



Development and Permit Information

INFORMATION
BULLETIN

109

MARCH 2009

CITY OF SAN DIEGO DEVELOPMENT SERVICES
1222 FIRST AVENUE, MS 301 SAN DIEGO, CA 92101-4101
CALL (619) 446-5300 FOR APPOINTMENTS AND (619) 446-5000 FOR INFORMATION

I. WHAT IS DEVELOPMENT AND PERMIT INFORMATION (DPI)

Development and Permit Information (DPI) is a “one stop” location to access information about regulations that govern the development of property in the City of San Diego. Zoning, general land use and building permit information is available through DPI.

II. WHY START WITH DEVELOPMENT AND PERMIT INFORMATION

To design a project or improvement, property owners, design professionals and the general public need to know the development standards, regulations and codes of the City. DPI provides this information so that your project or improvement can be designed to comply with these requirements.

III. INFORMATION REQUIRED FOR SERVICE

The information provided at DPI can be either a general question or site specific. If the information requested is site specific, either a property address or the Assessor Parcel number of the site will be needed.

IV. SERVICES PROVIDED

The DPI team has a wide range of technical skills and resources to provide you with the regulations applicable to your property and development you may propose. DPI staff can provide information on such items as:

- A. [Fees](#)
- B. [Zoning](#) and Development standards
- C. Water and Sewer Information
- D. Building Code requirements for conventional construction
- E. Project processing
- F. Zoning reviews required by the Alcohol Beverage Control Board and the Department of Motor Vehicles.

DPI staff also provides assistance to help you complete the “Parcel Information,” DS-302.

Written materials are also available at DPI, and staff will provide the applicable documents based on the nature of the information requested. Some of these written materials include:

- A. [Information Bulletins](#)
- B. [Building Newsletters](#)
- C. [Forms and applications](#)
- D. City and Regional Standard Drawings
- E. Municipal Code Sections

Documents Referenced in this Information Bulletin

- [San Diego Municipal Code, \(SDMC\)](#)
- [Information Bulletin 513, Preliminary Review](#)
- [Parcel Information, DS-302](#)
- [City and Regional Standard Drawings](#)

The Development Services website also provides access to many other helpful documents and the [Development Process Step-by-Step](#), a process oriented view of development in San Diego.

V. WHAT RESOURCES ARE AVAILABLE AT DEVELOPMENT AND PERMIT INFORMATION

Through the City’s computer database, the following resources are used by the Development and Permit Information staff :

- A. Zoning Maps
- B. Flood Maps
- C. Seismic Maps
- D. Community Plans
- E. Subdivision and Parcel Maps
- F. Water and Sewer Maps
- G. Historic Site and Hazardous Materials List

VI. WHAT HAPPENS NEXT

DPI staff will provide you with the general development regulations and codes that may apply to the development of your property. Staff can answer general questions about how these codes and regulations apply to the project you envision. While DPI does provide comprehensive information regarding zoning regulations and building codes, it does not review plans.

If you have plans associated with your project and would like a comprehensive review of those plans prior to finalizing your design/plans, a Preliminary Review service is available. This service is described in Information Bulletin 513, “Preliminary Review.”

VII. OPTIONS FOR SERVICE

There are several options to access DPI’s services:

- A. Visit the [Development Services Department, 1222 First Avenue, 3rd floor.](#) Appointments are recommended and can be scheduled by calling (619) 446-5300.
- B. Phone by calling (619) 446-5000
- C. FAX to (619) 446-5050. We will respond by phone or fax within five work-days (leave your

fax number with a phoned-in information request).

You can also check your zoning and associated development standards at <http://www.sandiego.gov/development-services/zoning/index.shtml>

VIII. WHAT SERVICES ARE NOT PROVIDED BY DEVELOPMENT PERMIT

The following services are not available by DPI:

- A. Plan check or plan review
- B. Stamp approvals
- C. Stamp transfers
- D. Stamp exemptions
- E. Permit issuance
- F. Project design

Development Services Department, 3rd floor

