Standards.

CONCLUSION

Staff recommends that the Board review the information attached, provide input, and approve the report for transmittal to the State Office of Historic Preservation and the Mayor and City Council.



Suzanne Segur
Senior Planner

SS/ss

Attachment: Draft CLG Annual Report 2018-2019 (without attachments)

Certified Local Government Program -- 2018-2019 Annual Report

(Reporting period is from October 1, 2018 through September 30, 2019)

INSTRUCTIONS: This a Word form with expanding text fields and check boxes. It will probably open as Read-Only. Save it to your computer before you begin entering data. This form can be saved and reopened.

Because this is a WORD form, it will behave generally like a regular Word document except that the font, size, and color are set by the text field.

- Start typing where indicated to provide the requested information.
- Click on the check box to mark either yes or no.
- To enter more than one item in a particular text box, just insert an extra line (Enter) between the items.

Save completed form and email as an attachment to Lucinda.Woodward@parks.ca.gov. You can also convert it to a PDF and send as an email attachment. Use the Acrobat tab in WORD and select Create and Attach to Email. You can then attach the required documents to that email. If the attachments are too large (greater than 10mb total), you will need to send them in a second or third email.

Name of CLG **City of San Diego**

Report Prepared by: **Historical Resources Board and City Staff**

Date of commission/board review: **February 27, 2020**

MINIMUM REQUIREMENTS FOR CERTIFICATION

I. Enforce Appropriate State or Local Legislation for the Designation and Protection of Historic Properties.

A. Preservation Laws

1. What amendments or revisions, if any, are you considering to the certified ordinance? Please forward drafts or proposals.
REMINDER: Pursuant to the CLG Agreement, OHP must have the opportunity to review and comment on ordinance changes prior to adoption. Changes that do not meet the CLG requirements could affect certification status.

No amendments or revisions to the City's historic preservation program were processed or considered within the reporting period.

2. Provide an electronic link to your ordinance or appropriate section(s) of the municipal/zoning code.

<http://docs.sandiego.gov/municode/MuniCodeChapter12/Ch12Art03Division02.pdf>

<http://docs.sandiego.gov/municode/MuniCodeChapter11/Ch11Art01Division02.pdf>

<http://docs.sandiego.gov/municode/MuniCodeChapter14/Ch14Art03Division02.pdf>

<http://docs.sandiego.gov/municode/MuniCodeChapter12/Ch12Art06Division05.pdf>

Certified Local Government Program -- 2018-2019 Annual Report

(Reporting period is from October 1, 2018 through September 30, 2019)

B. New Local Landmark Designations (Comprehensive list of properties/districts designated under local ordinance, HPOZ, etc.)

1. During the reporting period, October 1, 2018 – September 30, 2019, what properties/districts have been locally designated?

Property Name/Address	Date Designated	If a district, number of contributors	Date Recorded by County Recorder
Melhorn & Son Historic District Contributor	11/15/2018	10	2/11/2019
Laura Brewster / Louis Gil House 3404 Front Street	11/15/2018		4/19/2019
Ralph Hurlburt / Alexander Schrieber Spec House #3 4179 Palmetto Way	11/15/2018		4/19/2019
Louis and Evelyn Robinson / Ralph Hurlburt and Charles Tifal House 2212 La Callecita	11/15/2018		4/19/2019
John and Betty Mabee / William Lumpkins House 4545 Yerba Santa Drive	1/24/2019		4/19/2019
Charles and Ethel Weiss / Edward Depew House 4194 Randolph Street	2/28/2019		On Appeal
Jim and Ruby Slaughter Spec House #1 4166-4170 Oregon Street	2/28/2019		On Appeal
Martin Breslauer House 13683 Recuerdo Drive	2/28/2019		4/19/2019
Muriel and Daniel Dowling House 3632 Jackdaw Street	2/28/2019		4/19/2019
Jose "Captain Joe" Machado Medina House 760 Armada Terrace	2/28/2019		4/19/2019
Ben and Ruth Rubin House 4480 Trias Street	3/28/2019		7/29/2019
Mut Kula Xuy / Mut Lah Hoy Ya Site #10	4/25/2019		7/29/2019
Josephine and Albert Anderson House 821 Armada Terrace	4/25/2019		7/29/2019

Certified Local Government Program -- 2018-2019 Annual Report

(Reporting period is from October 1, 2018 through September 30, 2019)

William Tascher House 5000 Westminster Terrace	4/25/2019		7/29/2019
Arthur and Nannie McAlexander House 3382 33 rd Street	4/25/2019		7/29/2019
Nate and Beverly Rosenberg House 742 Armada Terrace	4/25/2019		7/29/2019
John and Augusta Kaidel House 3430 Utah Street	5/23/2019		10/7/2019
Virginia Nuckolls / Cliff May House 6004 Avenida Cresta	5/23/2019		10/7/2019
James and Margaret Anderson House 3427 Elliott Street	5/23/2019		10/7/2019
L.N. and Elizabeth Horton / Edwards Bryans Spec House 3020 Dale Street	6/27/2019		10/7/2019
Union Trust Company of San Diego Spec House #1 4369 Argos Drive	6/27/2019		10/7/2019
Ruth Smith and Louise Neece / Lloyd Ruocco and Homer Delawie Duplex 8015-8017 El Paseo Grande	6/27/2019		10/7/2019
Thomas Sharpe / Joel Brown Spec House #1 1020 W. Montecito Way	7/25/2019		10/7/2019
Frank and Isael Young House 3065 Ivy Street	7/25/2019		10/7/2019
Mat Heller / Richard Requa and Herbert Jackson 3131 Zola Street	8/22/2019		Pending
Fort Stockton Line Historic Distric Contribuor 2268 Fort Stockton Drive	8/22/2019		Pending
Rose Vollmer / Richard Lareau House 4515 Ladera Street	9/26/2019		11/21/2019
John Cordrey Spec House #1 3925-3927 Illinois Street	9/26/2019		11/21/2019
Jesse and Dora Fleming House 2815 28 th Street	9/26/2019		11/21/2019

Certified Local Government Program -- 2018-2019 Annual Report

(Reporting period is from October 1, 2018 through September 30, 2019)

REMINDER: Pursuant to California Government Code § 27288.2, “the county recorder shall record a certified resolution establishing an historical resources designation issued by the State Historical Resources Commission or a local agency, or unit thereof.”

2. What properties/districts have been de-designated this past year? For districts, include the total number of resource contributors?

Property Name/Address	Date Removed	Reason
Edgar and Carrie Coleman Residence 7510-7516 ½ Draper Avenue	3/11/2019	Designation was Overturned by the City Council

C. Historic Preservation Element/Plan

1. Do you address historic preservation in your general plan? No
 Yes, in a separate historic preservation element. Yes, it is included in another element.

Provide an electronic link to the historic preservation section(s) of the General Plan or to the separate historic preservation element. <http://www.sandiego.gov/planning/genplan/pdf/generalplan/adoptedhpelem.pdf>

D. Review Responsibilities

1. Who takes responsibility for design review or Certificates of Appropriateness?

- All projects subject to design review go the commission.
- Some projects are reviewed at the staff level without commission review. What is the threshold between staff-only review and full-commission review? **The City of San Diego has a three-tiered system of design review for historical sites. The HRB has authority for recommendations on projects that may have adverse impacts on historical resources. The Design Assistance Subcommittee (DAS) of the HRB provides informal input to applicants and staff on projects affecting historical resources. Historical Resources staff reviews and approves minor modifications to historical resources that are consistent with the Secretary of the Interior’s Standards. If staff approves a project as a minor modification or if the DAS review concludes that a project is consistent with the Standards, the full HRB would not normally consider the project, although projects with major community interest may go forward to the full HRB for review and comment.**

Certified Local Government Program -- 2018-2019 Annual Report

(Reporting period is from October 1, 2018 through September 30, 2019)

2. California Environmental Quality Act

- What is the role of the staff and commission in *providing input* to CEQA documents prepared for or by the local government? **Historical Resources staff reviews all environmental documents for projects prepared for the City that may have an effect on a designated historical resource or on a potentially significant historical resource during the public review period. Historical Resources staff prepares the Historical Resources section of environmental documents prepared by the City of San Diego.**

What is the role of the staff and commission in *reviewing* CEQA documents for projects that are proposed within the jurisdiction of the local government? **Draft CEQA documents are reviewed and approved by Historical Resources staff prior to public review when a designated historical resource would be impacted by a proposed project. The final CEQA document for projects affecting designated historical resources is formally reviewed by the HRB in association with review of a site development permit for the substantial alteration of a historical resource. In this circumstance, the HRB makes a formal recommendation on the project and the environmental document, specifically the adequacy of the proposed mitigation measures, to the Planning Commission.**

3. Section 106 of the National Historic Preservation Act

- What is the role of the staff and commission in *providing input* to Section 106 documents prepared for or by; the local government? **Historical Resources staff reviews and approves the Historical Resources section of all Section 106 documents for projects prepared for the City that may have an effect on a National Register eligible resource prior to the public review period. Historical Resources staff prepares the Historical Resources section of Section 106 documents prepared by the City of San Diego.**
- What is the role of the staff and commission in *reviewing* Section 106 documents for projects that are proposed within the jurisdiction of the local government? **The Section 106 consultation process is completed before the Section 106 document is distributed for public review. The HRB reviews all of the information for projects on which they make a recommendation. The HRB along with its Policy and Design Assistance Subcommittees and/or appointed ad hoc committees also participates in Section 106 consultations initiated by other agencies for federal projects affecting National Register eligible sites, including negotiations on any Programmatic Agreements.**

Certified Local Government Program -- 2018-2019 Annual Report

(Reporting period is from October 1, 2018 through September 30, 2019)

II. Establish an Adequate and Qualified Historic Preservation Review Commission by State or Local Legislation.

A. Commission Membership

Name	Professional Discipline	Date Appointed	Date Term Ends	Email Address
Andrew Bowen	Architect	08/04/2017	03/01/2018	andrewbowen@cox.net
Charlie Colvin	Structural Engineer	08/04/2017	07/30/2019	ccolvin@bwesd.com
Dr. Diana Cordileone	History	04/26/2017	03/01/2019	dianacordileone@pointloma.edu
Courtney Coyle	Fine Arts/Law	07/16/2016	03/01/2018	courtcoyle@aol.com
Amy Strider-Harleman	Real Estate/Law	07/19/2016	03/01/2019	ash@petersonprice.com
Tim Hutter	Law	07/19/2016	03/01/2018	thutter@allenmatkins.com
David McCullough	Landscape Architect	07/19/2016	03/01/2019	david@mlasd.com
Todd Pitman	Landscape Architect	07/19/2016	03/01/2019	tdpitman@ucsd.edu
Cindy Stankowski	Archaeologist	04/26/2017	03/01/2019	c.stankowski@att.net
Matthew Winter	Architect	07/19/2016	03/01/2018	Mwinter2000@gmail.com
Dr. Ann Woods	Architectural History	11/12/2009	03/01/2017	awoods@ucsd.edu

Attach resumes and Statement of Qualifications forms for all members.

1. If you do not have two qualified professionals on your commission, explain why the professional qualifications not been met and how professional expertise is otherwise being provided. Type here.
2. If all positions are not currently filled, why is there a vacancy, and when will the position will be filled? **The HRB currently has one termed-out position. The Mayor's office and CLG staff are actively recruiting knowledgeable individuals to fill the position. The termed-out Boardmember will continue to serve until they are replaced. All of the members are awaiting reappointments, this will occur as soon as the Mayor's office can schedule it before the City Council.**

Certified Local Government Program -- 2018-2019 Annual Report

(Reporting period is from October 1, 2018 through September 30, 2019)

B. Staff to the Commission/CLG staff

1. Is the staff to your commission the same as your CLG coordinator? Yes No If not, who serves as staff? [Click or tap here to enter text.](#)
2. If the position(s) is not currently filled, why is there a vacancy? [Type here.](#)

Name/Title	Discipline	Dept. Affiliation	Email Address
Shannon Anthony Junior Planner (6/2018 to Present)	Library Science & Information	Development Services Department; Land Development Review Division	SAnthony@san Diego.gov
Laura Black Deputy Director	Management	Planning Department	LBlack@san Diego.gov
PJ Fitzgerald Assistant Deput Director (8/2018 to Present)	Management	Development Services Department; Project Submittal and Management Division	PFitzgerald@san Diego.gov
Gary Geiler Deputy Director (8/2018 to Present)	Management	Development Services Department; Project Submittal and Management Division	GGeiler@san Diego.gov
Emma Haggerty Assistant Planner (8/2018 to Present)	Planning/ Historic Preservation	Development Services Department; Land Development Review Division	EHaggerty@san Diego.gov
Jamie Kennedy Senior Planner (7/2019 to Present)	Environmental Planning	Development Services Department; Land Development Review Division	JMKennedy@san Diego.gov
Lea Kolesky Management Intern (10/2018 to Present)	Management Intern	Development Services Department; Project Submittal and Management Division	LKolesky@san Diego.gov
Anna McPherson Program Manager (8/2018 to Present)	Management	Development Services Department; Project Submittal and Management Division	AMcPherson@san Diego.gov

Certified Local Government Program -- 2018-2019 Annual Report

(Reporting period is from October 1, 2018 through September 30, 2019)

Krystell Medina Board Secretary (10/2018 to 12/2018)	Board Secretary	Development Services Department, Project Submittal and Management Division	KMedina@sandiego.gov
Sheila Santos Interim Board Secretary (6/2018 to Present)	Board Secretary	Development Services Department, Project Submittal and Management Division	SantosS@sandiego.gov
Suzanne Segur Senior Planner (5/2016 to Present)	American Studies/ Historic Preservation	Development Services Department, Land Development Review Division	SSegur@sandiego.gov
Michelle Sokolowski Deputy Director (1/2018 to Present)	Management	Development Services Department; Project Submittal and Management Division	MSokolowski@sandiego.gov
Kelley Stanco Project Manager/ CLG Liaison (3/2006 to Present)	History & Planning	Planning Department; Historic Preservation Planning Section	KStanco@sandiego.gov

Attach resumes and Statement of Qualifications forms for staff.

C. Attendance Record

Please complete attendance chart for each commissioner and staff member. Commissions are required to meet four times a year, at a minimum. If you haven't met at least four times, explain why not.

Commissioner/Staff	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Andrew Bowen	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Charlie Colvin	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Dr. Diana Cordileone	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Courtney Coyle	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Amy Strider - Harleman	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Tim Hutter	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
David McCullough	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Certified Local Government Program -- 2018-2019 Annual Report

(Reporting period is from October 1, 2018 through September 30, 2019)

Todd Pitman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Cindy Stankowski	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Matthew Winter	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Dr. Ann Woods	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Shannon Anthony Junior Planner	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Laura Black Deputy Director	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PJ Fitzgerald Assistant Deputy Director	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gary Geiler Deputy Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Meeting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emma Haggerty Assitant Planner	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Raquel Herrera Board Secretary											<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jamie Kennedy Senior Planner											<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Lea Kolesky Management Intern	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Stacie Maxwell Board Secretary	<input type="checkbox"/>	<input type="checkbox"/>	No Meeting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Anna McPherson Program Manager	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Krystell Medina Board Secretary	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>										
Sheila Santos Interim Board Secretary	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Suzanne Segur Senior Planner	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Michelle Sokolowski Deputy Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Certified Local Government Program -- 2018-2019 Annual Report

(Reporting period is from October 1, 2018 through September 30, 2019)

Kelley Stanco Project Manager/CLG Liaison	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--	-------------------------------------	-------------------------------------	---------------	-------------------------------------	-------------------------------------	-------------------------------------	-------------------------------------	--------------------------	-------------------------------------	-------------------------------------	--------------------------	--------------------------

D. Training Received

Indicate what training each commissioner and staff member has received. Remember it is a CLG requirement is that all commissioners and staff to the commission attend at least one training program relevant to your commission each year. It is up to the CLG to determine the relevancy of the training.

Commissioner/Staff Name	Training Title & Description (including method presentation, e.g., webinar, workshop)	Duration of Training	Training Provider	Date
Staff	Affordable Housing Through Adaptive Reuse Workshop	6 Hours	California Preservation Foundation	3/22/2019
Staff	Code Enforcement Staff training on the Historical Designation Review Process and Regulations	1 Hour	HRB Staff	4/3/2019
Suzanne Segur, Emma Haggerty and Shannon Anthony	California Preservation Foundation Conference	2 days	California Preservation Foundation – various speakers	5/9/19-5/10/19
Staff	Webinar: Modern Buildings and the Historic Building Code	1 Hour	California Preservation Foundation – Various speakers	6/26/19
Staff	Webinar: Contextual Infill in Historic Districts	1 Hour	California Preservation Foundation – Various speakers	8/13/19
Staff	Webinar: Preservation Policy & Ordinances	6 Hours	California Preservation Foundation – Various speakers	9/20/19

Due to scheduling issues, trainings for the Historical Resources Board members fell just outside of the reporting period. City staff will make every effort to include more trainings for board members during the upcoming year.

Certified Local Government Program -- 2018-2019 Annual Report

(Reporting period is from October 1, 2018 through September 30, 2019)

III. Maintain a System for the Survey and Inventory of Properties that Furthers the Purposes of the National Historic Preservation Act

A. Historical Contexts: initiated, researched, or developed in the reporting year (excluding those funded by OHP)

NOTE: California CLG procedures require CLGs to submit survey results, including historic contexts, to OHP. (If you have not done so, submit an electronic copy or link if available online with this report.)

Context Name	Description	How it is Being Used	Date Submitted to OHP
Old Town	A historic context and reconnaissance survey were prepared in conjunction with a Community Plan Update for the Old Town Community.	The context and reconnaissance survey informed the land use planning process.	Final Context and Survey Report was adopted in October 2018 and is provided via this link .
Kearny Mesa	A historic context and reconnaissance survey were prepared in conjunction with a Community Plan Update for the Kearny Mesa Community.	The context and limited field work informed the land use planning process.	In progress.
Clairemont Mesa	A historic context and reconnaissance survey were prepared in conjunction with a Community Plan Update for the Clairemont Mesa Community.	The context and limited field work informed the land use planning process.	In progress.

B. New Surveys or Survey Updates (excluding those funded by OHP)

NOTE: The evaluation of a single property is not a survey. Also, material changes to a property that is included in a survey, is not a change to the survey and should not be reported here.

Certified Local Government Program -- 2018-2019 Annual Report

(Reporting period is from October 1, 2018 through September 30, 2019)

Survey Area	Context Based-yes/no	Level: Reconnaissance or Intensive	Acreage	# of Properties Surveyed	Date Completed	Date Submitted to OHP
Old Town	Yes	Reconnaissance	Approx 285	Approx 234	October 2018	Final Context and Survey Report is provided via this link .

How are you using the survey data? **These surveys are conducted as part of a community plan update process within each community. The community plan constitutes the land use element of the City's General Plan for the subject area and is used to make land use and planning decisions for 10 or more years. The community plan survey, guided by a historic context, will be used as a planning tool to inform the plan update by making it possible to evaluate resources for land use planning purposes and to identify important aspects of community character. Areas identified as potential historic districts or as containing potentially significant individual resources are reviewed to determine whether or not the land use designations and zoning would have the potential to apply development pressure within these areas and adversely impact these resources. Second, potential historic districts are mapped and flagged for future intensive survey. Third, potentially significant individual resources are evaluated at the project level when a permit application is submitted.**

IV. Provide for Adequate Public Participation in the Local Historic Preservation Program

A. Public Education

What public outreach, training, or publications programs has the CLG undertaken? How were the commissioners and staff involved? Please provide an electronic link to all publications or other products not previously provided to OHP.

Item or Event	Description	Date
Individual meetings with historic property owners.	To review the potential for historic designation. Initial design review for projects involving designated historic resources and potential historic resources. To review specific conditions and responsibilities of property owners with new Mills Act Agreements.	Ongoing

Certified Local Government Program -- 2018-2019 Annual Report

(Reporting period is from October 1, 2018 through September 30, 2019)

Item or Event	Description	Date
La Jolla Historical Society Workshop on Historical Designation	Staff provided information on the City's regulations, designation report requirements and criteria for listing a property on the City's Register as well as information about the Mills Act.	3/16/19

ADDITIONAL INFORMATION FOR NATIONAL PARK SERVICE ANNUAL PRODUCTS REPORTS FOR CLGS

NOTE: OHP will forward this information to NPS on your behalf. Please read "Guidance for completing the Annual Products Report for CLGs" located at http://www.nps.gov/clg/2015CLG_GPRA/FY2013_BaselineQuestionnaireGuidance-May2015.docx.

A. CLG Inventory Program

During the reporting period (October 1, 2018-September 30, 2019) how many historic properties did your local government **add** to the CLG inventory? This is the total number of historic properties and contributors to districts (or your best estimate of the number) added to your inventory **from all programs**, local, state, and Federal, during the reporting year. These might include National Register, California Register, California Historic Landmarks, locally funded surveys, CLG surveys, and local designations.

Program area	Number of Properties added
National, State and Local Designations	38

B. Local Register (i.e., Local Landmarks and Historic Districts) Program

- During the reporting period (October 1, 2018-September 30, 2019) did you have a local register program to create local landmarks and/or local districts (or a similar list of designations) created by local law? Yes No
- If the answer is yes, then how many properties have been added to your register or designated from October 1, 2018 to September 30, 2019? 38

Certified Local Government Program -- 2018-2019 Annual Report

(Reporting period is from October 1, 2018 through September 30, 2019)

C. Local Tax Incentives Program

1. During the reporting period (October 1, 2018-September 30, 2019) did you have a Local Tax Incentives Program, such as the Mills Act? Yes No

2. If the answer is yes, how many properties have been added to this program from October 1, 2018 to September 30, 2019? *Click or tap here to enter text.*

Name of Program	Number of Properties Added During 2018-2019	Total Number of Properties Benefiting From Program
Mills Act	108	1600

D. Local “bricks and mortar” grants/loan program

1. During the reporting period (October 1, 2018-September 30, 2019) did you have a local government historic preservation grant and/or loan program for rehabilitating/restoring historic properties? Yes No

2. If the answer is yes, then how many properties have been assisted under the program(s) from October 1, 2018 to September 30, 2019? *Type here.*

Name of Program	Number of Properties that have Benefited
<i>Type here.</i>	<i>Type here.</i>

E. Design Review/Local Regulatory Program

1. During the reporting period (October 1, 2018-September 30, 2019) did your local government have a historic preservation regulatory law(s) (e.g., an ordinance) authorizing Commission and/or staff review of local government projects or impacts on historic properties? Yes No

2. If the answer is yes, how many historic properties did your local government review for compliance with your local government’s historic preservation regulatory law(s) from October 1, 2018 to September 30, 2019? **3719**

F. Local Property Acquisition Program

Certified Local Government Program -- 2018-2019 Annual Report

(Reporting period is from October 1, 2018 through September 30, 2019)

1. During the reporting period (October 1, 2018-September 30, 2019) did you have a local program to acquire (or help to acquire) historic properties in whole or in part through purchase, donation, or other means? Yes No

2. If the answer is yes, then how many properties have been assisted under the program(s) from October 1, 2018 to September 30, 2019? Type here.

Name of Program	Number of Properties that have Benefited
Type here.	Type here.

IN ADDITION TO THE MINIMUM CLG REQUIREMENTS, OHP IS INTERESTED IN A SUMMARY OF LOCAL PRESERVATION PROGRAMS

- A. What are your most critical preservation planning issues?** As with the last two reporting periods, recovery from the Great Recession has led to an increase in permit activity City-wide, including an increase in applications impacting potentially historic and designated resources. This includes demolition applications for potentially historic properties, as well as projects proposing relocation or other substantial alteration of designated historic resources to accommodate new development. Staff continues to work with applicants to educate them on the benefits of historic preservation, and to pursue projects that accommodate new development and adaptive reuse in a manner consistent with the US Secretary of the Interior’s Standards for Rehabilitation. Additionally, staff provides a free 30 minute consultation, as well as a Preliminary Review process to assist potential buyers during a due-diligence period in understanding the significance or potential significance of a property, how that property could be improved consistent with the Standards, and the historic/permit review process at the City. It is hoped that through this early consultation, staff can assist potential applicants in identifying a property that best suits their needs and goals.

The City’s review process has been very successful in identifying historical resources that are not yet listed on the City’s Register of Historical Resources and avoiding impacts that would destroy the character defining features and eligibility of the resource, while still accommodating new development. This includes projects that range from expansion of a single family home, to adaptive reuse of a residential or commercial building, to construction of additional dwelling units within the existing resource or in a new building adjacent to the historical resource. However, the success of this process may be undermined by a new preservation planning issue: State legislation that would limit a local jurisdiction’s ability to identify and preserve not only potential

Certified Local Government Program -- 2018-2019 Annual Report

(Reporting period is from October 1, 2018 through September 30, 2019)

historical resources, but even some designated historical resources. While the City appreciates and shares the legislature's concern regarding the State's housing crisis and the need to pursue innovative new ways to encourage housing development, we can do so in a way that also preserves the irreplaceable resources important to our history, as the City of San Diego and other jurisdictions across the state have successfully demonstrated.

- B. What is the single accomplishment of your local government this year that has done the most to further preservation in your community?** Our single greatest accomplishment during the reporting period was the successful processing of a record high number of Mills Act contracts. The completion of the 2017 historic district work program, which saw the designation of three new historic districts – Spalding Place Historic District, Valle Vista Terrace Historic District, and South Park Historic District; created a major increase in applications to the program. As large numbers of properties are designated through the historic district program, staff only expects these numbers to grow in the upcoming years.
- C. What recognition are you providing for successful preservation projects or programs?** We celebrated Historic Preservation Month and highlighted successful projects at historic properties in the City of San Diego in a public presentation.
- D. What are your local historic preservation goals for 2019-2020?**
- 1.) Prepare the Historic Context Statement and Historic Preservation Element associated with the Kearny Mesa community for the public hearing process and adoption by the City Council.
 - 2.) Provide training to staff, Boardmembers and members of the public on resource integrity and eligibility for designation.
 - 3.) Conduct 200 inspections of designated historic resources receiving Mills Act benefits and ensure compliance with the terms and conditions of the contract.
 - 4.) Continue to work with Code Enforcement staff and the City Attorney's Office on remedies to address unpermitted alteration and neglect of potentially historic and designated historic resources.
 - 5.) Complete processing of one new historic district nomination from the 2018 work program, and prepare 2 new district nominations from the 2019 work program for the public hearing process.
 - 6.) Work with developers and property owners to increase the number of housing units on potentially historic and individually designated parcels as well as within historic districts while still maintaining consistency with the Secretary of the Interior's Standards.

Certified Local Government Program -- 2018-2019 Annual Report

(Reporting period is from October 1, 2018 through September 30, 2019)

- E. So that we may better serve you in the future, are there specific areas and/or issues with which you could use technical assistance from OHP?** National Historic Landmark Stewardship; and Preservation and Treatment of Historic Materials and the Use of Substitute Materials for Historic Properties.
- F. In what subject areas would you like to see training provided by the OHP?** How you like would to see the training delivered (workshops, online, technical assistance bulletins, etc.)?

Training Needed or Desired	Desired Delivery Format
Cultural Landscapes	Webinars, workshops, case studies, technical assistance bulletins
Postmodernism	Webinars, workshops, case studies, technical assistance bulletins
Materials - Treatment, Preservation and Substitute Materials for Historic Properties	Webinars, hands-on workshops, trainings led by materials experts and professionals, technical assistance bulletins

G. Would you be willing to host a training working workshop in cooperation with OHP? Yes No

H. Is there anything else you would like to share with OHP? *Click or tap here to enter text.*

XII Attachments (electronic)

- Resumes and Statement of Qualifications forms for **all** commission members/alternatives and staff
- Minutes from commission meetings
- Drafts of proposed changes to the ordinance
- Drafts of proposed changes to the General Plan
- Public outreach publications

Certified Local Government Program -- 2018-2019 Annual Report

(Reporting period is from October 1, 2018 through September 30, 2019)

Email to Lucinda.Woodward@parks.ca.gov

DRAFT